

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
 Date: January 9, 2006
 Time: 12 noon
 Location: Council Committee Room C
 Present: Leanne Piper – Chair; Ian Panabaker - Heritage Planner; Paul Ross; Pat Nicholls; Martin Bosch; Norm Harrison; Betty-Lou Clark; Cecelia Paine; Susan Ratcliffe; Lesley Hayward; Joel Barlett; Cathy Downer - City Council Representative; Cheryl Coutts – Recording Secretary.
 Regrets: Kevin O'Donnell.

Item #	Description	Action By:
	<i>Leanne welcomed Martin Bosch as a new member to Heritage Guelph.</i>	
1.	<p><u>Approval of Agenda:</u></p> <p>Add “Places to Grow” under 6a.</p> <p>The following motion was made by Susan Ratcliffe and seconded by Paul Ross:</p> <p>“That the Heritage Guelph agenda for January 9, 2006 be accepted as amended.”</p> <p style="text-align: right;">Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>None</p>	
3.	<p><u>Approval of Minutes from the December 12th, 2005 Meeting:</u></p> <p>The following motion was made by Betty-Lou Clark and seconded by Cathy Downer:</p> <p>“That Heritage Guelph approves the minutes as printed for December 12th, 2005 meeting.”</p> <p style="text-align: right;">Carried</p>	
4.	<p><u>Matters Arising:</u> (Action Items from December 12th, 2005 meeting)</p> <p>None</p>	
5.	<p><u>Business Items:</u></p> <p>a) Plaque Subcommittee:</p> <p>Ian has contacted the Mayor and confirmed that February 20, 2006 Council will include the plaque presentation. There is a maximum of <u>10 minutes</u> to complete the presentation.</p>	

The social event will be at the Civic Museum after the Council presentation. Owners have been encouraged to bring in artefacts/pictures of the building. Heritage Guelph members are encouraged to attend. Norm will do the presentation at Council.

b) York District Land Use Study – discussion of draft Terms of Reference to start the research component of the proposed district.

The following motion was made by Susan Ratcliffe and seconded by Paul Ross:

“THAT with respect to the proposed York District Preferred Land Use Scenario, dated November 2005, Heritage Guelph has the following comments:

1. That the core Ontario Reformatory buildings and landscape are important heritage resources in the City of Guelph and the Province of Ontario and that prior to any sale or change-of-use there should be a comprehensive heritage assessment, cultural assessment and impact study commissioned by the Province and made available to the public;
2. That Heritage Guelph write to the Ministry of Culture requesting a statement of the Ministry’s interest in the site through the new Ministerial powers provided by the 2005 OHA Amendments;
3. That Heritage Guelph supports the Institutional land use designation for the Reformatory site as proposed by the York District Land Use Study, as being the most likely to promote the retention and restoration of heritage resources into a new enterprise;
4. That Heritage Guelph is concerned that the proposed division between Employment and Institutional land uses on the preferred diagram which creates potential for a significant disruption of the existing facility by severing the working plant from the administration buildings. The impact of this separation needs to be studied before implementation of the land use plan.”

Carried

c) C of A Applications Review – January 17th Meeting:

The following motion was made by Norm Harrison and seconded by Lesley Hayward:

“THAT Heritage Guelph accept consent agenda dated January 9, 2006 for Committee of Adjustment items.”

Carried

	<p>d) 806 Gordon Street (Presentation) Request for direction on Heritage Inventory status:</p> <p>Mr. Fairweather owns 1.74 acres and asked for the committees thoughts on the properties inventory status.</p> <p>Betty-Lou left at 12:55pm Pat left at 1:05pm</p> <p>Leanne will do some research on the property and report back to Heritage Guelph.</p> <p>e) Tolton Adams Memorial:</p> <p>Stones from the house are going to be incorporated into the 4 metres by 12 metres planned pavilion. The pavilion will be located directly across from the location of the house and will pick up details of the original house. There will be a fence along the original property line to indicate where the house was. The pavilion will be barrier free.</p> <p>The following motion was made by Cecelia Paine and seconded by Paul Ross:</p> <p>“THAT Heritage Guelph support draft plans for the Tolton Adams Memorial gazebo and further suggest that a see-through panel which allows viewing of the farmhouse photograph on site be considered”</p> <p style="text-align: right;">Carried</p> <p>f) 94 Maple – demolition application:</p> <p>The following motion was made by Cathy Downer and seconded by Martin :</p> <p>“WHEREAS the dwelling at 94 Maple Street is on the Heritage Inventory;</p> <p>AND WHEREAS Heritage Guelph has reviewed the site and the criteria for designation as they relate to the property;</p> <p>BE IT RESOLVED THAT Heritage Guelph has no objection to the demolition application for the property at 94 Maple Street.”</p> <p style="text-align: right;">Carried</p>	LP
	<p>6a) Heritage Co-ordinator’s Update:</p> <p>IP reminded about the “Culture of Conservation” workshops offered by the Ministry of Culture, February 2 & 3 in St. Jacobs.</p>	

	<p>6b) Other:</p> <p>Places to Grow: Comments are due by January 13th. Please forward comments to Leanne and a combined response will be sent to the City.</p> <p>ACO: LP advised that on Sunday February 19th the new ACO Guelph/Wellington chapter will have its official launch – stay tuned.</p> <p>CHO Conference – June 2-4 -- Paul reminded all that the registration for the conference is tight so people best apply early. http://www.heritageontario.org/</p>	
7.	<p>Date of next meeting:</p> <p>Monday January 23th at noon in Council Committee Room C at 12 noon.</p> <p>The meeting ended at 2:10 pm.</p>	

Items from Previous Minutes:

Item #	Assigned To	Due Date	Description
	Ian		Update the work plan.

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

**A meeting of Heritage Guelph will be held at 12:00 Noon
Monday January 9, 2005**

GUELPH CITY HALL

A G E N D A

1. **Approval of Agenda**
 2. **Declarations of pecuniary interest**
 3. **Approval of Minutes from the December 12, 2005 meeting.**
 4. **Matters arising from the December 12, 2005 Minutes.**
 5. **Business Items:**
 - a) **Heritage Plaque Presentation** – planning of upcoming Heritage Day event.
 - b) **York District Land Use Study** – discussion of recommended land use scenario and impacts on heritage.
 - c) **CofA Applications Review – January 17th Meeting**
133 Wyndham Street North – distance to sideyard for habitable room windows at rear of upper storeys
627 Eramosa Road – side and rear yard variances for proposed addition.
- 12:30 PRESENTATION:
- d) **806 Gordon Street** – Request for direction on Heritage Inventory status.
- 1:00 PRESENTATION:
- e) **Tolton Adams Memorial** – review and discussion of Reid's Heritage proposals for marking the site of the Tolton Adams farm on Westminster East. New recommendation for subdivision agreement
- 1:30 PRESENTATION (Tentative):
- f) **94 Maple: -- demolition application**
Recommendation regarding application to demolish.
6. **Information Items:**
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.
 7. **Date of next meeting: Monday January 23, 2006, Committee Room C, City Hall**
 8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
 Date: January 23, 2006
 Time: 12 noon
 Location: Council Committee Room C
 Present: Leanne Piper – Chair; Ian Panabaker - Heritage Planner;; Norm Harrison; Kevin O'Donnell; Cecelia Paine; Susan Ratcliffe; Lesley Hayward;; Cathy Downer - City Council Representative;
 Regrets: Cheryl Coutts – Recording Secretary, Martin Bosch; Betty-Lou Clark; Joel Barlett; Pat Nicholls; Paul Ross

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u></p> <p>Add “Places to Grow” under 6a.</p> <p>The following motion was made by LH and seconded by KO:</p> <p>“That the Heritage Guelph agenda for January 23, 2006 be accepted as amended.”</p> <p style="text-align: right;">Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>None</p>	
3.	<p><u>Approval of Minutes from the January 9, 2006 Meeting:</u></p> <p>The following motion was made by LH and seconded by KO:</p> <p>“That Heritage Guelph approves the minutes as printed for January 9, 2006 meeting.”</p> <p style="text-align: right;">Carried</p>	
4.	<p><u>Matters Arising:</u> (Action Items from January 9, 2006 meeting)</p> <p>York District – letter to be sent to Planning & ORC</p> <p>Places to Grow – Staff report to Council tomorrow, Jan. 24th. Leanne’s letter to be submitted today.</p>	<p>IP</p> <p>LP</p>
5.	<p><u>Business Items:</u></p> <p>a) Plaque Subcommittee:</p> <p>February 20, 2006 fast approaching. IP has sent out official invites to the guests – RSVPs to be received beginning of February.</p>	

	<p>Food to be ordered from Evergreen for the reception at Civic Museum as per their recommendation.</p> <p>Still to do:</p> <ul style="list-style-type: none"> Instructions letter Food order Contact and confirm with the plaque recipients. Powerpoint slide show to be run during presentation Script for presentation and notes to Mayor Quarrie. <p>IP needs to confirm that the Torrance Public School plaque has already been handed over and installed.</p> <p>b) 806 Gordon Street – request for direction from the committee regarding Inventory status. LP had done additional research into history.</p> <p>The following motion was made by _____ and seconded by _____:</p> <p>“THAT Heritage Guelph write a letter to the Owner outlining their review of the property, based on:</p> <ul style="list-style-type: none"> • Need for documentation of the landscape, structures and personages associated with the site prior to any changes; • Encouraging retention and adaptive reuse of the structures; • That the committee does not feel the built resources merit designation.” <p style="text-align: right;">Carried</p> <p>c) C of A Applications Review – February 14th Meeting:</p> <p>B-3/06 Southgate Extension – 264 Crawley Road:</p> <p>Owner applying to create large industrial parcels south of Tim Hortons on Southgate. Committee members asked to add the following:</p> <ul style="list-style-type: none"> • That the committee’s research indicates that the property meets the criteria for designation • That the site needs to be documented prior to any development • That archaeology needs to be addressed prior to development • That the BHRIA report should include the landscape and <i>may</i> include restoration of the 	IP
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	<p>house</p> <p>The following motion was made by CP and seconded by SR:</p> <p>“THAT Heritage Guelph approved the consent agenda dated January 9, 2006 for Committee of Adjustment items, subject to the modifications discussed.”</p> <p style="text-align: right;">Carried</p>	IP
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	<p>6a) Heritage Co-ordinator’s Update:</p> <p>IP reminded about the “Culture of Conservation” workshops offered by the Ministry of Culture, February 2 & 3 in St. Jacobs.</p> <p>611 Silvercreek – no objections received and designation by-law heading towards January 24, 2006 Council.</p> <p>60 Cardigan – staff taking an update report to Council on the 24th. Major revisions to Phase 2 of the plan due to termite soils disposal costs. Same level of financial assistance being proposed. IP to circulate site plan to committee – no change to heritage structure planned.</p> <p>94 Maple demolition – report set to go to Council on February 6, 2006.</p> <p>Hanlon Creek BP – Trees – Heritage Guelph being asked to comment on the natural heritage issues surrounding the recent news storeys of the age of some of the trees.</p> <p>City of Kitchener/City of Cambridge – both the City of Kitchener and Cambridge have launched processes for updating their heritage inventories to enable their adoption into the new OHA.</p> <p>Kitchener is proposing a comprehensive review and committee structure to update and analyse their 800 properties. They are asking their council for additional funding for a year-long part-time position.</p> <p>Cambridge has issued an RFP for a consultant to undertake a Heritage Master Plan for the city to provide a similar list of properties (amongst other goals).</p> <p>Chalmers Church – IP contacted by the new owners, Royal City Church, about the status of the designation of the building. IP to ask them to attend a meeting to discuss. IP advised that they had mentioned that Chalmers took some of the stained glass windows with them – will need to find out more.</p>	
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	<p>6b) Other:</p> <p>Subcommittees: LP advised that the subcommittees need to meet to set their 2006 workplan goals. Designation Subcommittee will need to select a new Chair as Gil Stelter has now retired.</p> <p>LP also indicated that Martin Bosch will need to be appointed to one of the subcommittees – probably Designation. He will be asked at the next meeting.</p> <p>ACO: LP advised that on Sunday February 19th the new ACO Guelph/Wellington chapter will have its official launch – stay tuned.</p>	
7.	<p>Date of next meeting:</p> <p>Monday February 13, 2006 in Council Committee Room C at 12 noon.</p> <p>The meeting ended at 2:00 pm.</p>	

Items from Previous Minutes:

Item #	Assigned To	Due Date	Description
	Ian		Update the work plan.

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

**A meeting of Heritage Guelph will be held at 12:00 Noon
Monday January 23, 2005**

GUELPH CITY HALL

A G E N D A

1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the January 9, 2005 meeting.**
4. **Matters arising from the January 9, 2005 Minutes.**
5. **Business Items:**
 - a) **Heritage Plaque Presentation** – planning of upcoming Heritage Day event.
 - b) **806 Gordon Street** – Heritage Value recommendation.
 - c) **CofA Applications Review – February 14th Meeting**
Severence: Crawley Road / Southgate Extension
6. **Information Items:**
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

611 Silvercreek – designation by-law on January 24th Council agenda
60 Cardigan – Revised Financial Package to Council – January 24th
94 Maple – Planning Recommendation to February 6th Council
Hanlon Creek BP – review of OHA scope for natural elements
City of Kitchener – report on their process to update their listed properties
7. **Date of next meeting: Monday February 13, 2006, Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

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 Present: Leanne Piper – Chair; Ian Panabaker - Heritage Planner; Norm Harrison; Betty-Lou Clark; Cecelia Paine; Lesley Hayward; Pat Nicholls; Paul Ross; Martin Bosch; Cathy Downer - City Council Representative; Cheryl Coutts – Recording Secretary
 Regrets: Joel Barlett; Susan Ratcliffe; Kevin O'Donnell.

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u></p> <p>Add Summer Student under 6b Add CHO Conference 2007 under 6c Add Realignment of City Hall under Heritage Planners Update.</p> <p>The following motion was made by Betty-Lou Clark and seconded by Paul Ross: “That the Heritage Guelph agenda for February 13, 2006 be accepted as amended.” Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>None</p>	
3.	<p><u>Approval of Minutes from the January 23, 2006 Meeting:</u></p> <p>Page 2 of 4 – b) the mover was Cathy Downer and the seconder was Lesley Hayward.</p> <p>The following motion was made by Lesley Hayward and seconded by Martin Bosch: “That Heritage Guelph approves the minutes as amended for January 23, 2006 meeting.” Carried</p>	
4.	<p><u>Matters Arising:</u> (Action Items from January 23, 2006 meeting)</p> <p>611 Silvercreek Parkway by-law passed at the January 24th Council meeting</p>	

5.	<p><u>Business Items:</u></p> <p>a) Plaque Presentation Planning:: If there is a strike, the presentation will be postponed. The presentation is tentatively booked for 6:30 next Monday. IP to locate the Torrance Public School plaque.</p> <p>b) Subcommittee Structure, Workplan and Reporting: Paul reported on what the Designation Subcommittee is working on. Ian to give Paul an old designation priority list to ensure properties are not missed. Martin reported on what the Communications Subcommittee is working on and minutes were distributed. Contact Kevin O'Donnell with your choice of structure/address for the Rogers Vignettes.</p> <p>c) 45 Bard Blvd (formerly 299 Arkell Road): The following motion was made by Lesley Hayward and seconded by Betty-Lou Clark: “THAT Heritage Guelph send a letter thanking the owners of 45 Bard Boulevard for their proactive improvement to the house.” <div style="text-align: right;">Carried</div></p> <p>d) C of A Application Review 264 Crawley Road – Southgate Extension IP tabled a revised set of recommendations for the proposed severance. In addition to the severance the owner has added a minor variance to allow accessory uses in the stone building separate from any future building. This is a proactive step to allow easier re-use that was suggested by staff. The issue is now scheduled for a special CofA meeting February 28th. The following motion was made by Paul Ross and seconded by Lesley Hayward: “THAT Heritage Guelph adopt Committee of Adjustment conditions B-3/06 for property known municipally as 264 Crawley Road as follows:</p> <p>1. The Owner agrees to retain the stone dwelling known municipally as 264 Crawley Road. Further, that the Owner agrees to maintain the building in a safe and secure condition. In the event of damage to the building, the Owner shall restore the building to a safe and secure condition, such restoration to take place forthwith after the occurrence of the damage. The Owner further agrees to maintain property insurance for full replacement value on the building during;</p>	<p>IP</p> <p>IP</p> <p>members</p>
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	<p>2. The Owner agrees to submit a Built Heritage Resource Impact Assessment, as defined in 3.5.12 of the Official Plan, for the house and related landscape context and outbuildings, which will include documentation of the existing conditions, and may include the proposed reuse of the building, details of the new urban configuration, building restoration and new building elements, for review and approval by Heritage Guelph, prior to any proposed development of the site;</p> <p>3. The Owner agrees to continue to pursue appropriate uses for the stone structure and acknowledges the municipal heritage committee’s interest in making a recommendation to Guelph City Council to have the structure recognized under the Ontario Heritage Act.</p> <p>4. That as part of future grading or development of the lands, the owner agrees to undertake archaeological assessments of the lands to the satisfaction of the Ontario Ministry of Culture.”</p> <p style="text-align: right;">Carried</p>	
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	<p>6a) Alma Block:</p> <p>Designation By-laws to go to Council on February 20th – pending the strike action.</p> <p>Diana’s Restaurant:</p> <p>The owners are retrofitting the entire inside of the restaurant and possibly the ground level façade. IP to contact to advise about CHPIF funding possible for façade improvements – the property would need to be designated. This is not the Alma Block, but the Masonic Block between the Wellington Hotel and Alma – it is not designated yet.</p> <p>6b) Other:</p> <p>Loretto Convent:</p> <p>The Museum is finalizing the feasibility report with the costing/plans for the reuse of the Loretto Convent. Heritage Guelph should be ready to move forward with the designation. There needs to be further discussion with the Diocese and Museum.</p> <p>The following motion was made by Lesley Hayward and seconded by Cecelia Paine:</p> <p>“THAT Heritage Guelph prepare to recommend the designation of the Loretto Convent to Guelph City Council pending discussions with the Museum and Diocese”</p> <p style="text-align: right;">Carried</p> <p>Ian to contact the Ministry of Culture for clarification about the new process for provincial</p>	<p style="text-align: center;">IP</p> <p style="text-align: center;">IP</p>
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	<p>designation. The committee is already aware of the province's interest in the site.</p> <p>Summer Student:</p> <p>Ian will post the summer student posting ASAP.</p> <p>City Re-alignment:</p> <p>As far as can be determined., the recent realignment of City Departments has no effect on Heritage Guelph. "Planning and Building Services" has changed to "Planning and Development Services" and now includes much of the engineering and economic development services of the city.</p> <p>ACO/CHO 2007 Conference:</p> <p>The official launching of the new ACO Branch for Guelph/Wellington is to take place on Sunday the 19th at the Civic Museum. Paul Ross has raised the issue that there is now a search on for a 2007 location for the joint conference, and with the new branch, there is a volunteer body to draw upon. The following motion was made by Betty-Lou Clark and seconded by Pat Nicholls:</p> <p>"THAT Heritage Guelph would support Guelph being the host City for the joint ACO/CHO conference in 2007."</p> <p style="text-align: right;">Carried</p>	IP
7.	<p>Date of next meeting:</p> <p>Monday March 13, 2006 in Council Committee Room C at 12 noon.</p> <p>The meeting ended at 2:00 pm.</p>	

Items from Previous Minutes:

Item #	Assigned To	Due Date	Description
	Ian		Update the work plan.

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1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the January 23, 2006 meeting.**
4. **Matters arising from the January 23, 2006 Minutes.**
5. **Business Items:**
 - a) **Plaque Presentation Planning** – Ceremony and reception is next Monday!
 - b) **Subcommittee Structure, Workplans & Reporting** – determination of positions, major goals for the year and timing of PET update reporting.
 - c) **45 Bard Blvd (formerly 299 Arkell Road)** – review of Building Permit plans for heritage house in new subdivision
 - d) **CofA Applications Review – Special February 28th Meeting**
264 Crawley Road / Southgate Extension – additional information and staff response.
6. **Information Items:**
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

Alma Block / Post Office – bylaws headed for February 20th Council Report on meeting with Deputy Minister of Culture
7. **Date of next meeting: Monday February 27, 2006, Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

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 Regrets: Pat Nicholls; Cecelia Paine; Martin Bosch.

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u></p> <p>Add Commercial Policy Review under 5g Add CHO Conference 2007 under 6b</p> <p>The following motion was made by Paul Ross and seconded by Betty-Lou Clark:</p> <p>“That the Heritage Guelph agenda for March 13, 2006 be accepted as amended.”</p> <p style="text-align: right;">Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>None</p>	
3.	<p><u>Approval of Minutes from the February 13, 2006 Meeting:</u></p> <p>The following motion was made by Paul Ross and seconded by Betty-Lou Clark:</p> <p>“That Heritage Guelph approves the minutes as printed for February 13, 2006 meeting.”</p> <p style="text-align: right;">Carried</p>	
4.	<p><u>Matters Arising:</u> (Action Items from February 13, 2006 meeting)</p> <p>45 Bard – Leanne and Ian will provide the developer/applicant a letter.</p> <p>Alma Block / Post Office – the designation by-laws are going to Council on March 20th.</p>	<p>LP/IP</p> <p>IP</p>
5.	<p><u>Business Items:</u></p> <p>a) Plaque Presentation Planning:</p> <p>Agreed that April 18th is the new date set for the plaque presentation. The gathering after the presentation will be held at the Museum with Torrance Public School as a possible backup</p>	IP

	<p>location.</p> <p>b) Designation Subcommittee Workplans:</p> <p>The following motion was made by Paul Ross and seconded by Lesley Hayward:</p> <p>“That Heritage Guelph, working with staff, establish a process to review and update the City’s Heritage and Couling Inventories to align with the requirements of the amended Ontario Heritage Act, 2005, with the goal of having a recommendation to Council by the end of 2006.</p> <p>AND THAT this process form part of the committee’s workplan to be presented to the Planning, Environment and Transportation Committee in April 2006.</p> <p>AND THAT Heritage Guelph make a request to the Director of Planning and Development Services for consideration for the project in the 2007 budget.”</p> <p style="text-align: right;">Carried</p> <p>A letter will also be sent to the Ministry requesting potential financial support for such a project.</p> <p>c) Work Plan Presentation:</p> <p>Ian will draft a report to PET outlining what Heritage Guelph’s upcoming work plan items and listing goals accomplished. IP will have the draft of the report available for the March 27th Heritage Guelph meeting.</p> <p>d) OBC Amendments:</p> <p>The following motion was made by Lesley Hayward and seconded by Norm Harrison:</p> <p>“THAT Heritage Guelph write a letter to the Ministry of Culture and copy the Ministry of Housing advising them of our concerns with the impacts of the proposed OBC Energy Efficiency amendments on heritage property conservation.”</p> <p style="text-align: right;">Carried</p> <p>e) 7 Waterloo Ave:</p> <p>Owners of this designated property are going to pursue a CHPIF grant. Susan Ratcliffe offered to complete the HPI registration of the property that will allow the application to be processed.</p> <p>f) C of A Applications Review:</p> <p>March 14th meeting:</p>	<p>IP</p> <p>IP</p> <p>IP/LP</p> <p>SR/IP</p>
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	<p>58 Stuart Street – Heritage Guelph will ask for proposed streetscape views.</p> <p>The following motion was made by Betty-Lou Clark and seconded by Susan Ratcliffe:</p> <p>“THAT Heritage Guelph approve the consent agenda dated March 14th, 2006 for Committee of Adjustment items, subject to the modifications discussed.”</p> <p style="text-align: right;">Carried</p> <p>March 28th meeting:</p> <p>The following motion was made by Paul Ross and seconded by Susan Ratcliffe:</p> <p>“THAT Heritage Guelph approve the consent agenda dated March 28th, 2006 for Committee of Adjustment items.”</p> <p style="text-align: right;">Carried</p> <p>5g) Commercial Policy Review:</p> <p>LH raised the issue of potential impacts of the policy on downtown and the heritage buildings. Discussion of document, with recognition that the amendments to the proposal did support downtown, but that there are areas of commercial activity elsewhere as well. Agreed that individuals views would be appropriate response to policy, not from committee.</p>	
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	<p>6a) Heritage Planner’s Update:</p> <p>Diana’s Kitchen Update:</p> <p>Diana’s is reopened. They are now working on the design for the front façade and will be pursuing this in better weather. The proposed changes will be brought to Heritage Guelph when received. Discussion of a possible CHPIF application are ongoing.</p> <p>22-26 Oxford Street:</p> <p>IP met the owner out at the Carter Farm to provide a small amount of rubble limestone (3 sqft) for a minor repair from one of the long standing piles. Photos were shared with the committee.</p> <p>IP to arrange a site visit to the renovated dwelling prior to the tenants moving in.</p> <p>60 Cardigan Street:</p> <p>60 Cardigan Street will be having an open house on the weekend - March 18/19th. The units will be now be for sale. IP understands there is already about 6 units presold.</p>	
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	<p>21 Nottingham Street:</p> <p>Barking Dog Studios have purchased the property and are now analysing the options. It is zoned mixed-use. They may be wanting to pursue CHPIF and we will need to designate the property asap.</p> <p>may request a variance to allow office space on the property as well as residential.</p> <p>47 Harrison:</p> <p>IP relayed that there has been a lot of neighbourhood concern about the property following the decision. IP to update.</p> <p>6b) CHO Update:</p> <p>The last CHO meeting was on March 12th. Guelph has been accepted as the location for ther the 2007 CHO /ACO/Ontario Historical Society triple-joint conference on June 1-3rd. Ideas are needed for key themes for the conference. Paul will meet with the President of CHO to discuss the themes.</p> <p>The new website for CHO is either: communityheritageontario.ca or .org or .com</p> <p>Recording Secretary:</p> <p>LP presented a small gift to CC as this was to be the last meeting as Recording Secretary. CC is moving on to Fire Department.</p> <p>The following motion was made by Susan Ratcliff and seconded by Betty-Lou Clark:</p> <p>“THAT Heritage Guelph thank Cheryl Coutts for her years of service to the Committee.”</p> <p style="text-align: right;">Carried</p>	
7.	<p>Date of next meeting:</p> <p>Monday March 27, 2006 in Council Committee Room C at 12 noon.</p> <p>The meeting ended at 1:50 pm.</p>	

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	Ian		Update the work plan.

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1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the February 13, 2006 meeting.**
4. **Matters arising from the February 13, 2006 Minutes.**
5. **Business Items:**
 - a) **Plaque Presentation Planning** – timing for next attempt at public presentation.
 - b) **Designation Subcommittee Workplans**– brief report on workplan component.
 - c) **Work Plan Presentation** – planning for a PET presentation on April 24th.
 - d) **OBC Amendments** – Proposed OBC amendments for energy efficiency – impacts on heritage properties – comments required before March 27th . .
 - e) **7 Waterloo** – request for Historic Places listing to access CHPIF grant
 - f) **CofA Applications Review – March 14th Meeting**
Review of staff's comments.
6. **Information Items:**
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

Alma Block / Post Office – bylaws headed for March 20th Council
Diana's Kitchen update
22-26 Oxford renovation progress
60 Cardigan – Launch of sales unit – March 18th
7. **Date of next meeting: Monday March 27, 2006, Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
Date: March 27, 2006
Time: 12 noon
Location: Committee Room C
Present: Leanne Piper - Chair; Ian Panabaker, Heritage Planner; Cathy Downer, City Council Representative; Norm Harrison; Betty-Lou Clark; Lesley Hayward; Susan Ratcliff; Paul Ross; Pat Nicholls; Doug Haines; Sherry Bedirian – Recording Secretary
Regrets: Joel Barlet; Kevin O'Donnell

Discussion Items

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u> The following changes were made to the Agenda: None</p> <p>The following motion was made by Leslie H. and seconded by Paul R.:</p> <p>“That the Heritage Guelph agenda for March 27, 2006 be accepted as amended”</p> <p style="text-align: right;">Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u> None</p>	
3.	<p><u>Approval of Minutes from the March 13, 2006 Meeting:</u> The following motion was made by Norm H. and seconded by Betty-Lou C.</p> <p>“That Heritage Guelph approves the minutes as printed for March 13, 2006 meeting.”</p> <p style="text-align: right;">Carried</p>	
4.	<p><u>Matters Arising:</u> (Action Items March 13, 2006 meeting)</p> <p>45 Bard – Leanne has written the letters and given it to Ian . The letters will be mailed</p>	



	out this week.	
5.	<p>Business Items:</p> <p>a) Plaque Presentation Planning: It has been confirmed with Clerks that April 18th, 2006 is the date set for the plaque presentation. The reception will be held at the Civic Museum after the presentation. The Museum has been booked. Invitations have been mailed out. RSVPs will be confirmed by April 6, 2006.</p> <p><u>To Do:</u> Ian will be taking the inventory of the threaded rods and making sure the plaques are all complete Norm to prepare the installation instructions and installation grant instructions Leanne will be prepare the PowerPoint presentation – IP to install and operate Norm and Ian to contact the Mayor to review the itinerary of the presentation and confirm her understanding.</p> <p><u>At the reception:</u> Norm H. agreed to do a presentation introducing the Heritage Committee and acknowledging the commitment and efforts of the owner of the sites.</p> <p>Name tags for the committee members and guests will be needed. -- IP</p> <p>b) Work Plan Presentation Ian, Leanne and Craig M. have met in regards to the PET presentation on April 24th, 2006. They will be making a 15 minute presentation in sink with council strategic and future Plans. Ian will be circulating a draft.</p> <p>Also Leanne, Paul and Ian will prepare to present that day.</p> <p>c) C of A Application Review – April 11th Meeting Severances for 66, 70 York Road and 1 Richardson This is an administrative deferral – the applicants are bringing the application back to committee to keep it on the books – the zone change has not occurred yet.</p> <p>The following was moved by Cathy D. and seconded by Leslie H.: “THAT Heritage Guelph supports the deferral motion for the application at 66, 70 York Road and 1 Richardson in order for it to return after the zoning amendment has been at Council.”</p>	



	<p style="text-align: right;">Carried</p> <p>d) Communication Subcommittee:</p> <p>Following up from Kevin O'D's email – Leanne needs to confirm the topics people want to present for the Vignettes</p> <p>Volunteers should have a time booked with Rogers to shoot each vignette. This is to occur in April / May.</p> <p>Talk to Leanne P. in regards to this matter.</p>	
6.	<p>6) Information Items:</p> <p>21 Nottingham A graphic design company now owns it and wants to seek designation in order to pursue the CHPIF grant. They will be applying for a building permit and a variance – probably in the fall.</p> <p>9 Nottingham Ian P. will follow up with Building Services in regards to information about construction activities observed.</p> <p>82 Water Street Thomas King has contacted Leanne P. through the Old University Association in anticipation of a CofA application. He has said that he is not able to obtain insurance for the existing building because of the balloon structure it has (The committee wondered about that claim...) The plans for the replacement house will come through the committee both for CofA and demolition control.</p> <p>Research List Update Ian will be receiving the list of research Robin completed and will distribute.</p>	
7.	<p>Date of next meeting:</p> <p style="text-align: center;">April 10, 2006 - 12 noon at City Hall – Committee Room C (Basement).</p> <p>The meeting ended at 1:00 pm</p>	



HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday March 26, 2006

GUELPH CITY HALL

A G E N D A

1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the March 13, 2006 meeting.**
4. **Matters arising from the March 13, 2006 Minutes.**
5. **Business Items:**
 - a) **Plaque Presentation Planning** – Update on April 18th arrangements.
 - b) **Work Plan Presentation** – planning for a PET presentation on April 24th.
 - c) **CofA Applications Review – April 11th Meeting**
Severences for 66, 70 York Road and 1 Richardson
6. **Information Items:**
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.
7. **Date of next meeting: Monday April 10, 2006, Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)

Date: April 10, 2006

Time: 12 noon

Location: Committee Room C

Present: Leanne Piper - Chair; Ian Panabaker, Heritage Planner; Cathy Downer, City Council Representative; Norm Harrison; Betty-Lou Clark; Lesley Hayward; Susan Ratcliff; Paul Ross; Pat Nicholls; Doug Haines; Joel Barlet; Kevin O'Donnell; Cecilia Paine; Martin Bosch; Sherry Bedirian – Recording Secretary

Regrets:

Discussion Items

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u> The following changes were made to the Agenda: Additions: 5e Rogers Vignette 6b CHO conference matter 6c Succession Planning Date of next meeting amended to April 24, 2006</p> <p>The following motion was made by Pat Nicholls and seconded by Paul Ross: “That the Heritage Guelph agenda for April 10, 2006 be accepted as amended”</p> <p style="text-align: right;">Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u> None</p>	
3.	<p><u>Approval of Minutes from the April 10, 2006 Meeting:</u> Change “Sink” to “Sync” page2 – Use full names request.</p> <p>The following motion was made by Betty-Lou Clark and seconded by Norm Harrison “That Heritage Guelph approves the minutes as amended for March 27, 2006 meeting.”</p> <p style="text-align: right;">Carried</p>	



4.	<p><u>Matters Arising:</u> None</p>	
5.	<p>Business Items:</p> <p>a) Plaque Presentation Planning:</p> <p>Norm Harrison and Ian Panabaker to contact the Mayor to review the itinerary of the presentation Norm Harrison to write Mayor's announcement Ian Panabaker to write the grant announcement Ian Panabaker to prepare plaque instruction packages and parts inventory Sherry Bedirian to prepare food arrangements for the reception Leanne Piper to have powerpoint presentation ready To contact the Tribune - not assigned</p> <p>b) 129 Elizabeth Street – Building Permit Committee of Adjustment application for 129 Elizabeth Street to demolish and subdivide the lot was approved last year. Application was appealed by neighbour and this is why the permit review has been delayed until now.</p> <p>Applicant must consult Heritage Guelph regarding the design of the buildings.</p> <p>The following was moved by Pat Nicholls and seconded by Martin Bosch: “ THAT Heritage Guelph has no comments on the proposed design for the replacement dwellings for 129 Elizabeth Street.”</p> <p style="text-align: right;">Carried</p> <p>c) 171 Arthur Street North – Demolition Application</p> <p>This application was deferred by Council in 2005 to determine how the Church was to treat the site post-demolition. The applicant has come in with a sketch that proposes to clean up the front edge of the parking. Planning would make this conditional on obtaining a site plan approval with a landscape design. While having considered the alternatives proposed, the Owner wants to retain the property as institutionally zoned and needs to unburden itself of the dwelling.</p> <p>The following motion was moved by Lesley Hayward and seconded by Cecilia Paine, Betty Lou Clark, Doug Haines and Norm Harrison:</p>	



	<p>“THAT Heritage Guelph reconfirms its original motion of not supporting demolition and prefers that the owner find alternate option that will retain the building within its original context; AND THAT if demolition proceeds there be a condition that documentation be provided and architectural salvage be undertaken where appropriate.”</p> <p style="text-align: right;">Carried (6 in favor and 3 opposed)</p> <p>d) 26 Eramosa Road – Old Gospel Hall – designation eligibility?</p> <p>Inquiry has come in for this little church / photo studio -- New owner would like to take out the modern façade and restore the original and is looking at designating the building in order to pursue CHPIF grant.</p> <p>Doug Haines will do the preliminary research for this property.</p> <p>e) Rogers vignettes Kevin O'Donnell confirmed that there are 17 presenters and he will work out the schedule in coordinating the presenters with Rogers. Susan Ratcliff will contact Rogers in this regards.</p>	
6.	<p>6) Information Items:</p> <p>a)</p> <p>Benjamin Moore Community Restoration Program – Paint Restoration Grants Cecilia Paine suggested that this grant be advertised so it would be public knowledge -</p> <p>9 Nottingham After consulting the Building Services Ian Panabaker reported that the building activity on site was a window upgrade only. There was no need for building permit since the owner is only changing the windows. This property is on heritage inventory.</p> <p>82 Water Street Demolition permit received -- Ian Panabaker to arrange a site visit.</p> <p>Service Centre There have been heritage inquiries about the Service Centre at Stevenson and Eramosa. It used to be part of the Zeller's complex – built early 1960s in a 'folded-plate' style. Recent fire has left station boarded up.</p>	



	<p>Should it be in an inventory status? Doug Haines to do preliminary research</p> <p>The following has been moved by Lesley Hayward and seconded by Pat Nicholls “THAT the Zellers Service Centre at Eramosa and Stevenson be added to the Heritage Inventory to monitor potential redevelopment”</p> <p style="text-align: right;">Carried</p> <p>b) CHO Conference Sending a representative of Heritage Guelph Committee to the CHO conference.</p> <p>Need for potential Guelph presentation to warm up the crowd to the 2007 conference.</p> <p>The following was moved by Pat Nicholls and seconded by Cecilia Paine: “THAT Paul Ross be the representative of Heritage Guelph Committee attending the CHO conference”</p> <p style="text-align: right;">Carried</p> <p>c) Succession Planning Leanne Piper announced that the committee will need to consider a new Chair as she pursues public office. Approach Leanne Piper if interested in this position.</p> <p>d) Events:</p> <p>Gil Stelter’s ACO talk – April 19</p> <p>Doors Open – April 22</p>	
7.	<p>Date of next meeting:</p> <p style="text-align: center;">April 24, 2006 - 12 noon at City Hall – Committee Room C (Basement).</p> <p>The meeting ended at 1:40 pm</p>	

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday April 10, 2006

GUELPH CITY HALL

A G E N D A

1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the March 27, 2006 meeting.**
4. **Matters arising from the March 27, 2006 Minutes.**
5. **Business Items:**
 - a) **Plaque Presentation Planning** – Update on April 18th arrangements
 - Mayor’s announcement & plaque presentation plans
 - Plaque Instructions package & parts inventory
 - Reception arrangements
 - Powerpoint presentation
 - b) **129 Elizabeth Street** – Building Permit Review
 - c) **171 Arthur Street North** – Demolition Application – Additional information & comment required
 - d) **26 Eramosa Road** – **Old Gospel Hall** – designation eligibility?
6. **Information Items:**
 - a) **Heritage Planner’s Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

Benjamin Moore Community Restoration Programme – Paint Restoration Grants
Updated Land Registry access letter
9 Nottingham – Window replacement only
7. **Date of next meeting: Monday April 10, 2006, Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
Date: April 24, 2006
Time: 12 noon
Location: Committee Room C
Present: Leanne Piper - Chair; Ian Panabaker - Heritage Planner; Cathy Downer - City Council Representative; Norm Harrison; Lesley Hayward; Susan Ratcliff; Paul Ross; Doug Haines; Joel Barlet; Kevin O'Donnell; Sherry Bedirian – Recording Secretary
Regrets: Martin Bosch; Cecilia Paine; Pat Nicholls; Betty-Lou Clark

Discussion Items

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u> The following changes were made to the Agenda:</p> <p>Additions: 5e Plaque Follow-up</p> <p>The following motion was made by Paul Ross and seconded by Doug Haines:</p> <p>“That the Heritage Guelph agenda for April 24, 2006 be accepted as amended” Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>Joel Bartlett for 82 Water Street – will not participate in item as applicant is designing the proposed house with his firm.</p>	
3.	<p><u>Approval of Minutes from the April 10, 2006 Meeting:</u></p> <p>The following motion was made by Lesley Hayward and seconded by Susan Ratcliffe:</p> <p>“That Heritage Guelph approves the minutes for the April 10, 2006 meeting.” Carried</p>	
4.	<p><u>Matters Arising:</u></p> <p>5d) 26 Eramosa Road – Doug Haines has contacted the new owner. Immediate needs will be with move-in. Restoration will be in future years. The church has</p>	



	<p>some historical merit as the home of one of the Mennonite reform movements – Doug will provide more information.</p> <p>Dean Palmer forwarded information regarding 39/41 Oxford Street being the college home of John Bracken, Premier of Manitoba (1922-43).</p> <p>6a) Stevenson/Eramosa Service Centre – has been added to HI.</p>	
<p>5.</p>	<p>Business Items:</p> <p>a) 15 Birmingham:</p> <p>IP introduced the item. This was a CofA application in 2004 to add a second floor to the existing cottage which is on the Heritage Inventory. In 2005 a building permit was submitted that did not show the second floor but only creating dormer ends on the existing hipped roof. HG gave their comments at that time.</p> <p>The owners have actually built a cross between the two schemes, with a raised section in the middle of the house. There have been complaints from neighbours and the Buildings Department has required new drawings be submitted and these are being re-circulated.</p> <p>The following was moved by Norm Harrison seconded by Doug Haines:</p> <p>“THAT with respect to the proposed plans, dated April 6, 2006 for the renovations at 15 Birmingham, Heritage Guelph has the following comments:</p> <ol style="list-style-type: none"> 1. That the committee does not support the proposed arrangement of existing roof and new mid-section second storey as it is not an appropriate historical form for the building or the neighbourhood context; 2. The committee would encourage the owners to consider providing the full second floor as originally proposed as a better solution to the expansion of the house.” <p style="text-align: right;">Carried.</p> <p>b) Civic Admin Centre/POA – Heritage Review</p> <p>IP introduced the information at this meeting. The actual permit drawings are</p>	



being completed now and will be presented at the May 8th meeting. The goal is to have a recommendation from the committee at the Council meeting on June 19, 2006 to cover the proposed alterations and allow the building permit to be issued immediately after Council awards the tender for the project.

Civic Admin – designation covers the stone masonry of the fire hall and the east portion of the wall behind City Hall, plus the roof form of the Fire Hall. One alteration to the masonry is being proposed at an exit door on the Wilson Street elevation. It is proposed that the north wall facing the new Civic Square be restored to its 1900 appearance (the last time it was visible) and that the windows be the same pattern as the existing Wilson Street elevation.

POA – designation covers the walls/windows/roofs of the exterior except for the west and south wall of the 1875 wing (an area anticipated for expansion). The Judges Chamber extension is proposed in the back corner south of Council and east of Planning and will alter sections of the designated building. The plans have tried to incorporate the walls and openings into the design – but there are a few additional openings and conversion of windows to doors. The intent is to leave the stone and windows exposed on the inside corridors. The proposed extension does project beyond the east wall of City Hall by about four feet.

Questions – What type of stone is being used to clad the Judge’s Chambers?

c) 82 Water Street – Demolition & CofA Application

Owner, Thomas King, in attendance.

Lot purchased with the hope of creating a new dwelling. Existing house very modest. The new house to be mostly a bungalow without basement due to bedrock levels. The footprint coverage is high because of those conditions. Contractor is looking at moving the structure but this is appearing not a likely option.

A site visit was arranged the week prior.

With respect to the heritage value of the property, moved by Leanne Piper seconded by Doug Haines :

“THAT the designation sub-committee provides research at the next meeting on May 8, 2006 as to the property’s value in relation to the criteria for designation under the Ontario Heritage Act.”

Carried



With respect to the CofA, Moved by Paul Ross seconded by Lesley Hayward :

“THAT Heritage Guelph notifies the Committee of Adjustment that the existing house is on the City’s Heritage Inventory.

AND THAT at their meeting on April 24, 2006 the heritage committee raised concerns about the proposed demolition of the existing dwelling.

AND THAT Heritage Guelph is now examining the existing dwelling against the criteria for designation under the Ontario Heritage Act and advises that they are going to make a determination at their May 8, 2006 meeting. If the heritage committee decides to recommend designation to Council they will be seeking a deferral of application A-38/06 until the matter of the demolition is resolved. A representative from the heritage committee will be in attendance on May 9th to clarify their position.”

Carried

d) 21 Mont Street – Demolition and CofA Application

Owner, Jason Castellan, in attendance.

Severance passed by Committee of Adjustment at their last meeting. The neighbourhood raised concerns that have been addressed in the “change of conditions” being circulated. The builder/developer who has come on board, Jeremy Grant, is proposing houses similar to the traditional style he has built in Rockwood, which require some further variances.

A site visit was arranged for last week.

Moved by Lesley Hayward seconded by Paul Ross:

THAT Heritage Guelph notifies the Committee of Adjustment that the existing house at 21 Mont Street is on the Couling Inventory.

AND THAT while Heritage Guelph does not support the demolition of Heritage Inventory properties, that the current severance cuts through the oldest section of the dwelling and that the heritage committee will not be pursuing designation.



	<p>AND THAT should the Committee of Adjustment proceed with applications B-15/06, A-41/06 and A-42/06 the heritage committee would request the following conditions be attached to the decision:</p> <p style="text-align: center;">1. That in order to review the compatibility of the new houses in the older neighbourhood, the owner consults with Heritage Guelph prior to submitting a building permit for the proposed new dwellings at 17 and 21 Mont Street.”</p> <p style="text-align: right;">Carried</p> <p>e) Plaque Follow-up A letter from the Wood Cottage owners regarding their views on the age and details of the property were distributed. Agreed that this will be put onto a May agenda for discussion.</p>	
<p>6.</p>	<p>6) Information Items:</p> <p>a) Heritage Planner Updates:</p> <p>117 Liverpool -- Planning has become aware that this property, which had been owned by an absentee landlord for 40 years, will be under review soon as the owner has died and the property is now part of a family estate situation. HI sheet distributed.</p> <p>Cultural Mapping Workshop – reminder of May workshop in Caledonia. IP to email registration form again.</p> <p>Loretto Convent – update of recent meeting with the Minister regarding the status of the convent. Mayor Quarrie, John O’Brien and MPP Liz Sandals in attendance. Well received by the Minister but more work to do.</p> <p>CofA – Baker Street View Corridor – IP advised of an upcoming variance request from the City to acknowledge more detailed survey information over Baker Street. The intent of the by-law to protect the views is maintained.</p>	



7.	Date of next meeting: May 8, 2006 - 12 noon at City Hall – Committee Room C (Basement). The meeting ended at 2:30 pm	
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HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday April 24, 2006

GUELPH CITY HALL

A G E N D A

1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the April 10, 2006 meeting.**
4. **Matters arising from the April 10, 2006 Minutes.**
5. **Business Items:**
 - a) **15 Birmingham** – Review of revisions to Building Permit Application (from an earlier CofA application)
 - b) **Civic Administration Centre/POA** – Building Permit Application Preview – preliminary review of developed drawings
 - 1:00 PM
 - c) **82 Water Street**– Demolition & CofA Application
 - 1:30 PM
 - d) **21 Mont Street** – Demolition & CofA Application
6. **Information Items:**
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

117 Liverpool – Rev. Clarke's house
7. **Date of next meeting: Monday May 8, 2006, Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
Date: May 8, 2006
Time: 12 noon
Location: Committee Room C
Present: Paul Ross -Chair; Ian Panabaker - Heritage Planner; Cathy Downer - City Council Representative; Norm Harrison; Lesley Hayward; Doug Haines; Joel Barlet; Martin Bosch; Cecilia Paine; Pat Nicholls; Betty-Lou Clark; Sherry Bedirian – Recording Secretary
Regrets: Leanne Piper; Susan Ratcliff; Kevin O'Donnell

Discussion Items

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u> The following changes were made to the Agenda:</p> <p>Additions: 5e Committee of Adjustment (55 Baker Street and 28 Nottingham) 6b Martin Bosch had general comments to discuss</p> <p>The following motion was made by Betty-Lou Clark and seconded by Lesley Hayward: “THAT the Heritage Guelph agenda for May 8, 2006 be accepted as amended” Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>Joel Bartlett for 82 Water Street – will not participate in item as applicant is designing the proposed house with his firm.</p>	
3.	<p><u>Approval of Minutes from the April 24, 2006 Meeting:</u></p> <p>Amendment to the minutes of April 24, 2006 21 Mont street – Demolition and C of A application Moved by Norm Harrison and seconded by Lesley Hayward: “ THAT Heritage Guelph Committee requests documentation on this property since demolition permit has been granted” Carried</p>	



	<p>The following motion was made by Lesley Hayward and seconded by Norm Harrison:</p> <p>“THAT Heritage Guelph approves the minutes as amended for the April 24, 2006 meeting.”</p> <p style="text-align: right;">Carried</p>	
<p>4.</p>	<p><u>Matters Arising:</u></p> <p>None</p>	
<p>5.</p>	<p>Business Items:</p> <p>a) Civic Administration Centre/POA – Heritage Review</p> <p>Ian Panabaker presented the permit drawings to the Heritage Guelph Committee. The goal was to have a recommendation from the committee at the Council meeting on June 19, 2006 to cover the proposed alterations and allow the building permit to be issued immediately after Council awards the tender for the project.</p> <p><u>Civic Admin</u> – designation covers the stone masonry of the fire hall and the east portion of the wall behind City Hall, plus the roof form of the Fire Hall. One alteration to the masonry is being proposed at an exit door on the Wilson Street elevation. It is proposed that the north wall facing the new Civic Square be restored to its 1900 appearance (the last time it was visible) and that the windows be the same pattern as the existing Wilson Street elevation.</p> <p>The following motion, moved by Cecilia Paine and seconded by Pat Nichols:</p> <p>“WHEREAS Heritage Guelph, the municipal heritage committee, has reviewed the drawings submitted for Building Permit for the Guelph Civic Administration Centre project which incorporates the designated property known as the Provincial Winter Fair Building/Fire Hall, 1 Carden Street;</p> <p>AND WHEREAS the designated elements of the building under the Ontario Heritage Act include the Wilson Street and 1 Carden Street masonry walls;</p> <p>AND WHEREAS when alterations to the elements protected by designation are proposed, Council is required to consult with its municipal heritage committee prior to giving consent to the Building Permit being issued;</p>	



THAT Heritage Guelph recommends to Guelph City Council that the proposed minor alterations, which include the creation of an exit door on the Wilson Street elevation, be approved.”

Carried

POA – designation covers the walls/windows/roofs of the exterior except for the west and south wall of the 1875 wing (an area anticipated for expansion). The Judges Chamber extension is proposed in the back corner south of Council and east of Planning and will alter sections of the designated building. The plans have tried to incorporate the walls and openings into the design – but there are a few additional openings and conversion of windows to doors. The intent is to leave the stone and windows exposed on the inside corridors. The proposed extension does project beyond the east wall of City Hall by about four feet.

The following motion was made by Ian Panabaker, moved by Cecilia Paine and seconded by Doug Haines:

“WHEREAS Heritage Guelph, the municipal heritage committee, has reviewed the drawings submitted for Building Permit for the conversion of the Guelph City Hall to the POA Courthouse as part of the Guelph Civic Administration Centre project which adaptively reuses the designated property known as 59 Carden Street, and sections of the designated walls of the Provincial Winter Fair Building/Fire Hall known as 1 Carden Street;

AND WHEREAS the designation of the City Hall under the Ontario Heritage Act covers the exterior elevations of the building, including the masonry, windows and roofs, except for the south and west elevation of the 1875 wing, and the designation for the Provincial Winter Fair Building/Fire Hall includes the walls and one storey structure directly south of City Hall;

AND WHEREAS when alterations to the elements protected by designation are proposed, Council is required to consult with its municipal heritage committee prior to giving consent to the Building Permit being issued;

THAT Heritage Guelph recommends to Guelph City Council that the proposed minor alterations to the building, which include the construction of a new addition that connects to the south end of the Council Chambers wing and the east end of the 1875 addition and therefore converts some of the existing window openings into doorways be approved.”

Carried



Moved by Cathy Downer and seconded by Lesley Hayward:

“THAT the interior decoration plans for the new POA Courthouse building be presented to the Heritage Guelph Committee for review”

Carried

b) 82 Water Street – Demolition & CofA Application

Owner, Thomas King, in attendance.

Lot purchased with the hope of creating a new dwelling. Existing house very modest. The new house to be mostly a bungalow without basement due to bedrock levels. The footprint coverage is high because of those conditions. Contractor is looking at moving the structure but this is appearing not a likely option.

Jessica Tivy conducted research on this property and has found controversial information. While some research showed that Jehu Clark had purchased this property in 1871, other research showed that he had died in 1868.

Heritage Guelph committee had long discussions about 82 Water Street taking into consideration the viability of the dwelling, its heritage and structural value and found out that they need more time to have a complete assessment of the property’s heritage value.

The following motion was made by Cathy Downer, moved by Lesley Hayward and seconded by Cecilia Paine:

“ THAT Heritage Guelph Committee requests that Committee of Adjustment defer their decision on the application for 82 Water Street until Heritage Guelph completes its heritage assessment within 30 days after deferral”

Carried

c) 463 Speedvale West

Owner, GE, wants to proceed with the demolition granted in 2005 and needs to discuss the “marking the site”condition.

The following motion was move by Betty Lou Clark and seconded by Cathy Downer:

“THAT Heritage Guelph Committee refers the marking of the site to the Plaque committee.”

Carried



	<p>d) 117 Liverpool-designation status</p> <p>The following motion was moved by Lesley Hayward and seconded by Doug Haines:</p> <p>“ That Heritage Guelph Committee requests a site visit to access the property to evaluate its designation status”</p> <p style="text-align: right;">Carried</p> <p>e) New CofA Applications -- 55 Baker Street</p> <p>The following motion was moved by Norm Harrison and seconded by Cathy Downer:</p> <p>“That Heritage Guelph supports the City’s application for variance to the Zoning By-law Map 63 in the specific area of the Baker Street Parkade.”</p> <p style="text-align: right;">Carried</p> <p>26 Notingham</p> <p>The following was moved by Betty Lou Clark and seconded by Doug Haines:</p> <p>“THAT Heritage Guelph Committee has no comments on this proposal”</p> <p style="text-align: right;">Carried</p>	
<p>6.</p>	<p>6) Information Items:</p> <p>a) Heritage Planner Updates: No reports</p> <p>b) General comments from Martin Bosch Martin made some general observations from his time on the committee:</p> <ul style="list-style-type: none"> • That site visits are essential to the evaluating of agenda items • That more complete information packages for agenda items would be helpful for members • That keeping check on apparent emergency items would help keep focus on the priority work <p>Discussion followed.</p>	
<p>7.</p>	<p>Date of next meeting: May 23, 2006 - 12 noon at City Hall – Committee Room C (Basement). The meeting ended at 2:15 pm</p>	

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday May 8, 2006

GUELPH CITY HALL

A G E N D A

1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the April 24, 2006 meeting.**
4. **Matters arising from the April 24, 2006 Minutes.**
5. **Business Items:**
 - a) **Civic Administration Centre/POA** – Building Permit Application Preview – preliminary review of developed drawings
 - 1:00 PM
 - b) **82 Water Street**– Demolition & CofA Application
 - c) **463 Speedvale West** – Condition of Demolition – owner GE wants to proceed and needs to discuss the “marking the site” condition.
 - d) **117 Liverpool**– designation status.
6. **Information Items:**
 - a) **Heritage Planner’s Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.
7. **Date of next meeting: Monday May 8, 2006, Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)

Date: TUESDAY May 23, 2006

Time: 12 noon

Location: Committee Room C

Present: Leanne Piper -- Chair; Paul Ross; Norm Harrison; Lesley Hayward; Doug Haines; Ian Panabaker - Heritage Planner; Sherry Bedirian – Recording Secretary; Jessica Tivy -- Heritage Student

NOTE: *Quorum was not achieved; motions made at this meeting will need to be ratified at the next meeting.*

Regrets: Susan Ratcliff; Kevin O'Donnell; Martin Bosch; Cecilia Paine; Pat Nicholls; Joel Bartlett; Betty-Lou Clark; C Council Representative

Discussion Items

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u> The following changes were made to the Agenda:</p> <p>Additions: 5a Succession Planning 5f Committee of Adjustments</p> <p>The following motion was made by Paul Ross and seconded by Lesley Hayward:</p> <p>“THAT the Heritage Guelph agenda for May 23, 2006 be accepted as amended” Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>None declared.</p>	
3.	<p><u>Approval of Minutes from the April 24, 2006 Meeting:</u></p> <p>Moved by Lesley Hayward and seconded by Doug Haines:</p> <p>“THAT Heritage Guelph approves the minutes as for the May 8, 2006 meeting.” Carried</p>	



<p>4.</p>	<p><u>Matters Arising:</u></p> <p>None</p>	
<p>5.</p>	<p>Business Items:</p> <p>a) Succession Planning</p> <p>Leanne Piper will be stepping down as Chair of the committee to pursue municipal election in the fall. Paul Ross was nominated for the position and accepted.</p> <p>The following motion was moved by Lesley Hayward and seconded by Norm Harrison:</p> <p>“THAT Paul Ross be nominated as Chair of Heritage Guelph.”</p> <p>(requires vote)</p> <p>Paul’s move will leave the head of the Designation Subcommittee open. Leanne volunteered for that position.</p> <p>The following motion was moved by Paul Ross and seconded by Lesley Hayward:</p> <p>“THAT Leanne Piper be nominated as Chair of the Designation Subcommittee.”</p> <p>(requires vote)</p> <p>b) Summer Meeting Dates</p> <p>IP provided a proposed schedule for meeting dates in July and August. It is suggested that the earlier meeting of each month be dropped. All the June meetings will be held and the normal schedule returns September 11, 2006. The summer meetings would be: July 24, 2006 and August 21, 2006.</p> <p>The following motion was moved by Paul Ross and seconded by Lesley Hayward:</p> <p>“THAT the proposed dates of July 24, 2006 and August 21, 2006 be adopted as the summer schedule for Heritage Guelph.”</p> <p>(requires vote)</p> <p>c) 1453 Gordon Street -- Proposed OPA/ZC Application</p> <p>Astrid Clos, Planner, in attendance for the owner, Reid’s Heritage.</p> <p>Reids is pursuing a change of use for the heritage property, one of the original german</p>	



settlements of the Brock Road.

The application proposes a Office use, with specialized zoning controls based on a specific footprint and approach to the retention of the existing buildings. Astrid had indicated that Reids are interested in the potential designation of the house, as clearly is it their intention to incorporate and highlight the heritage buildings in the new plan.

The committee members were impressed with the specific design and supported the approach to clearly differentiate 'new from old' in the proposal.

The following motion was moved by Lesley Hayward and seconded by Paul Ross:

"THAT with respect to the proposed OPA/ZC for 1453 Gordon Street which proposes the adaptive re-use of the existing farmhouse, Heritage Guelph supports the application and proposed site plan presented at its May 23, 2006 meeting. The proposed plan illustrates an appropriate and potentially exciting design for the relationship between the heritage elements and the new building. Should significant modifications occur to the proposed site plan, Heritage Guelph requests that the changes be brought back to the committee for review."

(requires vote)

Discussion about the designation of the property. Reids had commissioned a report, perhaps a year ago. IP to obtain copies and arrange a site visit with Brian Blackmere.

The following motion was moved by Paul Ross and seconded by Norm Harrison:

"THAT at its next meeting Heritage Guelph review the existing documentation for the building against the criteria for designation to determine its applicability for designation and whether a recommendation to Council should be pursued."

(requires vote)

d) Wood Cottage Heritage Plaque

Ron and Betty Pequegnat attending.

Through testing undertaken with the University of Guelph botany department, the Pequegnats have determined that the logs of the house were cut in the fall of 1853. The determination for the date of construction of the house is harder to be conclusive about, some members are of the opinion that green logs were not used immediately, however, Ron Pequegnat feels that they were. The date on the cast plaque was given by the committee as "c.1855-60" as the paper records for the property are vague at best.

"THAT the wording for the historical plaque for Wood Cottage, 280 Palmer Street, be



changed to:

'Built by Robert and Eliza White from logs cut in 1853, Wood Cottage is the only 19th Century exposed log house on its original site in Guelph still used as a residence and one of the oldest restored log houses in Ontario. Robert White was one of the earliest settlers in Guelph Township and owned the first stone-built store on Wyndham Street.' ”

(requires vote)

The following motion was moved by Lesley Hayward and seconded by Doug Haines:

“THAT the Plaque Subcommittee draft a new standard procedure for developing plaque texts to include obtaining review and written consent from the owner prior to casting the plaque.”

(requires vote)

Ron and Betty also voiced a preference for a plaque colours/metal similar to the Kiwanis plaque on St. George's Square (blue and bronze). IP to advise on casting options available for future plaques. Committee members felt this needed to be reviewed against the standards for the rest of the programme.

e) 82 Water Street

Thomas King attending.

Jessica Tivy provided a summary of her research following the last meeting. The connection to Jehu Clarke has been determined to be minor. While he did own the property, and several others along Water Street, from his will it is apparent that his farmhouse (where WillowWest Mall is now) was much more substantial. The will indicates that the Water Street houses were to be liquidated, but the farmhouse was to be granted to his wife. The tombstone in Woodlawn is where Jehu's first wife and his son, Jehu Jr. (the Jr. not always indicated), are buried, hence the earlier confusion.

What remains to discuss is the architectural and contextual value of the property.

“THAT with respect to the application to demolish the Heritage Inventory property known as 82 Water Street, and after exhaustive research in which the earlier historical association with Jehu Clarke was found to be minor, and while Heritage Guelph does not support the demolition of Heritage Inventory buildings, the Committee does not recommend designation of the property under Part 4 of the Ontario Heritage Act.

AND THAT Heritage Guelph requests the following conditions be attached to the demolition approval:

- **That the structure be photographically recorded, to the satisfaction of Heritage Guelph and entered into the City of Guelph archives, prior to the**



	<p>issuance of the demolition permit;</p> <ul style="list-style-type: none"> • That as much as possible the components of the house be salvaged and the distribution of elements recorded; • And that where appropriate, the Owner integrate some of the salvaged elements into the new building.” <p style="text-align: right;">(requires vote)</p> <p>f) Committee of Adjustment Items</p> <p>26-30 Arthur Street South Proposed severance of historic semi-detached houses in the Ward. The following motion was moved by Lesley Hayward and seconded by Norm Harrison:</p> <p>“That Heritage Guelph Committee supports the Committee of Adjustment application to sever 26/30 Arthur Street South.”</p> <p style="text-align: right;">(requires vote)</p> <p>Questions arose about the ability to request a clause that would require coordination of any proposed changes across the two properties subsequent to the severance. IP to advise.</p>	
<p>6.</p>	<p>6) Information Items:</p> <p>a) Heritage Planner Updates: City has submitted to the Ontario Heritage Trust for approval for the alterations to City Hall -- a Heritage Easement Property.</p> <p>21 Nottingham -- need to proceed with designation. IP to set-up site visit.</p> <p>2162 Gordon Street -- land trust wants to proceed with designation -- Mike Marcolongo will be contacting the committee shortly.</p>	
<p>7.</p>	<p>Date of next meeting:</p> <p style="text-align: center;">June 12, 2006 - 12 noon at City Hall – Committee Room C (Basement).</p> <p>The meeting ended at 2:00 pm</p>	

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
TUESDAY MAY 23, 2006

**GUELPH CITY HALL
Council Committee Room C**

A G E N D A

1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the May 8, 2006 meeting.**
4. **Matters arising from the May 8, 2006 Minutes.**
5. **Business Items:**
 - a) **Summer Meeting Dates** – recommended schedule.
12:30 PM -- Astrid Clos attending
 - b) **1453 Gordon Street** – comments on OPA/ZC application to convert farmhouse to Office/Residential use.
1:00 PM -- The Pequegnat's attending
 - c) **Wood Cottage - Plaque** – Discussion of owner's letter following the plaque ceremony.
 - d) **82 Water Street** – Determination of heritage value and recommendation on demolition application.
1:30 PM -- Thomas King attending
6. **Information Items:**
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.
7. **Date of next meeting: Monday June 12, 2006, Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
Date: Monday June 12, 2006
Time: 12 noon
Location: Committee Room C
Present: Paul Ross -- Chair, Cathy Downer - City Council Representative; Betty-Lou Clark; Norm Harrison; Lesley Hayward; Doug Haines; Cecilia Paine; Leanne Piper; Susan Ratcliff; Ian Panabaker - Heritage Planner (and minute taker)
Regrets: Kevin O'Donnell; Martin Bosch; Pat Nicholls; Joel Bartlett; Sherry Bedirian – Recording Secretary; Jessica Tivy -- Heritage Student

Discussion Items

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u> The following changes were made to the Agenda:</p> <p>Additions: 5f Plaque Discussion (NH) 6b Convent discussion (PR) 6c ACO/CHO Conference Update (PR)</p> <p>The following motion was made by Norm Harrison and seconded by Doug Haines: “THAT the Heritage Guelph agenda for June 12, 2006 be accepted as amended” Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u> None declared.</p>	
3.	<p><u>Approval of Minutes from the May 23, 2006 Meeting:</u> Amendment: Add Betty-Lou to “present” list. Moved by BLC and seconded by _____: “THAT Heritage Guelph approves the minutes as for the May 23, 2006 meeting, as amended.” Carried</p>	



<p>4.</p>	<p><u>Matters Arising:</u> None</p>	
<p>5.</p>	<p>Business Items:</p> <p>a) Previous Meeting's Motions IP advised that the email vote on the 82 Water Street motion and the second email with the rest of the agenda items both passed.</p> <p>Discussion followed about use of the e-vote and recommended procedures. Agreed that "reply all" was a more appropriate response. Motion made by Councillor Downer, seconded by Leanne Piper:</p> <p>"THAT members be requested to use 'Reply-All' when responding to email vote on a committee motion."</p> <p style="text-align: right;">Carried</p> <p>Paul Ross' Introductory Remarks: Paul had some comments on taking over a Chair of the committee.</p> <p>First he thanked all for the support to convince him to take on the position.</p> <p>Paul and IP have met to discuss ideas and issues about the committee. IP to provide a plan for 'streamlining' for committee work to allow more time for strategic and long-range issues. IP to arrange for an introductory meeting with Jim Riddell and Craig Manley to talk about Planning priorities and ideas.</p> <p>The 2007 Conference will be a large effort for the local heritage community over the next year.</p> <p>b) GAC Kiosk -- Art in the Street -- July 15, 2006 Guelph Arts Council is hosting a kiosk at the 'Art in the Street' event on Saturday July 15, 2006. The heritage committee has been part of this before, supplying pamphlets and attending when possible.</p> <p>Leanne Piper to take pamphlets to GAC. Susan volunteered for the morning shift 10-12; Leanne and Paul volunteered for the afternoon.</p>	<p style="text-align: center;">IP</p> <p style="text-align: center;">LP / SR / PR</p>



c) 463 Speedvale Avenue West

GE has provided their documentation of the property before proceeding with the demolition. The Committee noted that there are no interior photographs of the house.

Motion by Susan Ratcliffe, seconded by Norm Harrison:

“THAT Heritage Guelph has reviewed the submission by GE Canada for the documentation of 463 Speedvale Avenue West and that the documentation is approved subject to additional interior photographs being included, to the satisfaction of the Heritage Planner.”

Carried

IP

d) 1453 Gordon Street -- Potential Designation

Astrid Clos, Planner, and David Parish, Architect, in attendance for the owner, Reid's Heritage.

The committee reiterated to Astrid that the previous motions were passed -- IP to distribute. Jessica Tivy had circulated late Friday her draft background report on the farmhouse. The electronic version of the earlier report from Ventin Architects will be distributed by IP after the meeting.

IP summarized: The house is dated to the 1870s and is associated with the German settlement of Brock Road, Conrad Swartzenberger particularly. Swartzenberger was apparently a shoemaker (the farmland being mostly in the Hanlon watershed). The house is suitable for designation under the OHA as a representative and contextual building on the Brock Road.

Discussion of tree/landscape protection. The site is too small to be covered by the City's tree by-law. Cultural intent of the existing trees is indeterminate -- most are from more recent times. Indeed, many should be removed to improve the site.

Discussion about the designation of the driveshed. The driveshed is harder to date. The substantial stone foundations appear older than the wood superstructure. It does contribute to the previously rural context of the property. The barn was actually further west where the subdivision is now being graded. The committee reviewed the barn in 2003.

Discussion about the level of protection and controls for future changes. While the windows are intended to remain, David Parrish asked that flexibility be allowed here. The intent to restore the porch would be based on local precedent, but there is



	<p>apparently no direct documented information. This should also be reflected in the designation.</p> <p>Staff to develop the By-law recommendations for June 26th.</p> <p>The following motion was moved by Cathy Downer and seconded by Susan Ratcliffe:</p> <p>“THAT Staff bring the draft Council recommendation for the designation of 1453 Gordon Street for debate at the next Heritage Guelph meeting, June 26, 2006.”</p> <p style="text-align: right;">Carried</p> <p>e) 21 Nottingham Street -- Potential Designation</p> <p>Charles Simon, Architect, Julia Grady and Chris Iwanowski, from Barking Dog Studios (owners) in attendance.</p> <p>A site visit to the house took place on June 5, 2006.</p> <p>Leanne Piper has developed the background report on the property and distributed copies at the meeting. The house, besides being old (1840s) and of good exterior quality, is associated with a very significant Canadian, John McLean, and early banking enterprise in Guelph. It is eminently suited for designation.</p> <p>Discussion about the extent of the designation to allow for flexibility in the adaptive re-use as an office. The plans are for a highly energy efficient retrofit which would potentially see a future ‘widows walk’ on the roof to create a natural ventilation system. Leanne had left the roof out of the suggested elements for protection.</p> <p>The extent of protection on the sidewalls is to apply to the original sections only.</p> <p>Discussion about the interior elements. Only the handrail and newel post appear to be worthy. The building will be classified as Office and concern about the ability to manipulate the railing to meet OBC was raised.</p> <p>Moved by _____, seconded by _____:</p> <p>“THAT Staff bring the draft Council recommendation for the designation of 21 Nottingham Street for debate at the next Heritage Guelph meeting, June 26, 2006.”</p> <p style="text-align: right;">Carried</p>	<p>IP/JT</p> <p>IP/JT</p>
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	<p>f) Plaque Text -- 280 Palmer Street After seeing the printed version of the text in the last minutes, Norm Harrison wanted to discuss the final version of the text for the Wood Cottage. He felt the sentences were too long and complicated for a plaque. After discussion, the following was agreed to:</p> <p style="text-align: center;">‘WOOD COTTAGE Built by Robert and Eliza White from logs cut in 1853. Wood Cottage is the only 19th Century exposed log house on its original site in Guelph still used as a residence, and one of the oldest restored log houses in Ontario. Robert White, one of the earliest settlers in Guelph Township, owned the first store built of stone on Wyndham Street.’</p> <p>Moved by Betty-Lou Clark and seconded by Susan Ratcliffe:</p> <p>“THAT the plaque text for the Wood Cottage, developed on June 12, 2006 by the committee, now be given to the owners for final review and sign-off.”</p> <p style="text-align: right;">Carried</p>	<p style="text-align: center;">IP/JT</p>
<p>6.</p>	<p>6) Information Items:</p> <p>a) Heritage Planner Updates: Gil Stelter is receiving the Mayor’s Award at the Chamber of Commerce Awards of Excellence, June 14th. The dinner event is by ticket. LP to go on behalf of Heritage Guelph. Chair to sign a congratulatory card.</p> <p>Recent indication that another demolition permit is coming in for a small heritage cottage -- 171 Glasgow Street North. IP to arrange site visit -- probably June 19th.</p> <p>22-26 Oxford Street -- owner wants to invite the committee to review the project and see the areas which are under discussion with the Buildings Dept. IP cautioned that the work in dispute is not related to heritage fabric. Site visit will try to be arranged with 171 Glasgow.</p>	<p style="text-align: center;">LP/PR</p> <p style="text-align: center;">IP</p> <p style="text-align: center;">IP</p>
	<p>b) Loretto Convent Discussion about recent news articles and media about the Museum use of the convent. While most news has been positive, there has been some negative reaction to the costs and site.</p> <p>Concern that the recommendations from the committee about the heritage value of the site needs to be tabled as per the Task Force recommendations and the idea of</p>	



	<p>waiting for the museum to be resolved has run its course.</p> <p>Designation recommendations to be brought back to committee. Gil Stelter to be invited to discuss.</p>	IP/JT
	<p>c) ACO/CHO Conference</p> <p>Paul Ross reported about this year's conference on the Rideau Canal.</p> <p>Commitments to next year's conference in Guelph were obtained and discussion about keynote speakers and broad themes developed.</p> <p>Next Year's conference has been moved forward to the first weekend in May and will be based at War Memorial Hall at the University.</p> <p>Discussion about a province-wide awards programme being developed, which may assist local efforts.</p>	
7.	<p>Date of next meeting:</p> <p style="text-align: center;">June 26, 2006 - 12 noon at City Hall – Committee Room C (Basement).</p> <p>The meeting ended at 2:15 pm</p>	

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday June 12, 2006

**GUELPH CITY HALL
Council Committee Room C**

A G E N D A

1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the May 23, 2006 meeting.**
4. **Matters arising from the May 23, 2006 Minutes.**
5. **Business Items:**
 - a) **Previous Minutes** – confirmation of votes for motions made at last meeting.
 - b) **GAC Kiosk** -- Discussion about contribution to Guelph Arts booth
 - c) **463 Speedvale** -- Site record report review
 - 1:00 PM --
 - d) **1453 Gordon Street** – Designation recommendation.
 - 1:30 PM --
 - e) **21 Nottingham Street** – Determination of heritage value and recommendation on designation.
6. **Information Items:**
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

June 14th -- Mayor's Award to Gil Stelter
171 Glasgow Street North -- upcoming demolition request
22-26 Oxford Street -- site visit
7. **Date of next meeting: Monday June 26, 2006, Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
Date: Monday June 26, 2006
Time: 12 noon
Location: Committee Room C
Present: Paul Ross -- Chair, Betty-Lou Clark; Joel Bartlett; Norm Harrison; Doug Haines; Cecelia Paine; Leanne Piper; Susan Ratcliff; Martin Bosch; Ian Panabaker - Heritage Planner, Jessica Tivy -- Heritage Student (and minute taker)
Regrets: Lesley Hayward, Kevin O'Donnell; Pat Nicholls; Cathy Downer -- City Councillor;

Discussion Items

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u> Add Martin Bosch's UofG virtual tour.</p> <p>The following motion was made by Cecelia Paine and seconded by Susan Ratcliff: "THAT the Heritage Guelph agenda for June 26, 2006 be accepted as amended"</p> <p style="text-align: right;">Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u> None declared.</p>	
3.	<p><u>Approval of Minutes from the June 12, 2006 Meeting:</u> Moved by Martin Bosch and seconded by Doug Haines:</p> <p>"THAT Heritage Guelph approves the minutes as printed for the June 12, 2006 meeting."</p> <p style="text-align: right;">Carried</p>	
4.	<p><u>Matters Arising:</u> Wood cottage plaque update – text has not yet been sent to owners.</p>	IP



<p>5.</p>	<p>Business Items:</p> <p>a) <u>GAC Doors Open</u> – Preliminary list review.</p> <p>IP distributed the provisional list provided by GAC -- they are looking for feedback and comments.</p> <p>Betty Lou remarked that one of the invites has already declined because the date is too early for 2007 and gardens/trees would not be ready.</p> <p>Any further comments are to be addressed to Betty Lou, she'll forward them to DOG.</p> <p>b) <u>171 Glasgow Street North</u> – Demolition Application & CofA Application</p> <p>Site visit took place June 19, 2006. Streetscape and property review presentation was made by Jessica Tivy.</p> <p>Discussion on the heritage value of the house, the state of the house under the insul-brick cladding. Its horizontal clapboard, the lean-to is vertical board and batten. The basement appears to be a newer poured concrete foundation. Agreed that there is not a Part IV designation here, again, this would be a matter of interest for a heritage district. Demolition should be documented and materials salvaged as much as possible.</p> <p>The committee discussed the new residence design sketches. Suggestions regarding specifying a suitable garage door, authentically divided windows, at least for the front, and achieving an appropriate masonry appearance.</p> <p>Motion made by Susan Ratcliffe and seconded by Martin Bosch :</p> <p>“THAT with respect to the application to demolish the Heritage Inventory property known as 171 Glasgow Street North, research into the history and architecture of the property was found to be minor, and while Heritage Guelph does not support the demolition of Heritage Inventory buildings, the Committee does not recommend designation of the property under Part IV of the Ontario Heritage Act.”</p> <p>Carried.</p> <p>Discussion about the front yard set back variance for the property. Motion was moved by Norm Harrison and seconded by Betty Lou Clark:</p> <p>“THAT with respect to the Committee of Adjustment application A-70/06 for 171 Glasgow Street North, Hertage Guelph advises that they have visited the site as part of the demolition review, and supports the front yard</p>	<p>HG</p>
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setback request of 3.0 metres as it is appropriate to the local context of the street.”

Carried.

- c) **21 Nottingham Street** – Recommendation to designate.

Jessica Tivy will re-circulate an updated report which outlines the specific designation by-law description for 21 Nottingham and proposed elements to be protected.

Designation recommendation will be made through an e-vote.

- d) **1453 Gordon Street** – Recommendation to designate

Jessica Tivy circulated the background report. Designation statements and descriptions were reviewed. Discussion occurred around the issue of the extent of protection -- just the house or more of the tail end?

The following motion was moved by Betty Lou Clark and seconded by Susan Ratcliff :

“THAT with respect to the proposed designation of 1453 Gordon Street, that Heritage Guelph recommend that the sections of the house, kitchen extension and driveshed which will be visible after the proposed renovation be included in the elements to be protected.

AND THAT the recommendation for designation be taken to the next available Council PET Committee meeting. ”

- e) **264 Crawley Road** -- Demolition application for barn

IP reviewed the recent CofA application conditions agreed to for the site. At the time it was acknowledged that the barn/outbuildings would not form part of the designation recommendation, however, the condition requested a Heritage Impact Assessment report prior to any changes to the site -- the issue being that the whole needs to be recorded prior to any development.

Discussion about the need for a comprehensive analysis of the demolition and having a local consultant do the report. Materials are to be appropriately salvaged and made available. The following motion was moved by Betty Lou Clark and seconded by Cecelia Paine:

“THAT with respect to the demolition request for the barn at 264 Crawley

JT/IP



Road, Heritage Guelph requests that the owners submit the Heritage Impact Assessment report outlined in the recent Committee of Adjustment conditions to ensure recording of the site takes place prior to changes occurring.”

f) Committee of Adjustment Items -- July 11th

11-13 Pearl St -- Major Renovation requiring extension of LNC use

Committee suggests to keep gabled roof and to view streetscape in relation to 11-13 Pearl Street. The following motion was moved by Norm Harrison and seconded by Martin Bosch:

“THAT with respect to the CofA application A67-06 for 11-13 Pearl Street, the heritage committee has no issue with the ‘extension of use’ variance sought however believe strongly that the design is not compatible with surrounding context, and would encourage the owners to modify the front façade design. ”

174 Arthur St N -- Renovation requiring extension of LNC use

The following motion was moved Cecelia Paine and seconded by Martin Bosch:

“THAT with respect to the CofA application A61-06 for 174 Arthur Street North, the heritage committee has no issue with the ‘extension of use’ variance but would request that the owner provide more information on the design and its impact on the neighbourhood.”

24 Simcoe St -- Accessory unit variance

Information was missing -- Committee will be circulated an e-vote.

38 Alma St S. -- Side yard and accessory building variance

Committee has no comment on garage proposal. The following motion was moved Cecelia Paine and seconded by Norm Harrison:

“THAT with respect to the CofA application A71-06 for 38 Alma Street South, the heritage committee has the following comment on the proposed variances:

- 1. That to prevent the paving over of the entire sideyard, the proposed garage be accessed by a driveway narrowed to a single width curb cut, and/or meet the existing curb cut.”**

JT/IP



6. Information Items:

- a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.
- 82 Water street -- demolition passed, work is well under way, Thomas King is recording the demolition and will provide duplicates to the committee. Underneath the clapboard, the house was originally stucco with scored lines in a masonry pattern.
- 171 Arthur Street North -- the church's request to remove the empty house was also passed by Council.
- 60 Cardigan -- IP has reviewed the chimney condition with the owner and his engineers. The early word was that a lot of the top had to come down, however with scaffolding, it appears only a minor portion will need to be rebuilt. The owner is coming in for revised site plan approval for the reconfigured plans on the balance of the site. The existing lofts have sold well and the front townhouse row will be the next to be marketed. Work on the reconstruction of the road is to start in July.
- New City of Toronto Act -- received Royal Assent and introduced new processes for 'registered non-designated buildings' under the Ontario Heritage Act, particularly the 60 day notice requirement for demolition. No changes to local processes yet -- however the new regulations are being assessed by other municipalities who are also looking at 'registering' their inventories. The heritage planners forum is conducting a survey and IP will share the results when obtained.
- b) **Plaques at the University of Guelph**
- An online walking tour put out together by Martin Bosch will soon be up and running. Links on the site correspond to plaques installed on site. Go to "www.uoguelph.ca"
- This has possible applications for other areas of the city.

The meeting adjourned at 2:10 PM.

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday June 12, 2006

**GUELPH CITY HALL
Council Committee Room C**

A G E N D A

1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the June 12, 2006 meeting.**
4. **Matters arising from the June 12, 2006 Minutes.**
5. **Business Items:**
 - a) **GAC Doors Open** -- Preliminary list review
 - b) **171 Glasgow Street North** -- Demolition application.
 - c) **21 Nottingham Street** -- Recommendation to designate.
 - d) **1453 Gordon Street** -- Recommendation to designate
 - e) **264 Crawley Road** -- Demolition application for barn
 - f) **Committee of Adjustment Items** -- July 11th
11-13 Pearl St -- Major Renovation requiring extension of LNC use
174 Arthur St N -- Renovation requiring extension of LNC use
24 Simcoe St -- Accessory unit variance
38 Alma St S -- Side yard and accessory building variance
171 Glasgow St N -- Front yard setback variance
6. **Information Items:**
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.
60 Cardigan -- update to site plan and heritage restoration items
City of Toronto Act -- new process available for registered non-designated buildings
7. **Date of next meeting: Monday July 24, 2006, Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
Date: Monday July 24, 2006
Time: 12 noon
Location: Committee Room C
Present: Paul Ross -- Chair, Joel Bartlett; Lesley Hayward, Kevin O'Donnell; Norm Harrison; Doug Haines; Cecelia Paine; Susan Ratcliffe; Cathy Downer -- City Councillor; Ian Panabaker - Heritage Planner (and minute taker)
Regrets: Pat Nicholls; Betty-Lou Clark; Leanne Piper; Martin Bosch; Jessica Tivy -- Heritage Student

Discussion Items

Item #	Description	Action
1.	<p><u>Approval of Agenda:</u> Add 5d) Lister Block letter, City of Hamilton Add 6c) Kevin O'Donnell -- info item</p> <p>The following motion was made by NH and seconded by JB: "THAT the Heritage Guelph agenda for July 24, 2006 be accepted as amended"</p> <p style="text-align: right;">Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u> None declared.</p>	
3.	<p><u>Approval of Minutes from the June 26, 2006 Meeting:</u> Add "e" at the end of Ratcliff_.</p> <p>Moved by DH and seconded by NH: "THAT Heritage Guelph approves the minutes as printed for the June 26, 2006 meeting."</p> <p style="text-align: right;">Carried</p> <p>Moved approval of minutes taken for the meeting of July 10, 2006. Note that the date was incorrect. Moved by NH seconded by DH: "THAT Heritage Guelph approves the minutes as amended for the July 10, 2006 meeting."</p> <p style="text-align: right;">Carried</p>	



<p>4.</p>	<p><u>Matters Arising:</u> 21 Nottingham -- LH wanted to confirm status of designation recommendation -- this was to be confirmed by e-vote following the last meeting. 24 Simcoes Street CofA -- NH asked for clarification of missing item from last meetings package -- IP confirmed item was incorrectly listed on the agenda.</p>	<p>IP/JT</p>
<p>5.</p>	<p>Business Items:</p> <p>a) <u>132 Clair Road West</u> – demolition request for farmstead.</p> <p>Discussion about site visit held week before. Despite poor maintenance the house is in restorable condition. The barn is made of substantial timber but is filled with empty, salvaged automobile gas tanks. This warrants investigation by building authorities. Noted was the unexpectedly dramatic views afforded from the raised farmstead context.</p> <p>IP confirmed that there are no development plans, and that this seems to be instigated by an interest by the Fire Department to use this as a training site. IP has contacted the FD to discuss this and has got agreement from them that they will not be pursuing further until the proper planning reviews and decisions have been taken.</p> <p>PR noted that the South Gordon Secondary Plan specifically references a desire to maintain the rural elements in the future development. (OP 3.5.19.1)</p> <p>Moved by DH, seconded by CP:</p> <p>“ THAT Heritage Guelph does not support the demolition of the Gothic farmhouse and associated farm buildings at 132 Clair Road for the following reasons:</p> <ul style="list-style-type: none"> - It is an intact 1870-1880 farmhouse situated in its original farm context; - The house retains most of its original features including, v-groove horizontal wood siding under stucco overcoat, peaked oversized centre gable with gothic window, typical centre hall plan, original windows doors and trim; - The house and context has many qualities warranting further research; - The current demolition application does not include any specific development or replacement plans. <p>AND THAT should this issue be pursued by the applicant, Heritage Guelph would require that a Built Heritage Resource Impact Assessment be undertaken prior to and decision being undertaken.</p>	



AND THAT Heritage Guelph request through the Property Standards Bylaw that the City ensure that the property owners provide prudent levels of maintenance and security so that the buildings are not demolished through vandalism and neglect.”

Carried.

b) **Committee of Adjustment Items** -- August 8th

22 Stuart Street -- Minor land exchange:

Moved by CD, Seconded by SR:

“THAT with respect to the severance and lot addition proposed for 22 and 24 Stuart Street, Heritage Guelph notifies the Committee of Adjustment that the properties are designated under the Ontario Heritage Act.

AND THAT as the application B-20/06 does not affect the buildings designated under the Act, Heritage Guelph has no comment.”

Carried.

87 Dublin Street South -- Severance and New House Proposed

Moved by CD, Seconded by DH:

“THAT Heritage Guelph notifies the Committee of Adjustment that the existing house at 87 Dublin Street South is on the Couling Inventory.

Should the Committee of Adjustment proceed with applications B-21/06 and A-78/06, the heritage committee would request the following conditions be attached to the decision:

- 1. That the new house be a maximum of 2-1/2 storeys tall, and that the height match the adjacent 87 Dublin Street house.”**

Carried.

165 London Street West -- New second storey proposed

Moved by LH, Seconded by SR:

“THAT Heritage Guelph notifies the Committee of Adjustment that the existing house at 165 London Road West is on the Couling Inventory.

AND THAT the heritage committee is concerned about the architectural solution proposed in the attached documentation.



Should the Committee of Adjustment proceed with applications A-82/06, the heritage committee would request the following conditions be attached to the decision:

1. That in order to review the visual impact of the major addition on the existing structure, the owner consult with Heritage Guelph prior to submitting a building permit for the proposed new dwelling.”

Carried.

26 Powell East -- New Porch

Moved by SR, Seconded by CD:

THAT Heritage Guelph notifies the Committee of Adjustment that the existing house at 26 Powell Street East is on the Couling Inventory.

AND THAT the heritage committee supports the variances represented in A-76/06 which reflect the restoration of the traditional porch dimensions and encourages the owner to pursue a design that reflects neighbourhood examples.

Carried.

48 Regent Street -- New sideyard addition:

Moved by CP, Seconded by LH:

“THAT Heritage Guelph notifies the Committee of Adjustment that the existing house at 48 Regent Street is on the City’s Inventory of Heritage Structures.

AND THAT the heritage committee is concerned about the appropriateness of the proposed addition in relation to the front yard setback being sought and its impact on the heritage resource. Will the proposed addition overwhelm the existing Regency Cottage? And should the addition be further back? The heritage committee asks that the item be deferred in order that the owner discuss the plans with Heritage Guelph.

Should the Committee of Adjustment proceed with applications A-73/06, the heritage committee would request the following conditions be attached to the decision:

1. That in order to review the impact of the addition on the heritage resource, the owner consult with Heritage Guelph prior to submitting a building permit for



the proposed alterations.

Carried.

- c) **138 Wyndham Street North**-- Building Permit Review for the County's reuse of the building to Social Services.

Ventin Architects attending
Kevin Mulholland, County Project Manager, attending

Review of programme and plans for the adaption of the building to provide Social Services. The main public room is to be restored to be the public space of the new use. The rest of the warehouse space is being converted to offices. New barrier-free standards apply so the exterior ramp and other details need to be upgraded. The centre door is being restored for direct access to the public room. The ground floor surveillance walkway will be retained to provide the backdrop to the public room and be used as a mechanical shaft. The 2nd floor walkway is to be removed.

Confirmed that the exterior signage "Dominion Public Building" is being restored.

Confirmed that there are plans to provide some interpretive material in the public space.

CP congratulated the County on the professionalism of the submission.

Moved by LH, seconded by CP:

"WHEREAS Heritage Guelph, the municipal heritage committee, has reviewed the drawings submitted for Building Permit for the designated property known as the The Dominion Public Building, 138 Wyndham Street North;

AND WHEREAS the designated elements of the building under the Ontario Heritage Act include the exterior masonry walls, the wrought iron side fences and the interior finishes of the Public Room;

AND WHEREAS when alterations to the elements protected by designation are proposed, Council is required to consult with its municipal heritage committee prior to giving consent to the Building Permit being issued;

THAT Heritage Guelph approves in principal the plans submitted for the renovations to the building;

AND THAT Heritage Guelph recommends to Guelph City Council that the proposed minor alterations consisting of:

- the enlargement of the masonry at the staff door on the Baker Street



elevation to permit barrier-free movements;

- the removal and on-site storage of the original wrought-iron fence in the south side yard, the reuse of which will be determined on subsequent renovations of the sideyards; and,
- the modification of the south wall of the Public Room to permit the installation of a new elevator doorway;

BE APPROVED.”

Carried.

- d) **Lister Block, Hamilton** -- PR has received a letter from a local Councillor in Hamilton asking for support by way of writing to the Minister of Culture. Ministerial intervention on this property is being sought under the new terms of the OHA.

Moved by LH, seconded by CP:

“THAT Heritage Guelph write a letter of support to the Minister of Culture for the protection of the Lister Block as requested from the City of Hamilton.”

Carried.

6. INFORMATION ITEMS:

- a) **Heritage Planner’s Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

Baker Street Archaeology -- Archaeologists are set to start the systematic excavation of the parking area to preemptively remove burials prior to the RFP for the new parking garage. It was determined in discussions with the Ministry that archaeology can’t take place in winter conditions, which would have posed major delays for the parking garage contract. IP will provide update reports as this proceeds.

Civic Admin Approvals -- the alterations to the designated fabric were approved by Council July 17th.

Upcoming Designation Recommendations: 21 Nottingham and 1453 Gordon Street are set to go to PET on August 14th. PR to attend.

11-13 Pearl Street -- recent CofA application where major changes were proposed to stucco cottage. IP met with the owners, they are architects working for Briestensky Johnson Critchley. The plans they provided were very preliminary and they are making revisions. They are also doing the project in prolonged stages and are not sure if the exterior renovations will ever take place. They agreed to continue to share their plans.



	<p>82 Water Street -- Building Permit issued.</p> <p>60 Cardigan Street -- Jeff Scarfone asked a question: "What about restoring parts of the Stewart Lumber signage painted on the building?" (this had been in areas of brickwork that were badly deteriorated and that had been covered over.) General lack of enthusiasm for the idea from the committee -- it's no longer Stewart Lumber and the developer decided to call it "Stewart Mill". Interpretive issues posed a challenge.</p> <p>b) <u>Local Growth Management Strategy:</u> PR advised that he has been invited to participate in focus group discussions etc. He may need back-up for upcoming meetings.</p> <p>c) <u>Kevin O'Donnell</u> -- Kevin announced that he has accepted a 2 year stint at RWDI's new Miami, Florida offices. This starts 'likely in November 2006'. He regrets that he will need to resign from the committee after the summer in preparation for the move. IP advised that he will need to write to Clerks advising them of the change, and they will advertise in the fall for the position in the regular cycle.</p> <p>The whole committee expressed thanks to Kevin for all his hard work on the Communications Committee and wish him well -- and does he get an RWDI issued Hummer too?</p>	
	<p>The meeting adjourned at 2:00 PM.</p> <p>Next Meeting -- August 21, 2006 -- 12 Noon -- City Hall -- C</p>	

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday July 24, 2006

**GUELPH CITY HALL
Council Committee Room C**

A G E N D A

1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the June 26, 2006 meeting.**
4. **Matters arising from the June 26, 2006 Minutes.**
5. **Business Items:**
 - a) **132 Clair Road West** -- Demolition application for house & barn
 - b) **Committee of Adjustment Items** -- August 8th
22 Stuart St -- Minor lot addition to 24 Stuart
48 Regent St -- Setback variance
165 London Rd West -- Sideyard variance
26 Powell St E -- Front yard porch variance
87 Dublin St S -- Severance and variances for new building

1:00PM

 - c) **138 Wyndham Street N -- Dominion Public Building**
Building Permit application for conversion to office space.
6. **Information Items:**
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

Baker Street Archaeology
Civic Admin approvals
Designation recommendations to PET August 14th
11-13 Pearl Street -- design discussion with owners
82 Water Street -- building permit in
60 Cardigan -- Question -- Restore building signage?
 - b) **Local Growth Management Strategy:** Paul Ross has been invited to participate -- may need back-up.
7. **Next Meeting: Monday August 21, 2006, Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
Date: Monday August 21, 2006
Time: 12 noon
Location: Committee Room C
Present: Paul Ross -- Chair, , Betty-Lou Clark; Lesley Hayward, Norm Harrison; Cathy Downer -- City Councilor; Jessica Tivy -- Heritage Student (and minute taker), Ian Panabaker - Heritage Planner
 Arrived 1:00pm -- Leanne Piper; Susan Ratcliffe
Regrets: Pat Nicholls; Joel Bartlett; Doug Haines; Cecelia Paine, Kevin O'Donnell, Martin Bosch;

Discussion Items

Item #	Description	Action
1.	<p><u>Approval of Agenda:</u> Add 5h) CofA September 12th, 2006 meeting</p> <p>The committee did not have quorum to have the agenda accepted.</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u> None declared.</p>	
3.	<p><u>Approval of Minutes from the July, 24th 2006 Meeting:</u></p> <p>The committee did not have quorum to have the approval of the July 24th minutes.</p>	
4.	<p><u>Matters Arising from Minutes:</u> Paul Ross gave an update: First delegation to PET Committee under new process -- generally the items were well received:</p> <ul style="list-style-type: none"> • Designation for 1453 Gordon -- PET agreed to defer the driveshed issue • Designation for 21 Nottingham -- PET asked for more complete bibliography <p>Paul took part in the first Local Growth Management Strategy focus group session run by the Planning Department's consultants. This will be an issue for heritage over the coming</p>	



	<p>year.</p> <p>Paul met with Jim Riddell and Craig Manley for introductions and to discuss future directions. Jim and Craig are to come to an upcoming meeting (September 25th).</p>	
<p>5.</p>	<p>Business Items:</p> <p>a) <u>Plaque Subcommittee Update</u> – Six plaques write ups have been written and selected for : 646 Paisley Street 138 Wyndham Street North (Post Office) 13 Evergreen Drive 127-135 Wyndham Street (Alma Block) 8 Glenhill Place 109 Surrey Street East</p> <p>In addition, the revised text for 246 Palmer, The Wood Cottage, is to be sent out.</p> <p>A copy of the final draft write ups will be distributed to members along with the letters addressed to the property owners.</p> <p>b) <u>Brooklyn HCD Research</u> Heritage Summer Student Carolyn Van Sligtenhorst is nearing completion of her research which includes a historical analysis of the Brooklyn area including a examination of maps, land records and historical documents and an analysis of neighbourhood to date which includes photos of selected properties and an associated feature sheet.</p> <p>Carolyn leaves September 1st. The first phase of the HDC project will begin with an information meeting in the fall</p> <p>The Old University CIP, which makes reference to undertaking a District Study is on the Consent Agenda for Council August 21st.</p> <p>c) <u>Draft Designation Reports Review</u> Draft Designation Reports were presented by Jessica Tivy for 117 Liverpool street and the Sleeman Mansion. These items will remain as draft documents until site visits are completed to determine the structures interior condition.</p> <p>Resistance from the owners of both properties is anticipated and the recommendations to Council need to be managed as such.</p>	



d) **2162 Gordon Street – Designation Recommendation**

Jessica has prepared a draft for the recommendation of the 2162 Gordon Street farmstead for designation. IP stated that the details of the elements to be protected need to be coordinated with the Heritage Easement the owner is pursuing with the Ontario Heritage Trust.

IP to invite Mike Marcolongo to attend meeting to discuss.

(Quorum reached with LP and SR arrival)

e) **1453 Gordon Street - Drive Shed**

Astrid Clos, Planner and David Parrish, Architect in attendance.

Further discussion with Reid's about the recommendation to designate the drive shed and level of intervention anticipated.

Resulted with the following motion put forward by Leanne Piper, seconded by _____:

“WHEREAS both the property owner and Heritage Guelph, the municipal heritage committee, are continuing to discuss and work towards the retention and reuse of the drive shed at 1453 Gordon Street:

THAT, at its August 21, 2006 meeting, Heritage Guelph agreed to defer the designation recommendation of the drive shed portion of 1453 Gordon Street to a later date pending further detailed analysis of the structure and the options for its adaptation to office use.”

Carried

f) **48 Regent Street**

CofA condition of consultation with the committee regarding the proposed addition. Applicant was to be in attendance, but did not show up.

The committee reviewed context photos and proposed design. Motion was made by _____, seconded by _____:

“THAT with respect to the proposed design for the major addition to the Regency Cottage at 48 Regency Street, the heritage committee has no objection to the proposed design, given the context of the Grange Street ramp and the limited views.”

Carried.

g) **895 York Road -- Legion Hall**

IP has been contacted by the Legion for a review of the heritage value of the stone house



retained on their Park block. There is a complicated planning history on the lands, but the result is a land-locked house in a specialized Park zone, which permits the house to be used as a club or storage building. The Legion has not used the building for many years.

IP to set-up a site visit after Labour Day.

h) Committee of Adjustment Items -- Upcoming September 12th Meeting

IP just received the unpublished information prior to the meeting. 3 heritage items on the list and proposes the following motions:

A-84/06 -- 486 WOOLWICH

“THAT Heritage Guelph notifies the Committee of Adjustment that the existing house at 486 Woolwich Street is on the Couling Inventory.

AND THAT the Heritage Committee has no comment on the proposed variance.”

A-91/06 -- 70 LYON AVE

“THAT Heritage Guelph notifies the Committee of Adjustment that the existing house at 70 Lyon Avenue is on the City’s Heritage Inventory.

AND THAT the heritage committee supports the proposed accessory building height variance in that the proposed accessory building provides the additional space and utility for the property without additional construction attached to the heritage building.

AND THAT the heritage committee recommends the owner/designer consider that the eave height of the proposed accessory building be set lower to the existing heritage building to allow its front wall to remain taller than the new structure’s walls.”

A-92/06 -- 102 ERAMOSA ROAD

“THAT Heritage Guelph notifies the Committee of Adjustment that the existing house at 102 Eramosa Road is on the City’s Heritage Inventory.

AND THAT the heritage committee supports the proposed variances as a means to enhance the use of the property as a bed and breakfast, and has the following comments to the owner on the proposed variances:

- That the proposed guest driveway be constructed in material appropriate to the heritage house (ie. not asphalt);
- That the owner detail and construct the new addition so that it is complementary in colour and material, but clearly subordinate, to the existing



	<p>house.”</p> <p style="text-align: right;">Carried</p>	
<p>6.</p>	<p>INFORMATION ITEMS:</p> <p>a) Heritage Planner’s Update: Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.</p> <p>Baker Street Archaeology – Excavation is coming to a close, many finds have been made -- IP expects a report out soon. Committee asked about any plans for interpretation of the former use in the new Parking Structure. IP advised that the RFP for the structure does not include anything like that, and that the proposed ‘south pedestrian route’ (to be on the north of the new parkade) may be the appropriate location.</p> <p>Recent Cof A -- there was one CofA agenda that occurred outside of the committee’s schedule -- August 22, 2006. 7 Waterloo’s porch was one item -- IP wrote a note of support. A new house proposed for 38 Grange was the second item -- IP advised the CofA that a demolition permit was required and heritage review as it’s an inventoried building.</p> <p>264 Crawley Road barn – Final e-vote result 5 in favour / 2 against - permit has been issued with heritage comments attached and commitment that the barn will be salvaged.</p> <p>The sod turning ceremony for the new Civic Admin building is August 22 at 9:30.</p> <p>IP advised that the Gordon Street reconstruction is uncovering the Guelph Radial Railway tracks in this area (the loop that went up to the OAC). Arrangements for obtaining sections for the Halton Rail Museum have been made. LP asked about a possible landscape feature using salvage(?)</p>	
	<p>The meeting adjourned at 2:00 PM.</p> <p>Next Meeting – September 11, 2006 -- 12 Noon -- City Hall -- C</p>	

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday August 21, 2006

**GUELPH CITY HALL
Council Committee Room C**

A G E N D A

1. Approval of Agenda
2. Declarations of pecuniary interest
3. Approval of Minutes from the July 24, 2006 meeting.
4. Matters arising from the July 24, 2006 Minutes.
5. Business Items:
 - a) **Plaque Subcommittee Update**
 - b) **Brooklyn HCD Research**
Update to committee of Carolyn's progress over the summer
 - c) **Draft Designation Reports Review:**
 - Sleeman Mansion
 - 117 Liverpool Street
 - d) **2162 Gordon Street -- Designation Recommendation:**
1:00PM
 - e) **1453 Gordon Street – Drive Shed**
Further discussion with Reid's about the recommendation to designate the driveshed and level of intervention anticipated.
 - f) **48 Regent Street**
1:30PM
Recent CofA decision – applicant coming in to fulfill consultation condition.
 - g) **895 York Road**
Request from the Legion on heritage value determination of stone house – Jessica to provide background on site
6. Information Items:
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

Baker Street Archaeology
Recent CofA Agenda
264 Crawley Road Barn
7. Next Meeting: Monday September 11, 2006, Committee Room C, City Hall
8. Other matters introduced by the Chair or Heritage Guelph members.

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)

Date: Monday September 11, 2006

Time: 12 noon

Location: Committee Room C

Present: Paul Ross -- Chair, , Betty-Lou Clark; Lesley Hayward, Norm Harrison; Doug Haines; Cecelia Paine, Leanne Piper; Susan Ratcliffe, Jessica Tivy -- Heritage Student, Ian Panabaker - Heritage Planner (and minute taker)

Regrets: Pat Nicholls; Joel Bartlett; Kevin O'Donnell, Martin Bosch; Cathy Downer -- City Councilor

Discussion Items

Item #	Description	Action
1.	<p><u>Approval of Agenda:</u> Add 6b) Convent/Catholic Hill Research</p> <p>Moved by CP, seconded by NH.</p>	Carried.
2.	<p><u>Declaration of Pecuniary Interest:</u> None declared.</p>	
3.	<p><u>Approval of Minutes from the July 24, 2006 Meeting:</u></p> <p>(There was no quorum for the August 21, 2006 meeting.) Moved by LH, seconded by BLC.</p> <p><u>Approval of Minutes from the August 21, 2006 Meeting:</u></p> <p>Item 5e) Lesley Hayward was the Seconder. Item 5f) Motion was moved by Cathy Downer, Seconded by Betty Lou Clark.</p> <p>Moved by BLC, seconded by LP.</p>	Carried. Carried.



4.	<p><u>Matters Arising from Minutes:</u></p> <p>IP confirmed that the Old University and Centennial Neighbourhoods CIP was adopted by Council on August 21, 2006.</p>	
5.	<p>Business Items:</p> <p>a) Heritage Student's Hand-off</p> <p>Jessica reviewed her progress over the summer and what items were still outstanding or in progress:</p> <p>Designation Research - some planned items and other development related items were undertaken:</p> <ul style="list-style-type: none">82 Water Street171 Glasgow NSleeman Mansion - there has been discussion with Mr. Sleeman who is interested in supporting a recommendation -- discussion about the future of the property in terms of the current use being 'trapped' on the site. Could that ever be negotiated to another location?117 Liverpool Street - needs site visit21 Nottingham1453 Gordon Street <p>2006 Plaque Order -- following this meeting, the letters are to be sent out to the owners for confirmation of the wording.</p> <p>The Move -- JT/IP used the departmental move to completely reorganize the heritage files. This was a major undertaking this summer.</p> <p>Discussion about heritage files -- there is a lot of information/photos that should be duplicated and/or handed over the archives/museum. Are there any corporate plans for electronic record keeping? Motion made by CP, seconded by LP:</p> <p>"THAT Heritage Guelph write to ask the Clerks Department to consider the heritage files any future archival/electronic records projects."</p> <p>Discussion about JT's interest in projects during her school year -- she is interested and available.</p>	



The committee thanked JT for all her efforts this summer. (applause)

b) **Brooklyn HCD Research**

Discussion about the timing and approach to starting a public information process about HCDs this fall. Public meetings awkward during election month -- perhaps end of November is a good target. Need to précis the research to provide to public.

IP to distribute a PDF of the front-end of the research report for the committee's review.

Committee needs to think about a 'Community Engagement' process -- potential RFP for a facilitator/consultant Designation SubCommittee to meet to develop plan.

c) **38 Grange Street -- Demolition Application**

Applicant/Builder Terry Ellery present.

Application received to replace the existing house at 38 Grange Street. House is from the early 1920s and is on the Couling Inventory.

Applicant described his plans and approach to the site. While he is open to hearing from the committee, he is reserved about changing his plans based on their comments.

Committee discussed the level of change happening in the neighbourhood -- approximately 6 sites have been rebuilt over the last couple of years, with varying results.

Heritage issue -- is this property, which Couling lists as 'significance: none', a property that the committee is prepared to Designate under Part IV? The committee wanted more time and the ability to visit the site and complete some research. IP stressed that these demolition items can only result in two recommendations from the committee that Council can act on: designate or enact a district study. The demolition control by-law cannot be used to reject a legitimate building permit application.

Design issue -- the large French style roof was the main issue for the committee. This style is one that is seen out in the County on estate lots, not in the inner city. Committee felt there was no precedent for this house type in the neighbourhood.

Motion made by _____, seconded by _____:

"THAT with respect to the application for demolition of the heritage resource known as 38 Grange Street, the heritage committee requests that Guelph City Council defer the decision to allow the committee to undertake further research into the heritage of the property related to its designation and district status, and that in addition, the deferral would allow time for discussions related to the proposed design for the replacement dwelling, which, in the opinion of the committee, does not support the character of the neighbourhood."



		Carried
6.	<p>INFORMATION ITEMS:</p> <p>a) Heritage Planner's Update: Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.</p> <p>Member Renewals – members will be receiving renewal notices at the end of September. There are 6 coming due and at least 2 positions (Cecelia and Kevin) that will be open.</p> <p>Next Meeting with Planners -- discussion about topics to cover during the next meeting: inventory project, district issues, process improvements, resources for heritage listed. Request for map of 'recent change' for discussion if possible.</p> <p>b) Loretto Convent Update: Question about plans to finalise the recommendations on the heritage recommendation. LP advised that the designation subcommittee has yet to obtain the research from Gil. PR cautioned about timing and pre-empting the museum discussions. IP advised that this would not be before Council before the election.</p>	
	<p>The meeting adjourned at 2:05 PM.</p> <p>Next Meeting – Monday September 25, 2006 -- 12 Noon -- City Hall -- C</p>	

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday September 11, 2006

**GUELPH CITY HALL
Council Committee Room C**

A G E N D A

1. Approval of Agenda
2. Declarations of pecuniary interest
3. Approval of Minutes from the August 21, 2006 meeting.
4. Matters arising from the August 21, 2006 Minutes.
5. Business Items:
 - a) **Heritage Student's Hand-off**
Jessica wants to review what has been completed this summer.
 - b) **Brooklyn -- Heritage District Planning**
Setting up work plan for fall
- 1:00PM
- c) **38 Grange Street**
Demolition Application for Couling Inventory property.
6. Information Items:
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

Upcoming Committee Member Renewals
7. Next Meeting: **Monday September 25, 2006,
Committee Room C, City Hall**

Special Meeting with Policy Manager and Planning Director
8. Other matters introduced by the Chair or Heritage Guelph members.

City of Guelp

Meeting Minutes



Meeting: Heritage Guelp (the Municipal Heritage Committee)

Date: Monday September 25, 2006

Time: 12 noon

Location: Committee Room C

Present: Paul Ross -- Chair, , Betty-Lou Clark; Lesley Hayward, Norm Harrison; Doug Haines; Cecelia Paine, Leanne Piper; Susan Ratcliffe; Joel Bartlett; Cathy Downer -- City Councilor; Ian Panabaker - Heritage Planner (and minute taker)

Craig Manley, Manager of Policy Planning; Jim Riddell, Director of Planning and Development Services

Regrets: Pat Nicholls; Kevin O'Donnell, Martin Bosch

Discussion Items

Item #	Description	Action
1.	<p><u>Approval of Agenda:</u> Add: 5c) CofA Items 6b) Letter re: Harrison Street</p> <p>Moved by _____, seconded by _____.</p>	Carried.
2.	<p><u>Declaration of Pecuniary Interest:</u> None declared.</p>	
3.	<p><u>Approval of Minutes from the September 11, 2006 Meeting:</u></p> <p>Add "in" in motion for 5a) . 5c) Motion was made by DH and seconded by BLC.</p> <p>Moved by _____, seconded by _____.</p>	Carried.
4.	<p><u>Matters Arising from Minutes:</u></p> <p>None.</p>	



5.	<p>Business Items:</p> <p>a) Planning & Development Services Discussion</p> <p>PR introduced the discussion with his outline of items. There are many issues with new legislation and policy as well as increased development pressure on the inner city that the committee is increasingly concerned with.</p> <p>CM outlined the key issues Planning is dealing with at this time: Local Growth Management Strategy (LGM); Official Plan Update 2008; upcoming Community Improvement Plan for downtown.</p> <p>LGM -- City needs to respond to Places To Grow (PTG) projections and policy directives. Intensification at levels promoted by the Province will have a range of impacts on the inner city. Planning is working on methods for illustrating those impacts and potential approaches.</p> <p>OP Update -- 3 phase process: catch-up on last 5 years of study/policy updates; PTG amendment - 2008; Water Protection Act impacts 2009.</p> <p>CIP -- downtown coordinated planning with the ability to provide municipal incentives and granting: need to address infrastructure; management systems; incentive packages etc.</p> <p>CM's suggestions for heritage:</p> <ul style="list-style-type: none">▪ Inventory effectiveness -- the need to get a baseline inventory that provides "characterization" of resources to provide better data to other planning initiatives▪ Incentives -- Stewart Mill and Lens Mill has made the case for the need for incentives -- now need broader scope▪ Conservation Districts -- need to get going on them to prepare for future areas▪ Council Workshop -- orientation package to set stage for future Council <p>PR responded: orientation a good idea - Jan/Feb 2007 the projected timing; the inventory permeates all other aspects; HCDs - background work on Brooklyn has been put in place for a public process to commence in 2007.</p> <p>Discussion about PTG -- it is set? / can we opt out? / options for change? CM</p>	
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stated that the targets are now set -- but that the City is being proactive in trying to determine the impacts to be able to respond to the province with real data.

More questions about PTG -- is the inner city boundary set? (No) Does any existing intensification allowed to be included in calculations? (No)

CP wanted to address an underlying assumption -- that while the work outlined by CM was fine, the committee is not feasibly able to undertake policy work outside of its 'advisory role' status. Discussion about staffing and resources to heritage in general -- the FTE question.

Result: Agree to keep talking
Need to follow-up with workplan items and estimates of resources needed.

b) **38 Grange Street -- Demolition Application**

Applicant/Builder Terry Ellery present.

Further discussion about the application now that the committee has been out to the site. The house is in good condition, but it is not remarkable. Similar position to other recent demolitions where small houses are being removed.

Motion made by CD seconded by CP:

“THAT with regard to the demolition application for 38 Grange Street, having had a site visit and reviewed the property against the criteria for designation, Heritage Guelph is not recommending that the property be designated under Part IV of the Ontario Heritage Act. Despite that determination, in principle, the heritage committee does not support the removal of sound older houses in potential heritage districts;

AND THAT should Council permit the demolition application, Heritage Guelph requests that a photographic record of the existing property be made prior to demolition.”

Carried

c) CofA Items



<p>A-96/06 221 FERGUSON</p>	<p>THAT Heritage Guelph notifies the Committee of Adjustment that the existing house at 221 Ferguson Street is on the Couling Inventory.</p> <p>AND THAT the Heritage Committee has no comment on the proposed variance.</p>
<p>A-99/06 48 EDINBURGH SOUTH</p>	<p>THAT Heritage Guelph notifies the Committee of Adjustment that the existing house at 48 Edinburgh Road South is on the Couling Inventory.</p> <p>AND THAT the heritage committee notes that the front façade of the historic house, and therefore the front yard, faces Edinburgh and for that reason recommends that the proposed fence be relocated to be in-line with the face of the historic house, not project ahead of it as shown.</p>
<p>A-103/06 174 ARTHUR NORTH</p>	<p>THAT Heritage Guelph notifies the Committee of Adjustment that the existing house at 174 Arthur Street North is on the City's Heritage Inventory.</p> <p>AND THAT the Heritage Committee has no comment on the proposed variance.</p>
<p>B-25/06 194-196 WATERLOO AVE</p>	<p>THAT Heritage Guelph notifies the Committee of Adjustment that the properties involved are on the Heritage Inventory.</p> <p>AND THAT while the heritage committee has no comment on the proposed right-of-way, they would request that the following condition be attached should the committee proceed with the consent:</p> <ol style="list-style-type: none">1. That the applicant agrees that the stone wall be maintained along the southern edge of the property.



6.	INFORMATION ITEMS: a) Heritage Planner's Update: Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries. b) Letter re: 47 Harrison Ave -- letter sent from neighbour regarding the new replacement house on Harrison. Copies provided to members (its addressed to the committee as well as the Mayor and Council).	
	The meeting adjourned at 2:05 PM. Next Meeting – TUESDAY October 10, 2006 -- 12 Noon -- City Hall -- C	

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday September 25, 2006

**GUELPH CITY HALL
Council Committee Room C**

A G E N D A

1. Approval of Agenda
2. Declarations of pecuniary interest
3. Approval of Minutes from the September 11, 2006 meeting.
4. Matters arising from the September 11, 2006 Minutes.
5. Business Items:
12:00PM
 - a) **Planning & Development Services Priorities Discussion**
Discussion with Jim Riddell and Craig Manley about the department's priority planning and coordination with the heritage committee.1:30PM
 - b) **38 Grange Street**
Further discussion of site visit and historical research.
6. Information Items:
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.
York Road EA Process Update
7. Next Meeting: **TUESDAY October 10, 2006
Committee Room C, City Hall**
8. Other matters introduced by the Chair or Heritage Guelph members.

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)

Date: TUESDAY October 10, 2006

Time: 12 noon

Location: Committee Room C

Present: Paul Ross -- Chair, Martin Bosch; Betty-Lou Clark; Lesley Hayward, Norm Harrison, Leanne Piper (at 12:30); Susan Ratcliffe; Ian Panabaker - Heritage Planner (and minute taker)

Regrets: Pat Nicholls; Kevin O'Donnell; Cathy Downer -- City Councillor; Doug Haines; Cecelia Paine; Joel Bartlett

Discussion Items

Item #	Description	Action
1.	<p><u>Approval of Agenda:</u></p> <p>Moved by MB, seconded by BLC</p>	Carried.
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>None declared.</p>	
3.	<p><u>Approval of Minutes from the September 25, 2006 Meeting:</u></p> <p>Item 1 -- agenda was moved by LH and seconded by BLC</p> <p>Moved by NH seconded by BLC</p>	Carried.
4.	<p><u>Matters Arising from Minutes:</u></p> <p>47 Harrison -- letter from neighbour received last meeting -- IP asked for direction from Committee given that it was already published and responded to in the newspaper -- LH provided points.</p> <p>38 Grange -- demolition was deferred by Council -- to go back on October 16th.</p> <p>CHPIF -- IP confirmed that the CHPIF programme was cancelled in the recent federal cuts. 21 Nottingham and 7 Waterloo applications were affected. Heritage Canada is lobbying for a replacement tax-incentive programme. IP was not aware what the effects were on the</p>	



	Museum as the MAP grant was reduced as well -- thinks there was at least one initiative they are not able to pursue.	
5.	<p>Business Items:</p> <p>a) Follow-up to Planning & Development Services Discussion</p> <p>PR had prepared a preliminary Work Priorities list for 2006/7 -- the top four were items raised by Jim/Craig last week. The list was:</p> <ol style="list-style-type: none">1) Heritage Inventory Upgrade2) Financial Incentives3) HCDs4) Council Orientation5) Designations6) ACO/CHO Conference - 20077) HG Orientation Package8) Process Issues -- CofA review / demolitions / etc. <p>1. Upgrade</p> <p>Agreed that this is a 'baseline' need for a number of initiatives. IP handed out a preliminary process for the inventory update. NH wondering if project could be streamlined given that the basic issue is the overlooked Couling properties and their status. Agreed that the combined list would probably shrink rather than grow -- but that there would be further detail and qualifications to the properties retained.</p> <p>PR - The new OHA allows these lists to be recognized and the Guelph inventory should be brought up to its standards to enable future adoption by Council.</p> <p>IP to try to generate a cost estimate/ resource needs for the work and update the process as discussed.</p> <p>Motion: LP/NH</p> <p style="text-align: center;">That HG work with Planning Department to move forward on developing an RFP for the Inventory Upgrade project to be carried out in 2007.</p> <p>2. Financial Incentives</p> <p>Given that there is to be a CIP announced that will develop the menu of financial options the committee here saw their role as primarily advisory and as liason's.</p>	



The exception is the designated property tax credit that other municipalities have enacted. This should be available to all property owners. HG to ask Planning to coordinate this effort with Taxation.

3. HCDs

Brooklyn -- Need to develop neighbourhood meeting approach and presentation material. Given the election etc., it is likely now to be early new year.

Motion: BLC/LH:

That the Planning Department in conjunction with HG prepare a community consultation meeting for the proposed Brooklyn/College Hill Heritage Conservation District to take place early in 2007.

4 & 7. Orientations

Communications Subcommittee to meet to develop Council presentation material. Needs to be coordinated with Planning.

Does it make sense to do a joint meeting to orient the new members at the same time? Idea needs more discussion -- perhaps too much info for Councillors. In any event, new members orientation does need work -- new Act and review of HG procedures to be included.

Motion: LP/LH:

That the Council and new member orientation be referred back to the Communications Subcommittee to prepare an outline for October 23rd meeting.

5. Designations

Subcommittee has backlog of items prepared - awaiting final details to proceed. Discussion about getting anything through this term -- IP thought that its now too late given timelines to get reports onto agendas (to be confirmed).

Motion: LH/NH

That the Designation Subcommittee meet to develop list for new research needs and resource estimate, as well as an approach to clear pending items.



	<p>6. ACO/CHO Conference May 4-6, 2007 -- coming faster than we think! NH concerned that HG members need to be more involved than they have been? PR - members are on the steering committee. PR will provide status report on Oct 23rd.</p> <p>8. Process Items Discussion about potential to streamline issues that are 'getting in the way' of committee business -- CofA reviews / demolition applications / etc. Interest in this from the committee but with reservations.</p> <p>Is there a way of delegating this? Concern about need for direction/implications of each application etc. "does application impact reason resource is on the list?" Need to develop policy document to provide guidelines.</p> <p>Discussion that there were earlier formats of the committee that did not see as much as they see today (CofA for instance).</p> <p>Resources -- Committee asked when secretarial assistance would be again provided. IP - the call is out now to fill the missing spaces in Planning.</p> <p>Upon reviewing the list, the committee reiterated its position that additional staff resources would be required to undertake and complete these items.</p> <p>Further Direction -- Issues discussed and resolved today to be 'rolled-up' into a package to be submitted to Planning for their use/response/budget plans. -- by IP/PR</p>	
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6.	<p>INFORMATION ITEMS:</p> <p>a) Heritage Planner's Update: Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.</p> <p><u>Plaques</u> -- IP has entered a PO for 7 new plaques to be ordered. The details have not been confirmed yet as the sign-off letters to owners prepared by JT needed new information.</p> <p><u>Last Year's Plaques</u> -- IP is aware of 2 plaques being installed -- 25 Mitchell and 146 Waterloo - they have both claimed their installation grant. The other plaques need follow-up.</p>	
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	<p><u>OHT Heritage Recognition</u> -- IP handed out the new calls for volunteer recognition -- both for youth and lifetime achievement</p> <p><u>Membership Renewals</u> -- IP reminded all that the renewal letters should have been received. There will be at least 3 positions available this go-around (Kevin's, Pat's and Cecelia's)</p> <p><u>River Systems Advisory</u> -- Susan Ratcliffe has volunteered to be cross-appointed to this. The newly revived committee will meet 4 times a year.</p> <p><u>CofA</u> -- no new items for HG on the upcoming agenda</p> <p>b) Other Matters</p> <p><u>806 Gordon</u> -- discussion about upcoming Zoning approval where HG had given initial review of building/grounds and the applicant (the new owner) is directly pursuing demolition. While HG was clear about their review of the designation criteria, there was a lot of discussion about retention of the house in any event -- no one is sure how much of this has been considered by the applicant. IP has asked Melissa Castellan to clarify for him.</p> <p><u>Lister Block, Hamilton</u> -- PR received letter from the Minister of Culture thanking him for HG's input on the Lister Block issue.</p> <p><u>Post Office</u> -- renovations by the County are now underway. LP reports that they are finding a lot of interesting information about the interior finishes.</p> <p><u>Wellington Detention Centre</u> (Stone Road East) -- IP advised that he had heard from the ORC that they are now proceeding with the demolition of the facility. HG had seen the site last fall and provided feedback to ORC at that time.</p>	
	<p>The meeting adjourned at 2:05 PM.</p> <p>Next Meeting – Monday October 23, 2006 -- 12 Noon -- City Hall -- B</p>	

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
TUESDAY October 10, 2006

**GUELPH CITY HALL
Council Committee Room C**

A G E N D A

1. Approval of Agenda
2. Declarations of pecuniary interest
3. Approval of Minutes from the September 25, 2006 meeting.
4. Matters arising from the September 25, 2006 Minutes.
5. Business Items:
 - a) **Follow-up from Planning & Development Services Priorities Discussion**
Develop Priority Items list
 - b) **Inventory Upgrade Project** -- Terms of Reference review
6. Information Items:
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

38 Grange -- Deferred by Council
Plaques Order
Designation Priorities
OHT Heritage Recognition Awards Programme
Membership Renewals
River Systems Advisory Committee -- request for HG member
CofA -- no Heritage issues for October 24th
7. Next Meeting: **Monday October 23, 2006
Committee Room C, City Hall**
8. Other matters introduced by the Chair or Heritage Guelph members.

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday October 23, 2006

**GUELPH CITY HALL
Council Committee Room C**

A G E N D A

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38 Grange -- Deferred by Council
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7. Next Meeting: **Monday November 13, 2006
Committee Room C, City Hall**
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HERITAGE GUELPH

The Municipal Heritage Committee

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38 Grange -- Deferred by Council
Plaques Order
7. Next Meeting: **Monday November 13, 2006**
Committee Room C, City Hall
8. Other matters introduced by the Chair or Heritage Guelph members.

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)

Date: Monday November 13, 2006

Time: 12 noon

Location: Committee Room C

Present: Joel Bartlett; Martin Bosch; Betty-Lou Clark; Cathy Downer -- City Councillor; Doug Haines; Lesley Hayward, Norm Harrison, Cecelia Paine; Leanne Piper - Temporary Chair; Susan Ratcliffe (minute taker); Ian Panabaker - Heritage Planner (and minute writer)

Regrets: Pat Nicholls; Kevin O'Donnell; Paul Ross -- Chair,

Discussion Items

Item #	Description	Action
1.	<u>Approval of Agenda:</u> Moved by MB, seconded by LH	Carried.
2.	<u>Declaration of Pecuniary Interest:</u> None declared.	
3.	<u>Approval of Minutes from the October 23, 2006 Meeting:</u> Moved by BLC seconded by NH	Carried.
4.	<u>Matters Arising from Minutes:</u> None.	



5.	<p>Business Items:</p> <p>a) OHT Awards -- November 20, 2006 at Council</p> <p>Mayor has announced arrangements for OHT Awards to Gil Stelter for Lifetime Achievement and the Loretto Convent Task Force -- they are to be given out at the start of Council November 20th.</p> <p>IP to confirm attendees -- to contact Mayor's assistant Kim McCaughan to confirm details of programme.</p> <p>HG to organize a reception in light of significance of the awards. Discussion of downtown locations. Preference for Martin Bosch's residence, 22 Stuart. Invites to go out immediately.</p> <p>Discussion that neither Cathy or Cecelia have received invitations to attend the 20th as members of the Task Force. IP to confirm what arrangements have been made and have KimMcC extend invites out. If there have not been proper arrangements the committee felt it best to request a deferral, again given the significance of the awards.</p> <p>Motion: BLC, seconded by DH:</p> <p>THAT as the award recipients have not received notice of the event, and whereas Heritage Guelph was the nominating body, the committee requests:</p> <p>THAT the Mayor's Office defer the Ontario Heritage Trust Awards to a later date to allow for the planning of an appropriate ceremony.</p> <p style="text-align: right;">Carried.</p> <p>b) Communications Subcommittee</p> <p>SR presented her summary of the approach to a workshop format for Council and new committee members.</p> <p>Discussion about video recording event to provide a reference material in future -- Council Rogers use their equipment (but not broadcast?) -- IP to investigate.</p> <p>Motion by LH, seconded by: CP</p> <p>THAT the report for the 2007 orientation workshops developed by the</p>	
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	<p>Communications Subcommittee is confirmed by the Committee as a Whole.</p> <p style="text-align: right;">Carried.</p> <p>c) Dominion Federal Building -- Designation Plaque</p> <p>The County of Wellington had responded to the draft plaque proposal letter and asked that the plaque provide more architectural detail if possible.</p> <p>Possibly add the architect's name: "Vaux Chadwick" of Toronto. The local supervising architect was Mahoney. (It wasn't Calvert Vaux after all...) Correct: "Additionally"</p> <p>NH and BLC to review wording to suggest changes.</p> <p>Members liked the letter and sign-back process established.</p>	
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<p>6.</p>	<p>INFORMATION ITEMS:</p> <p>a) Heritage Planner's Update: Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.</p> <p>New department name announced today: Community Design and Development Services. Little external change to the organization. This was the follow-up to the corporate reorganization announced in February of this year.</p> <p>11 Park Avenue -- house lost to fire on the weekend -- IP to follow-up with inspectors to see what the process will be. HG would like to be involved if possible.</p> <p>LP remarked that 31 Mary Street, a house that burned earlier this year is now for sale and one of the conditions will be its demolition --</p> <p>Recent designation by-laws going to Council November 20th -- 1453 Gordon, 21 Nottingham</p> <p>132 Clair Road West -- IP has been in long discussions with owners lawyer about demolition process and OP heritage policy. Owner generally not cooperative. IP may hve to take this to Council December 18th for decision. HG noted that in lieu of owner developing heritage report perhaps they should step in a develop recommendation to provide heritage context. IP to contact Jessica Tivy to start a small research project.</p>	
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Urban Design Awards -- Planning Department and GDA have launched a programme. Four categories: residential, commercial, environmental and heritage/adaptive re-use. Nominations welcome from all. December 15th is deadline.

Museum Letter -- the museum is organizing a Stone Road Mall heritage day in February 2007. HG is interested in participating. LP to pursue banner.

60 Manitoba -- may come in as a request for Inventory status review.

Masonic Hall -- Quebec Street -- a small store is renovating 34 Quebec and has asked to paint the 1930s brick infill at the storefront level. IP has permitted -- the by-law only prohibits painting stone -- the owner eventually wants to remove this storefront and replace with a glazed heritage shopfront.

IP noted that the new restaurant taking over the soup kitchen on Wyndham has painted over the white paint with a peach colour at the ground floor -- and is pursuing to see if that can be toned-down.

December 9th Workshop -- CHO Cultural Landscapes Workshop -- IP handed out information. Minimal registration fee could be covered by Committee.

IP noted that new regulations under Bill 51 to the Planning Act are suggesting that conditional zoning could have a heritage clause -- this is being resisted by the industry but Ministry officials have emailed heritage planners for their opinion.

b) Other Matters

CP noted that the replacement house at 171 Glasgow appeared to be using a beige brick -- IP to investigate.

SR noted that the Loretto Convent was covered in the most recent Museum Newsletter.

Designation Subcommittee to meet prior to next meeting to review workplan and provide direction for future designations to Council and future research. 11am -- November 27th.

Christmas Meeting -- Martin's house? (If reception on the 20th doesn't happen...) or BLC's on Palmer.

Vacancies -- applications are to be encouraged -- there are 3 (now 4 with LP becoming a



	Councillor...)	
	The meeting adjourned at 2:05 PM. Next Meeting – Monday November 27, 2006 -- 12 Noon -- City Hall -- C	

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday November 13, 2006

**GUELPH CITY HALL
Council Committee Room C**

A G E N D A

1. **Approval of Agenda**
2. **Declarations of pecuniary interest**
3. **Approval of Minutes from the October 23, 2006 meeting.**
4. **Matters arising from the October 23, 2006 Minutes.**
5. **Business Items:**
 - a) **OHT Awards** -- November 20th at Council
 - b) **Communications Plan** -- draft notes by Susan Ratcliffe
 - c) **Plaques** -- County Request for additional architectural description for Post Office Plaque
6. **Information Items:**
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.

New Department Name:
Community Design and Development Services

11 Park Ave. -- Fire damaged -- Inspectors out now to determine condition

Recent Designations -- By-laws going to November 20th Council

Demolitions -- 132 Clair W -- going to December 18th Council

Urban Design Awards -- December 15th deadline
7. **Next Meeting: Monday November 27, 2006
Committee Room C, City Hall**
8. **Other matters introduced by the Chair or Heritage Guelph members.**

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)

Date: Monday November 27, 2006

Time: 12 noon

Location: Committee Room C

Present: Paul Ross – Chair, Joel Bartlett; Betty-Lou Clark; Cathy Downer (City Councillor); Doug Haines; Lesley Hayward, Norm Harrison, Cecelia Paine; Leanne Piper, Susan Ratcliff, Connie Fach (Recording Secretary); Ian Panabaker - Heritage Planner. Nancy Shoemaker, Planning Consultant and Mario Controne, owner, attended the meeting to discuss proposed development for 806 Gordon Street.

Regrets: Pat Nicholls; Kevin O'Donnell; Martin Bosch

Discussion Items

Item #	Description	Action
1.	<u>Approval of Agenda as Amended:</u> York Road Environmental Assessment added to the agenda Moved by Doug Haines, seconded by Cecelia Payne.	Carried.
2.	<u>Declaration of Pecuniary Interest:</u> None declared.	
3.	<u>Approval of Minutes from the November 13, 2006 Meeting:</u> Moved by Cathy Downer, seconded by Cecelia Payne	Carried.
4.	<u>Matters Arising from Minutes:</u> Ian responded to an enquiry about 132 Clair Road West. No new information has been received. Jessica is currently working on it and Ian hopes to have an update for the December 18 th meeting. Members commented on the color of the house at 171 Glasgow Street North. It is in fact beige.	Ian



	<p>current properties on the heritage inventory list, pertaining to the Barber House at 776 Gordon Street.”</p> <p style="text-align: right;">CARRIED</p> <p>Nancy Shoemaker and Mario Controne attended the meeting at this point (1:00 – 1:30) to present their development proposal and answer questions from the Committee. Mr. Controne showed a preliminary plan for the new development which he indicated was not an accurate reflection of his desired design. He indicated that he would make every effort to incorporate materials and architectural features of the original building into the new design but that he had major concerns about re-using the concrete block which he did not feel were salvageable and he was not willing to renovate the existing building for re-use as it would not fit the development he had in mind. The Committee agreed to compile a list of possible salvageable items and identify which items should be removed and which items could be donated to the City for their inventory. Mr. Controne also agreed to attend a future meeting when more accurate drawings were available to present an update on the development.</p>	
<p>6.</p>	<p>Information Items</p> <p>a) The 2007 Doors Open contribution has been paid.</p> <p>b) The Christmas meeting will be held at Betty Lou’s house this year. After discussion, it was decided that the time of the meeting would stay at 12 noon to 2pm. For her address, contact Ian or Connie.</p>	
<p>7.</p>	<p>York Road Reconstruction & Environmental Assessment</p> <p>Geoffrey Keysworth, Transportation Planner, attended the meeting at this time to present and answer questions regarding the York Road project prior to it’s rollout to public review.</p>	
<p>8.</p>	<p>Date of next meeting:</p> <p>Monday December 11th at noon at Betty-Lou’s home</p> <p>The meeting ended at 2:10 pm.</p>	

HERITAGE GUELPH

The Municipal Heritage Committee

NOTICE OF MEETING

A meeting of Heritage Guelph will be held at 12:00 Noon
Monday November 27, 2006

**GUELPH CITY HALL
Council Committee Room C**

A G E N D A

1. Approval of Agenda
2. Declarations of pecuniary interest
3. Approval of Minutes from the November 13, 2006 meeting.
4. Matters arising from the November 13, 2006 Minutes.
5. Business Items:
 - a) **11 Park Avenue** -- Demolition Application for fire-damaged house.
 - b) **60 Manitoba** -- letter from owner regarding Inventory status.
1:00PM
 - c) **806 Gordon Street** -- Applicant coming in to discuss site plan for a replacement office building use. Report on the existing house distributed earlier.
6. Information Items:
 - a) **Heritage Planner's Update:** Information provided as follow up to comments/resolutions passed by Heritage Guelph and preliminary inquiries.
2007 Doors Open contribution paid
7. Next Meeting: **Monday December 11, 2006**
Location: **(To Be Determined)**
8. Other matters introduced by the Chair or Heritage Guelph members.