



**The Corporation of the City of Guelph  
Governance Committee  
Tuesday, May 3, 2016 at 3:30 p.m.  
City Hall Council Chambers**

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**Attendance**

Members: Mayor C. Guthrie  
Councillor B. Bell  
Councillor C. Downer  
Councillor J. Hofland  
Councillor K. Wettstein

Staff: Mr. S. Stewart, Acting Chief Administrative Officer  
Mr. M. Amorosi, Deputy CAO, Corporate Services  
Ms. B. Swartzentruber, Executive Director, Intergovernmental Relations, Policy and Open Government  
Mr. T. Salter, General Manager, Planning, Urban Design and Building Services  
Ms. T. Baker, Acting General Manager of Finance and City Treasurer  
Ms. C. Kennedy, Manager, Policy and Intergovernmental Relations  
Ms. K. Kawakami, Social Services Policy and Program Liaison  
Ms. G. van den Burg, Council Committee Coordinator

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**Call to Order (3:30 p.m.)**

Chair Guthrie called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Confirmation of Minutes**

1. Moved by Councillor Bell  
Seconded by Councillor Hofland

That the open meeting minutes of the Governance Committee held on March 23<sup>rd</sup>, April 7<sup>th</sup>, and April 18<sup>th</sup>, 2016 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)

VOTING AGAINST: (0)

CARRIED

**Consent Agenda**

The following item was extracted:

**GOV-2016.5 Project Charter to Update the City's Affordable Housing Reserve Policy**

**Extracted Item**

**GOV-2016.5      Project Charter to Update the City's Affordable Housing Reserve Policy**

Ms. Barbara Swartzentruber, Executive Director of Intergovernmental Relations, Policy and Open Government, explained the purpose of the Affordable Housing Policy reserve is to support the goals of the Affordable Housing strategy and respond to key issues of housing affordability.

Ms. Cathy Kennedy, Manager of Policy and Intergovernmental Relations, provided an overview of the Affordable Housing Project Charter including the scope, principles, and next steps.

2.      Moved by Councillor Bell  
          Seconded by Councillor Hofland

That Council approve Report # CAO-I-1602 and the Project Charter (Attachment 1) to draft an Affordable Housing Reserve Policy.

VOTING IN FAVOUR: Mayor Guthrie, Councillors Bell, Downer, Hofland and Wettstein (5)  
VOTING AGAINST: (0)

CARRIED

**Adjournment (4:24 p.m.)**

3.      Moved by Councillor Downer  
          Seconded by Councillor Bell

That the meeting be adjourned.

CARRIED

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Gina van den Burg  
Council Committee Coordinator