

# City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)  
 Date: July 25, 2005  
 Time: 12 noon  
 Location: Council Committee Room C  
 Present: Leanne Piper – Chair; Ian Panabaker - Heritage Planner; Cathy Downer - City Council Representative; Joel Barlett; Kevin O'Donnell; Gil Stelter; Paul Ross; Lesley Hayward; Betty-Lou Clark; Norm Harrison; Cheryl Coutts – Recording Secretary.  
 Regrets: Pat Nicholls; Susan Ratcliffe; Owen Chinnery; Cecelia Paine; Robin de Bled; - Heritage Summer Student

Item #	Description	Action By:
1.	<p><b><u>Approval of Agenda:</u></b></p> <p>Add 24 Forestell Drive (5d)                      Add Results for reporting strategies (5e)                      Convent update (5a)                      Rogers Cable – heritage vignettes (6b)                      ORC update – Gil (6a)                      Wellington County Museum – pathfinder map (to be included on an upcoming agenda)</p> <p>The following motion was made by Lesley Hayward and seconded by Paul Ross:</p> <p><b>“That the Heritage Guelph agenda for July 25<sup>th</sup>, 2005 be accepted as amended.”</b></p> <p style="text-align: right;">Carried</p>	
2.	<p><b><u>Declaration of Pecuniary Interest:</u></b></p> <p>none</p>	
3.	<p><b><u>Approval of Minutes from the June 27th, 2005 Meeting:</u></b></p> <p>The following motion was made by Paul Ross and seconded by Norm Harrison:</p> <p><b>“That Heritage Guelph approves the minutes as printed for June 27th, 2005 meeting.”</b></p> <p style="text-align: right;">Carried</p>	
4.	<p><b><u>Matters Arising:</u></b> (Action Items from June 27th, 2005 meeting)</p> <p>All items to be discussed are included on the agenda.</p>	
5.	<p><b><u>Business Items:</u></b></p>	



	<p><b>a) Convent Update:</b></p> <p>Ian has continued to try and set up a meeting with John O'Brien. John has indicated that he would like all information forwarded to the 3<sup>rd</sup> Bishop as he will be the City's contact in the near future. Heritage Guelph can write a draft report before we tour the buildings. Ian will call Father N and ask for permission to have a site visit to St. Agnes, the school and the Rectory.</p> <p><b>b) Dominion Public Building – draft by-law review.</b></p> <p>Leanne and Ian met with the County regarding issues relating to the designation of the Dominion Public Building. Ian will wait to hear back from the County before forwarding the report to Council.</p> <p><b>c) Alma Block – draft Council recommendation review:</b></p> <p>A report has been sent to the three owners involved and the designation recommendation should go to Council in September.</p> <p><b>d) 60 Omar Street:</b></p> <p>The following motion was made by Gil Stelter and seconded by Paul Ross:</p> <p><b>“THAT Heritage Guelph designate Ian to work with the owners of 60 Omar Street to suggest options, for their addition plans, to create the roof pitch to be more sympathetic to the existing roof line.”</b></p> <p style="text-align: right;">Carried</p> <p><b>d) Committee of Adjustment Items (August 9th Meeting):</b></p> <p><b>1 Heffernen:</b></p> <p>Item had been deferred at the CofA, HG had already commented on the plans.</p> <p><b>33 Clarke West:</b></p> <p>The following motion was made by Paul Ross and seconded by Gil Stelter:</p> <p><b>“THAT Heritage Guelph has no objection to the variance request for 33 Clarke West but would request that the site plans and design plans return to Heritage Guelph for review.”</b></p> <p style="text-align: right;">Carried</p> <p><b>e) 27 Forest Hill Drive (recent CofA severance from 66 Maple Street):</b></p> <p>As part of the conditions of severance, the owners have supplied plans for Heritage Guelph</p>	<p>IP</p> <p>IP</p>
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to review. They have also supplied a tree conservation plan.

The following motion was made by Cathy Downer and seconded by Gil Stelter:

**“THAT Heritage Guelph has no comment on the proposed site plan for 27 Forest Hill Drive as the new dwelling is secluded from the street context,**

**AND THAT Heritage Guelph would encourage the owners of 27 Forest Hill Drive to continue to work with the Heritage & Urban Design Planner to incorporate unique building characteristics from the neighbourhood into their house plans.”**

Carried

**f) Results for reporting strategies:**

The report to Council was deferred.

Ian supplied results from a survey of other municipalities and their structures relating to how they report. Planning will be submitting a report to Council in response to Council’s motion and it will include the survey findings.

**g) Presentation – 7 Waterloo Ave:**

Jim Dougan from Dougan & Associates was present to discuss the need to repair/replace the front porch of 7 Waterloo Ave. The property is designated under the Act. The owner has contracted “Old World Restorations” Uli Wallie, who supplied them with two different design options. The structural integrity of the base of the porch is failing and must be replaced soon. Modifications to the designated elements would have to be approved by Council. Discussion about impacts of encroachment fees etc. on Waterloo, where most houses are right at the property line.

The following motion was made by Norm Harrison and seconded by Betty-Lou Clark:

**“THAT Heritage Guelph is in support of the general concept and design for the proposed porch located at 7 Waterloo Avenue and that the owners would return to Heritage Guelph with site and design plans when they are prepared.**

**AND THAT Heritage Guelph asks that staff review the encroachment conditions in this area and report back as to what relief can be considered where historic conditions are creating the encroachment.”**

Carried

**h) 171 Arthur Street:**

The request for demolition will be before Council on August 22<sup>nd</sup>.



	<p><b>i) ORC Lands:</b></p> <p>Julie Harris, a historian working for ORC, has contacted the City and Gil Stelter regarding her research on the property. Her research report should be done around the middle of August and will form the basis for the ORC/Ministry of Culture heritage assessment review.</p>	
6.	<p><b>Information Items:</b></p> <p><b>Heritage Coordinator's Update:</b></p> <p><b>Mitchell Farm:</b></p> <p>Armel's appeal to the OMB has been set to be heard on August 18<sup>th</sup>.</p> <p>The committee had voted by email that the barn could come down with the proper documentation. Heritage Guelph has serious concerns about the security of the property and ask that additional security for the house be provided.</p> <p><b>Bow String Bridge on Stone Road:</b></p> <p>Ian will check if the metal signs can be removed from the bridge</p> <p><b>2162 Gordon Street:</b></p> <p>Robin has completed the research for this property and distributed his research to the committee. This item will be on the next agenda for discussion.</p> <p><b>Vignettes:</b></p> <p>Rogers would like to have several one minute vignettes regarding various designated properties around the City. Norm has volunteered to help out. If anyone else is interested, please contact Susan.</p>	<p>IP</p> <p>HG</p>
7.	<p><b>Date of next meeting:</b></p> <p>Monday August 22nd at noon in Council Committee Room C.</p> <p>The meeting ended at 2:00 pm.</p>	

**Items from Previous Minutes:**

Item #	Assigned To	Due Date	Description
	Ian		Update the workplan.