

# City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)  
 Date: May 24, 2005  
 Time: 12 noon  
 Location: Council Chambers  
 Present: Leanne Piper – Chair; Ian Panabaker - Heritage Planner; Cathy Downer - City Council Representative; Susan Ratcliffe; Joel Barlett; Paul Ross; Lesley Hayward; Owen Chinnery; Cecelia Paine; Robin de Bled; - Heritage Summer Student; Cheryl Coutts – Recording Secretary.  
 Regrets: Kevin O'Donnell; Pat Nicholls; Gil Stelter; Betty-Lou Clark; Norm Harrison.

Item #	Description	Action By:
	<i>Seeing as the last few meetings have gone overtime, Leanne reviewed the protocols for addressing questions and staying on topic to try and keep the meetings to a maximum of two hours.</i>	
1.	<p><b><u>Approval of Agenda:</u></b></p> <p>Addition to Business Items: 5e) OR Property</p> <p>The following motion was made by Susan Ratcliffe and seconded by Lesley Hayward:</p> <p><b>“That the Heritage Guelph agenda for May 24th, 2005 be accepted as amended.”</b></p> <p style="text-align: right;">Carried</p>	
2.	<p><b><u>Declaration of Pecuniary Interest:</u></b></p> <p>none</p>	
3.	<p><b><u>Approval of Minutes from the May 9th, 2005 Meeting:</u></b></p> <p>The following motion was made by Paul Ross and seconded by Owen Chinnery:</p> <p><b>“That Heritage Guelph approves the minutes as printed for May 9th, 2005 meeting.”</b></p> <p style="text-align: right;">Carried</p>	
4.	<p><b><u>Matters Arising:</u></b> (Action Items from May 9th, 2005 meeting)</p> <p>Ian and Leanne are investigating the possibility of applying for a Trillium Grant for</p>	



	<p>the communications subcommittee initiatives.</p> <p>The following motion was made by Lesley Hayward and seconded by Owen Chinnery:</p> <p><b>“THAT Heritage Guelph investigate moving forward with a Trillium Grant application with respect to the marketing and creation of an updated Designation Book with associated information.”</b></p> <p style="text-align: right;">Carried</p> <p>Ian will ask Sally Wismer about her experiences of the Trillum Grant process.</p>	<p style="text-align: center;">IP</p>
<p>5.</p>	<p><b><u>Business Items:</u></b></p> <p><b>a) Heritage Guelph Website – Communications Committee to present the site:</b></p> <p>Leanne presented to the Committee an overview of the website. Thanks to the Communications Subcommittee for the great work that has gone into the creation of this site. Some additions suggested by members were as follows:</p> <ul style="list-style-type: none"> <li>• Link to CHO</li> <li>• Make reference to Couling Inventory</li> <li>• Links to Museums</li> <li>• Links to help people research family history</li> </ul> <p>Leanne and Ian will meet with Kim Lawrence to ensure that the pages fit with the City of Guelph standards, and operational questions of maintenance etc.</p> <p><b>b) Loretto Convent – Special Council Meeting May 10<sup>th</sup> Follow-up:</b></p> <p>There were four recommendations in front of Council. Recommendations one and two, related to the designation process and museum option for the Convent were carried. Recommendation for three and four, related to the review of a downtown conservation district and possible financial support models were not carried.</p> <p>Thanks to Paul for a superb job of his presentation to Council.</p> <p>Further to the discussion about the downtown district, Ian will bring a map of listed/designated buildings in the downtown core for HG’s information.</p>	<p style="text-align: center;">IP/LP</p> <p style="text-align: center;">IP</p>



There was discussion about how to engage Council in a positive discussion about the Heritage Act. Some suggestions were to invite Councillors to special meetings/events Heritage Guelph has, that Heritage Guelph present to the Downtown Advisory Group or invite Councillors to future planned workshops.

IP has sent an Information Report to Council about the changes to the Act accompanied with updated flowcharts. IP to forward a copy to HG members as well.

Regarding the designation report, IP will ask Gil to bring the research done to date on the Hill to update the committee and plan for the report.

Cecelia shared a concept site plan with residential units on some of the surrounding street frontages created by one of her students, this had been informally forwarded to the Task Force and Diocese for their information. Leanne will write a letter of thanks to Cecelia's student.

Leanne will also write a letter of thanks to Dr. Summerlee and the Task Force members for their work.

**c) Bill 60 Consultations – Reports from London and Toronto Sessions**

There were brief reports from members who had attended the work sessions. The two main topics were the developing regulations for designation criteria and the possible guidelines or regulations that should be introduced for the handling of demolition requests.

Ian has sent members the Ministry package on Bill 60 and if you have any comments, please send them to Ian before the June 13<sup>th</sup> Heritage Guelph meeting. The commenting period for the discussion papers ends June 15<sup>th</sup>.

**d) CofA -- Consent Agenda:**

The following motion was made by Lesley Hayward and seconded by Owen Chinnery:

**“THAT Heritage Guelph notifies the Committee of Adjustment that the property at 60 Omar Street is on the Couling Inventory.**

**AND THAT Heritage Guelph has no comment on the proposed variance**



A-58/05 but requests the following condition be attached should the Committee approve the application:

**THAT the applicant consult with Heritage Guelph on the design of the addition prior to issuance of building permit.”**

AND

“THAT Heritage Guelph notifies the Committee of Adjustment that the property at 46 Yorkshire Street N is on the City’s Inventory of Heritage Structures, and wanted to share with the owner the 1974 inventory photograph of the property which shows the original porch configuration;

AND THAT while Heritage Guelph has no comment on the proposed variances of application A-63/05 they request that the following condition be attached to the decision if approved:

**THAT the applicant consider a porch design closer to the original configuration and that the owner consult with Heritage Guelph about the design of the porch prior to issuance of building permit.”**

Carried

Ian will attach the addresses for future Committee of Adjustment items before the meeting so members can prepare.

**e) OR Property:**

Questions were asked about the status of the City’s interest in the Correctional lands on York Road. IP outlined that he is aware that the negotiations with ORC are somewhat stalled due to internal policy conflict at the ORC. Therefore the anticipated heritage assessment as part of the due diligence process has not commenced. Meanwhile, Economic Development has been investigating uses on the site in anticipation of the land value negotiations. As well, Planning is partway through a land-use policy review for this entire area, which includes the discussions about what future OP/Zoning uses should be identified for these lands. The heritage aspects of the OR are recognized in the preliminary Planning reports.

The following motion was made by Paul Ross and seconded by Owen Chinnery:

IP



	<p><b>“THAT Heritage Guelph write a letter to ORC, copied to appropriate City staff, outlining the heritage significance of the OR property and request that Heritage Guelph be kept informed about discussions regarding the future plans for the property.”</b></p> <p style="text-align: right;">Carried</p> <p>IP will invite Joan to the next Heritage Guelph meeting to give an overview of the land-use study. Peter Cartwright to also be invited.</p>	<p style="text-align: center;">IP</p>
<p>6.</p>	<p><b>Information Items:</b></p> <p>a) Heritage Coordinator’s Update:</p> <p><b>22-26 Oxford Street:</b></p> <p>While the owners have obtained a permit based on the submitted drawings, they did appreciate HGs comments as to the implications of the drawings. They do intend to conserve much more of the interior finishes than was indicated on the drawings and IP advised that a meeting was to be set up to discuss the options with the Building Dept.</p> <p><b>Canadian Historic Properties Registration:</b></p> <p>IP advised that he is now an “administrator” and can upload properties into the Parks Canada Database system (that is – upload to the province who uploads to the Feds...)</p> <p><b>Tolten-Adams Farm, 340 Clair Road E</b></p> <p>IP/LP reported that it was agreed on site that the house be demolished due to the level of damage to the masonry due to the fire. Reid’s has agreed to salvage the material and its reuse will come back to Heritage Guelph. IP will put this item on the next agenda for discussion along with how this situation could be addressed in future. IP will bring the property standards by-law clauses regarding securing a vacant building in for review.</p> <p>Further to this, the committee asked that IP talk to the Museum about its concern about the security of the Convent – and if anything can be done there to better secure it for the review period.</p> <p><b>Paisley Road – Armel Property:</b></p>	



	IP advised that Armel has asked that the house be advertised for \$1 to gauge interest. An ad will appear in the CityPages in the Tribune over the next few weeks. Inquiries are to go to Armel directly.	
7.	<p><b>Date of next meeting:</b></p> <p>Monday June 13th at noon in Council Committee Room C.</p> <p>The meeting ended at 1:58 pm.</p>	

**Items from Previous Minutes:**

Item #	Assigned To	Due Date	Description
	Ian		Update the workplan to reflect the time it took to complete each task.
	Ian/Leanne		To investigate the Trillium grant program in relation to the committee's website development