

Meeting Minutes

City of Guelph

Heritage Guelph Committee (HG)

July 8, 2019

Guelph Civic Museum, 52 Norfolk Street

From 12:00 to 2:00 p.m.

Meeting Chair: P. Brian Skerrett

Present: P. Brian Skerrett, David Waverman, Michael Crawley, Arlin Otto, James Smith, Charles Nixon, Kesia Kvill, Stephen Robinson (Senior Heritage Planner), Madeleine Myhill (Planning Clerk - Policy), Melissa Aldunate (Manager, Policy Planning and Urban Design), Lindsay Sulatycki (Development Planner); Dylan McMahon (Deputy City Clerk)

Absent: Mary Tivy, Bob Foster

Agenda Items

All were welcomed by the Chair

Items 1, 2 and 3

Item 1, Call to order and review of agenda

Item 2, Acknowledgements

Item 3, Disclosure of Pecuniary Interest - None

Item 4, Approval of Minutes of the May 13, 2019 meeting and May 27, 2019 meeting.

Moved by: James Smith

Seconded Arlin Otto

Carried – unanimous

THAT the minutes of the May 13, 2019 meeting of Heritage Guelph be approved.

Moved by: Kesia Kvill

Seconded David Waverman

Carried – unanimous

THAT the minutes of the May 27, 2019 meeting of Heritage Guelph be approved.

Matters Arising from the Minutes

Item 5

Heritage Guelph Member Orientation Session

City staff present: Dylan McMahon (Deputy City Clerk); Lindsay Sulatycki (Development Planner)

- Dylan discussed governance structure for advisory committees and procedures and different roles within committee
- Robert Swayze, Integrity Commissioner, can provide advice on declaring a pecuniary interest
- Stephen reviewed the Heritage Guelph Terms of Reference
- Discussion around research and the roles of staff vs. roles of members
- Cultural Heritage Action Plan will inform workplan for outreach, publications and awards. HG's assistance will be solicited as needed
- Discussion with Planning staff and the Deputy City Clerk on the determination of approval streams for minor and major planning issues through the pre-consultation process
- Discussion around City's Procedural Bylaw
- Development applications that require a Heritage Impact Assessment are those that come to the committee
- Dylan and Lindsay discussed what constitutes a minor variance and Stephen described what are considered minor heritage matters and referred to heritage permit guidelines
- Zoning Bylaw is a legal document that implements the Official Plan and scope of applications determine whether they are a minor variance, Zoning Bylaw Amendment
- Stephen reviewed the Heritage Permit application process
- Discussion around major and minor applications and reasons for major being most appropriate for HG's review and recommendations.

Item 6

Heritage Guelph Designation Working Group Report – James Smith

- Discussed Stantec's draft Cultural Heritage Impact Assessment for 2167 Gordon St (Kidd Barn) and described the result of working group members accompanying Stephen on a site visit with the owner and their heritage consultant. Concerns were expressed about the condition of the stone barn foundation. James noted that Mattamy Homes is reaching out to staff and HG for feedback which is seen as a positive step for the ultimate conservation of this important built heritage resource.
- Discussed a Silver Maple located in Marksam Park and described the outcome of the working group's consideration of the tree's potential cultural heritage value.
- Discussed the working group's progress with the designation plaque draft wording

Item 7

Heritage Guelph Outreach Working Group Report – Kesia Kvill

- Kesia described the result of preliminary discussion with Stephen and City Communications staff about information that could be posted online about designated properties and heritage conservation in Guelph.

Information Items

1. Bill 108 - Stephen discussed the proposed amendments to the Ontario Heritage Act

2. Sacred fire space in Royal City Park – Stephen presented images of the finished space
3. Committee housekeeping (P. Brian Skerrett, Chair)
4. Discussion of acknowledgements of Indigenous culture during Heritage Guelph meetings

Adjournment

Moved by: Kesia Kvill

Seconded by: Charles Nixon

Carried – unanimous

Next Meetings of Heritage Guelph:

Heritage Guelph: August 12, 2019 (12:00 noon-2:00 p.m.) City Hall, Mtg Rm C

HG Designation Working Group: August 26, 2019 (10:30 noon-2:00 p.m.) City Hall, Mtg Rm B