

# COMMITTEE AGENDA



TO **Land Ambulance Committee**

DATE April 8, 2009

LOCATION 138 Wyndham Street, Room 1

TIME 12:00 noon

---

## **DISCLOSURE OF PECUNIARY INTEREST**

## **CONFIRMATION OF MINUTES**

February 11, 2009

## **PRESENTATIONS / DELEGATIONS**

a)

## **CONSENT AGENDA**

- a) **Reports from Administrative Staff**
- b) **Items for Direction of Council**

Items to be extracted from the Land Ambulance Committee Consent Agenda.

Resolution to adopt the Land Ambulance Committee Consent Agenda.

***"THAT** the balance of the Land Ambulance Committee Consent Agenda be adopted."*

## **OTHER BUSINESS**

## **NEXT MEETING**

May 13, 2009

**The Corporation of the City of Guelph  
Land Ambulance Committee  
Wednesday, February 11, 2009, 12:00 noon**

A regular meeting of the Land Ambulance Committee was held on Wednesday, February 11, 2009 in Room, 138 Wyndham Street North at 12:15 p.m.

Present: City Councillors: Bell, Laidlaw, Piper and Mayor Farbridge  
County Councillors: McKay, Tosh, Mayor Whitcombe and  
Warden Ross-Zuj

Also Present: City Councillor Hofland

City Staff in Attendance: Chief S. Armstrong, Director of Emergency Services/ Fire Chief; Ms. Lois Payne, Director of Corporate Services; Ms. M. Neubauer, Director of Finance; Ms. T. Agnello, Deputy City Clerk; and Ms. D. Black, Assistant Council Committee Coordinator.  
County Staff in Attendance: Mr. S. Wilson, CAO; Mr. C. Dyer, Treasurer; Mr. K. Warner, Director of Social Services (retiring); Mr. E. Alton, Director of Social Services (incoming); Ms. N. Cardow, Clerk's Assistant; Ms. J. Major, Clerk's Assistant

The Chair introduced and welcomed the new Director of Social Services, Mr. Eddie Alton to the Committee.

There was no disclosure of pecuniary interest.

1. Moved by Councillor Tosh  
Seconded by Councillor Laidlaw

THAT the minutes of the Land Ambulance Committee meeting held on January 14, 2009 be confirmed as recorded and without being read.

Carried

Mayor Farbridge explained the new agenda format and the method of handling the consent agenda.

**Beyond the Transition of Royal City Ambulance Service to Guelph-Wellington Emergency Medical Service**

2. Moved by Mayor Farbridge  
Seconded by Councillor Laidlaw

THAT the report dated February 11, 2009 'Beyond the Transition of Royal City Ambulance Service to Guelph-Wellington Emergency Medical Service' be received;

AND THAT staff returns in May 2009 with a Business Case detailing an incremental service enhancement of peak time Paramedic staffing for the east portion of Wellington County including the Town of Erin.

Carried

Chief S. Armstrong

**February 11, 2009**

**Land Ambulance Committee**

**Page 2**

Next Meeting: March 11, 2009

The meeting adjourned at 12:10 p.m.

.....  
Chair

**LAND AMBULANCE COMMITTEE  
CONSENT AGENDA**

**April 8, 2009**

Members of the Land Ambulance Committee.

**SUMMARY OF REPORTS:**

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Finance, Administration & Corporate Services Committee Consent Agenda will be approved in one resolution.

**A Reports from Administrative Staff**

<b>REPORT</b>	<b>DIRECTION</b>
<p>LA-1)      <b>UPDATE ON THE LAND AMBULANCE CERTIFICATION PROCESS</b></p> <p>Chief Armstrong will provide a verbal update regarding the Land Ambulance Certification Process. <i>(see attached correspondence)</i></p>	<p>Receive</p>

**B Items for Direction of Committee**

attach.

Ministry of Health  
and Long-Term Care

Emergency Health Services

590 Rossland Rd. E  
Whitby ON L1N 9G5  
Tel.: 905-665-8086  
Fax: 905-665-4044

Ministère de la Santé  
et des Soins de longue durée

Direction des services de santé d'urgence

590 rue Rossland est  
Whitby ON L1N 9G5  
Tél.: 905-665-8086  
Télééc.: 905-665-4044



March 9, 2009

Sandy Smith  
Assistant Chief EMS  
Guelph-Wellington EMS  
355 Elmira Rd. N., Unit 134  
Guelph ON N1K 1S5

RECEIVED

MAR 10 2009  
RECEIVED  
MAR 24 2009

CITY CLERK'S OFFICE

**Re: 30 Day Notification of Guelph-Wellington Emergency Medical Service Ambulance Service Review**

Dear Mr. Smith:

This letter serves to confirm that a team will be visiting your Service to conduct an Ambulance Service Review.

Patient care assessments are an important part of the Ambulance Service Review program. Wherever call volumes permit, ambulance call ride-outs form part of this assessment.

A team will be arriving on **April 15, 2009, around 8:30 a.m.** and looks forward to seeing you. The Team Leader for your review will be Michael Bay. Please call the number listed at the top of this letter, should you have any questions about the Ambulance Service Review process.

Sincerely,

Stephanie Jordan  
Administrative Assistant

cc: Mr. Hans Loewig, Chief Administrative Officer, The City of Guelph  
Mr. Lyle Quan, Deputy Chief, The City of Guelph  
Mr. Malcolm Bates, Director, Emergency Health Services Branch  
Mr. Dennis Brown, Senior Manager (A), Performance & Quality Management, EHSB  
Dr. Tony Campeau, Manager (A), Land Ambulance Programs, EHSB  
Mr. Jim Van Pelt, Manager, Investigation, Certification and Regulatory Compliance, EHSB  
Mrs. Jill Ackerman, Sr. Field Manager, Southwest Field Office, EHSB

**President**

**Paul Charbonneau**  
 Office: (613) 548-0400 Ext 400  
[pcharbonneau@franklincounty.ca](mailto:pcharbonneau@franklincounty.ca)

**Past President**

**Terri Burton**  
 Office: (705) 645-2100 Ext. 338  
[tburton@muskegon.ca](mailto:tburton@muskegon.ca)

**Vice President**

**Dan McCormick**  
 Office: (807) 274-6952 ext 33  
[dmcorm@rdssab.on.ca](mailto:dmcorm@rdssab.on.ca)

**Treasurer**

**Michel Chrétien**  
 Office: (613) 673-5139 Ext. 21  
 Fax: (613) 675-2519  
[michretien@prascott-russell.on.ca](mailto:michretien@prascott-russell.on.ca)

**Secretary**

**Neal Roberts**  
 Office: (905) 884-5050 ext 5583  
[neal.roberts@regionalniagara.on.ca](mailto:neal.roberts@regionalniagara.on.ca)

**Directors****Central**

**John Lock**  
 Office: (416) 392-2058  
[jlock@toronto.ca](mailto:jlock@toronto.ca)

**Richard J. Armstrong**  
 Office: (905) 665-6313 Ext. 2050  
[Richard.Armstrong@durham.ca](mailto:Richard.Armstrong@durham.ca)

**Eastern**

**Tom Bedford**  
 Office: (613) 354-4883  
[tombedford@terrace-hillington.on.ca](mailto:tombedford@terrace-hillington.on.ca)

**Doug Socha**  
 Office: (613) 771-8368 Ext. 224  
[dsocha@haldimandunlop.on.ca](mailto:dsocha@haldimandunlop.on.ca)

**Northern**

**Mike Trodd**  
 Office: (705) 567-9366 Ext. 232  
[mtrodd@otawab.com](mailto:mtrodd@otawab.com)

**Joseph Nicholls**  
 Office: (705) 674-4455 Ext. 2740  
[jnicholls@gratersudbury.ca](mailto:jnicholls@gratersudbury.ca)

**South/Western**

**Charles Longway**  
 Office: (519) 758-4570  
[charles.longway@brent.ca](mailto:charles.longway@brent.ca)

**Larysa Andruslak**  
 Office: (519) 631-1460 Ext. 126  
[landruslak@wain-county.on.ca](mailto:landruslak@wain-county.on.ca)

**Communication/Media**

**James Price**  
 Office: (519) 785-0463  
[jamesprice@hellmell.com](mailto:jamesprice@hellmell.com)

January 27, 2009

Mr. Hans Loewig  
 Chief Administrative Officer  
 The City of Guelph  
 City Hall  
 59 Carden Street  
 Guelph, Ontario N1H 3A1

Dear Mr. Loewig:

At the Association of Municipal Emergency Medical Services of Ontario (AMEMSO) annual 2008 conference and general membership meeting the association members adopted a motion endorsing a voluntary province wide EMS rank and insignia designation for all paramedic management and frontline staff. This motion was unanimously adopted by the members.

In a parallel step with AMEMSO, the Emergency Medical Services Chiefs of Canada (EMSCC), a national association of Emergency Medical Services, also have endorsed a similar position to have the EMS ranking and insignia designation officially recognized across Canada.

To achieve this, a project team was formed in 2007 to review new provincial paramedic management titles and visual identifiers that could be used at the national level. The primary mandate was to create a unique paramedic management visual identifier as well as common rank titles.

Paramedic and EM Services in Canada have many varied management and supervisory job titles. The titles of Manager, Director and Supervisor are utilized by many municipalities. These titles are clearly understood within municipal organizations but results in many services within the province have differing titles to describe essentially the same positions.

It is not the intent of our Association to circumvent the existing job titles within any municipal organization. We believe that these titles were adopted to match the current corporate structure of your municipality and should be maintained. However, as an example, the Toronto senior managers' title is "Chief/General Manager of Toronto Emergency Medical Services", the person responsible for EMS Operations' title is "Deputy Chief/Director EMS Operations". The titles reflect their position within the municipal structure, but clearly identify their rank within the emergency services operational command.

RECEIVED

FEB 04 2009

EMERGENCY SERVICES  
 FIRE/AMBULANCE

*"Committed to Excellence in Emergency Medical Services"*

[www.emsontario.ca](http://www.emsontario.ca)



The intent of the proposed changes is to create unique, professional visual identifiers (insignias) and organizational titles (ranks) for operation managers and tactical level supervisory personnel. These identifiers will denote equivalent authority and operational command requirements in relation to other emergency providers and create a uniform nationally recognized rank structure.

A variety of military, police and fire services from within Canada and abroad were researched to create this uniquely Canadian rank and insignia structure. The proposal includes new rank and insignias for Chief, Deputy Chief, Commander and Superintendent and title changes. (Please see attached chart.)

The armed forces rank insignias were essentially copied to form the basis for the new EMS insignias for all non front line supervisory personnel. Front line supervisors will share the new rank insignias but will be silver in colour rather than gold.

The current paramedic qualification identifiers (silver bars) used by many Emergency Medical Services were considered to be well understood and accepted and should therefore remain unchanged.

I have included a visual representation of the proposed new insignia and corresponding rank structure as well as a brief description of the new national insignia.

Representatives of AMEMSO will be in contact with uniform retailers to obtain quotations for the manufacturing of the new insignia, and through economies of scale be able to minimizing the cost to implement these changes.



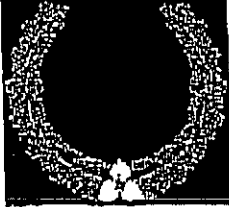
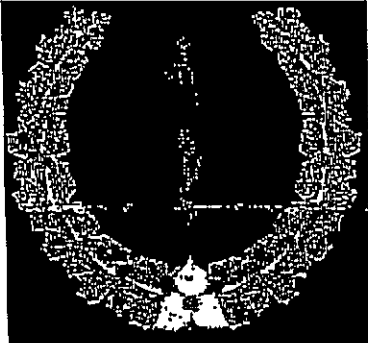
AMEMSO's officially requests your municipality's support of the proposal for the new rank and insignia and consideration of implementation within your Emergency Medical Service.

Yours sincerely,

Paul Charbonneau  
President  
Encs. - EMS Management Supervisory Insignia Elements  
- Rank Insignia Chart

cc: Shawn Armstrong

# EMS Management and Supervisory Personnel Rank Titles and Visual Identity Insignias

	<p>The <i>Asclepian staff</i> (a single snake loosely wrapped around the healing staff of Asclepius) is the symbol considered as the-basis for the new unique Canadian Paramedic insignia.</p>
	<p>Incorporating a red maple leaf behind the Asclepian staff furthers the imagery of a national visual identifier.</p>
	<p>Surrounding the identifier is a wreath of 12 gold maple leaves joined in the centre at the bottom by the flower of the province or territory where the service is located for the full total of all 13 provinces and territories in Canada. (<i>Ontario shown at left</i>)</p>
	<p>All elements combined for proposed new national identifier</p>

