

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE October 9, 2012

LOCATION City Hall Committee Room 'B'

TIME 12:00 PM

PRESENT Daphne Wainman-Wood (Chair), Paul Ross, Tony Berto, Lorraine Pagnan, Joel Bartlett, Mary Tivy, Christopher Campbell, Bill Green, Stephen Robinson (Senior Heritage Planner), Michelle Mercier (Recording Secretary)

REGRETS Susan Ratcliffe, Russell Ott, Martin Bosch, Doug Haines

GUESTS Joan Jylanne (Senior Policy Planner)

DELEGATION 1 Douglas Street - Jason Ashdown (owner), Lloyd Grinham (architect)

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
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1	<p><b><u>Welcome and Opening Remarks</u></b></p> <p>Daphne Wainman-Wood welcomed everyone to the meeting.</p>
2	<p><b><u>Approval of Agenda:</u></b></p> <p>Moved by Christopher Campbell and seconded by Lorraine Pagnan,</p> <p><b>“THAT the Agenda for the meeting of October 9, 2012 be approved.”</b></p> <p>CARRIED</p>
3	<p><b><u>Declaration of Pecuniary Interest:</u></b></p> <p>none</p>
4	<p><b><u>Approval of Meeting Minutes from September 10, 2012</u></b></p> <p>Moved by Mary Tivy and seconded by Tony Berto,</p> <p><b>“THAT the Minutes from the meeting of September 10, 2012 be approved.”</b></p> <p>CARRIED</p>

5	<p><b><u>Matters Arising from Previous Minutes</u></b></p> <p><b>Item 5.1</b>  <b>Motion to Confirm Election Results</b></p> <p>Moved by Christopher Campbell and seconded by Bill Green,</p> <p><b>“That Heritage Guelph confirms the election held at the 10 September 2012 meeting of Heritage Guelph resulting in the appointment of Daphne Wainman-Wood as Chair and Mary Tivy as Vice Chair.”</b></p> <p style="text-align: right;">CARRIED</p>
6	<p><b>New Business</b></p> <p><b>Item 6.1</b>  <b>1 Douglas Street (Stewart Building)</b></p> <p>Delegation – Jason Ashdown (Skyline) and Lloyd Grinham (architect)</p> <p>Jason Ashdown advised that Skyline is looking at signage to brand the building as this is going to be their company head quarters. Jason added that they are looking to put the signage on the roof above the stone cornice of the front façade of the Stewart Building instead of on the stone façade itself and that they are currently discussing with the City’s Zoning Department on zoning issues. The signage lettering will be approximately 14’ wide and 3’ tall with the Skyline logo above, and both elements will be made of black lettering and will be lighted. Jason will also provide measured drawings of the proposed sign. Jason added there will be a clause in the leases that states that all the tenants must deal with Heritage Guelph directly when they want to put up their own signs.</p> <p>Moved by Paul Ross and seconded by Bill Green,</p> <p><b>“That the proposed Skyline logo signage for the Stewart Building at 1 Douglas Street as presented to Heritage Guelph at the 9 October 2012 meeting is acceptable to Heritage Guelph.”</b></p> <p style="text-align: right;">CARRIED</p> <p>Lloyd Grinham provided an update on behalf of the property owner on the metal cresting to be installed along the cornice of the Victoria Building. Lloyd described the size of the primary and secondary pickets and confirmed the cresting material will black iron. Lloyd will provide detailed elevation drawings.</p> <p>Moved by Lorraine Pagnan and seconded by Christopher Campbell,</p> <p><b>“That Heritage Guelph accepts the changes proposed by the owner for the cresting of the Victoria Building at 1 Douglas Street as presented at the 9 October 2012 meeting.”</b></p> <p style="text-align: right;">CARRIED</p>

Heritage Guelph members requested to have a site visit during the construction. Jason Ashdown will make arrangements with Stephen Robinson for a site visit.

**Item 6.2**

**785 York Road – Historic Reformatory Complex and cultural heritage features associated with Clythe Creek**

Guest – Joan Jylanne (Senior Policy Planner working on the Guelph Innovation District Secondary Plan)

Stephen Robinson presented some images of the listed heritage attributes in the Clythe Creek area of the cultural heritage landscape along York Road at the Historic Reformatory Complex. Joan Jylanne provided some additional background on the Guelph Innovation District (GID) Secondary Plan process and also advised that York Road will be widened to four lanes in 2016. The widening will impact some of the natural heritage and cultural heritage features.

Stephen noted that the Province has identified a cultural heritage landscape around Clythe Creek and that some of the man-made elements have been listed in the Heritage Register. Stephen showed some photos of the heritage features. Concern was raised about how much of the creek is going to be impacted and what is the Province doing about this if they have identified it as a cultural heritage landscape. Joan advised that the Province is working on an assessment of optimal re-use for these Provincially owned GID lands and that the City needs to manage the future transition between provincial to private ownership. Paul Ross noted that he would like Heritage Guelph to have input into the road widening and the impact on the cultural heritage features. Stephen will arrange to invite Engineering staff to a future Heritage Guelph meeting before the design work begins to discuss some of the concerns the committee have with the road widening.

Joan added that they have included a schedule in the draft Guelph Innovation District Secondary Plan to show the natural and cultural heritage resources.

**Item 6.3**

**40 Margaret Street (former Paisley Memorial United Church)**

Stephen Robinson reviewed the criteria being used for the designation of the former Paisley Memorial United Church at 40 Margaret Street.

Moved by Paul Ross and seconded by Bill Green,

**“That Heritage Guelph supports the criteria being used for reasons for designation of 40 Margaret Street as amended at the meeting held 9 October 2012.”**

CARRIED

**Item 6.4**

**18 Kathleen Street (Cowan House)**

Stephen Robinson reviewed the criteria being used for the designation of Cowan House at 18 Kathleen Street.

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Moved by Lorraine Pagnan and seconded by Christopher Campbell,

**“That Heritage Guelph supports the criteria being used for reasons for designation of 18 Kathleen Street as presented at the meeting held 9 October 2012.”**

CARRIED

**Item 6.5  
107 College Avenue East**

Stephen Robinson provided some history of the property at 107 College Avenue East. Heritage Guelph has already passed a motion to recommend that Council include the property on the Heritage Register and for Council to consider designation under Part IV of the Ontario Heritage Act. Stephen added that he has received some calls regarding redevelopment of the existing house and possible demolition. Paul Ross added that this is a unique house that was built in the early 1960s by a significant Ontario architect who has a friend of the original owner.

Moved by Lorraine Pagnan and seconded by Tony Berto,

**“Pursuant to Section 27 of the Ontario Heritage Act, that Council consider listing 107 College Avenue West on the Municipal Heritage Register as a non-designated property of cultural heritage value or interest.”**

CARRIED

Stephen advised that he will try to contact the current owners to get their point of view on either listing or designating of the property.

**Item 6.6  
1 Hales Crescent (Guelph Co-operative Townhouse Development)**

Stephen Robinson provided information and an introduction to the proposal for the development of 1 Hales Crescent. Stephen feels that at this point it does not affect the property’s built heritage resources - three houses along the College Avenue West side of the development.

Moved by Lorraine Pagnan and seconded by Tony Berto,

**“That proponents will provide to staff where it impacts on cultural heritage resources, streetscape elevations comprising scaled elevation drawings, photo montages or digital modes, for new developments on infill projects”**

CARRIED

	<p>Moved by Paul Ross and seconded by Lorraine Pagnan,</p> <p><b>“As per conditions of approval of Zoning By-law Amendment ZC9917 and Site Plan Application SP12A009, Heritage Guelph has had the opportunity to review the elevations and plans for the proposed townhouse development at 1 Hales Crescent as presented at their meeting of 9 October 2012 and is supportive of the proposal.”</b></p> <p style="text-align: right;">CARRIED</p> <p><b>Item 6.7</b> <b>University of Guelph Master Plan</b></p> <p>Stephen Robinson provided an update on the University of Guelph Master Plan. An Open House was held on October 2<sup>nd</sup>. Stephen presented some of the slides, showed photos and reviewed a map of the affected properties which contain cultural heritage resources. The next steps include a report to the Board of Governors later in 2012. Stephen encouraged Heritage Guelph to provide its comments to the UofG contacts on the proposed Campus Master Plan.</p> <p>Paul Ross noted that there has been some discussion with the University previously regarding which buildings should be listed on the Heritage Register. He added that we need some background research done on the houses, specifically on University Avenue East that are indicated in the Campus Master Plan for possible demolition. Stephen added that a Heritage Guelph working group could look into this further and he will look for any background information on these properties that has already been completed.</p>
7	<p><b><u>Working Group Reports</u></b></p> <p><b>Item 7.1</b> <b>Communications</b> No update provided</p> <p><b>Item 7.2</b> <b>Designation Research and Heritage Review</b> No update provided.</p> <p><b>Item 7.3</b> <b>Policy Review</b> No update provided</p>
8	<p><b><u>Information Items</u></b></p> <p><b>Item 8.1</b> <b>Site Visit at Law House, 15 Neeve St</b> Stephen Robinson advised that he has arranged for a site visit today at 3 pm for the Law House at 15 Neeve Street and that all Heritage Guelph members are welcome to attend.</p>

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9	<p><b><u>Next Meeting</u></b></p> <p>Working Group Meeting(s) – Monday, October 22, 2012 in City Hall Meeting Room “B” Regular Meeting - Monday, November 12, 2012 in City Hall Meeting Room “B”</p>
10	<p><b><u>Other Matters Introduced by the Chair or Heritage Guelph Members</u></b></p> <p>Adjourn –2:15 pm</p>