

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
 Date: August 22, 2005
 Time: 12 noon
 Location: Council Committee Room C
 Present: Leanne Piper – Chair; Ian Panabaker - Heritage Planner; Cathy Downer - City Council Representative; Joel Barlett; Pat Nicholls; Kevin O'Donnell; Cecelia Paine; Gil Stelter; Paul Ross; Betty-Lou Clark; Norm Harrison; Cheryl Coutts – Recording Secretary.
 Regrets: Susan Ratcliffe; Owen Chinnery; Lesley Hayward

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u></p> <p>The following motion was made by Betty-Lou Clark and seconded by Paul Ross:</p> <p>“That the Heritage Guelph agenda for August 22nd, 2005 be accepted as printed.”</p> <p style="text-align: right;">Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>none</p>	
3.	<p><u>Approval of Minutes from the July 25th, 2005 Meeting:</u></p> <p>Page 2 – item a – St. Agnes school, the music annex and the rectory are the three buildings the committee would like to have access to. Page 2 – item c – replace with: “A research report has been sent to the...” Page 4 – 6 Vignettes: Norm will help out with ‘onscreen’ requirements. Any inquires should be made to Susan Ratcliffe.</p> <p>The following motion was made by Norm Harrison and seconded by Paul Ross:</p> <p>“That Heritage Guelph approves the minutes as amended for July 25th, 2005 meeting.”</p> <p style="text-align: right;">Carried</p>	
4.	<p><u>Matters Arising:</u> (Action Items from July 25th, 2005 meeting)</p> <p>All items to be discussed are included on the agenda.</p>	



<p>5.</p>	<p><u>Business Items:</u></p> <p>a) 264 Crawley Road:</p> <p>Heritage Guelph members met with the broker involved in consolidating all the lands south of Tim Hortons warehouse to Maltby Road, east of the Hanlon, to discuss the heritage value of the Crawley house. Committee members advised that the house should be retained as the lands develop and incorporated into the area.. The house is situated very close to Crawley Road and with the anticipated road dedication would be even closer to the property line.</p> <p>HG to draft a letter to the broker that reiterates the discussion that took place on site. IP to draft and provide to HG for review.</p> <p>IP advised that Economic Development have confirmed that the offer on the land is now firm.</p> <p>b) 2162 Gordon Street:</p> <p>Preliminary designation research report by Robin discussed. Questions about the elements of the house to be protected: particularly the enclosed porch addition. Questions about protected views out to meadow – IP to confirm intent here and suggest alternate means. Comments also about including a better site plan that clearly identifies the structures.</p> <p>IP to contact the family and confirm the dates and coordination required with the board of trustees that manages the farm.</p> <p>The following motion was made by Norm Harrison and seconded by Paul Ross:</p> <p>THAT with regard to the draft designation for 2162 Gordon Street, Heritage Guelph would remove references to the existing enclosed porch on the stone farmhouse and add reference to the retention of the roofline. The committee also would request a more detailed site plan be included in the document.”</p> <p style="text-align: right;">Carried</p> <p>c) 1141 Paisley Road West – Mitchell Farm:</p> <p>The OMB hearing on August 18th was held to adjourn the matter until Council had the opportunity to decide on the issue on September 6th. HG needs to have a delegation at that meeting – Cecelia Paine was identified.</p> <p>IP to contact building officials to determine the protocol for permits on a structure (the barn) that is on either side of the city boundary. The property itself is on either side and the issue of entering the designation on title of land outside the City was also raised.</p> <p>The issue of removing the barn from the designation recommendation needs to ratified by</p>	<p>IP</p> <p>IP</p>
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the committee.

The following motion was made by Cathy Downer and seconded by Betty-Lou Clark:

“THAT Heritage Guelph agrees to amend their previous designation recommendation by removing the barn located at 1141 Paisley Road West – Mitchell Farm from the list of elements to be protected;

AND THAT Heritage Guelph consult with the Township of Guelph-Eramosa as the barn is also in the Township.”

Carried

d) 33 Clarke Street:

Mark VanPatter, owner of 33 Clarke Street, was present to discuss his intentions to add a two storey addition to the back of his house. The sideyard variance needed was subject to the condition that the design be reviewed by the committee. Members were concerned about how the addition would compliment the original house in proportion and colour. IP agreed to work with Mark to tie the addition to the original house following from the discussion.

The following motion was made by Cathy Downer and seconded by Pat Nicholls:

“THAT Heritage Guelph asks that the owners of 33 Clarke Street continue to work with staff to refine the design of the addition including rooflines, window proportion and colour.”

Carried

f) Committee of Adjustment Items (September 13th meeting):

64 Lemon Street:

The owners propose to add a new detached 17’9” garage instead of a 12’ garage. The owners would like storage above the garage. Ian will get pictures of the streetscape and the context and will circulate to members.

The following motion was made by Cathy Downer and seconded by Gil Stelter:

“THAT Heritage Guelph defer comment on the proposed addition to 64 Lemon Street until members have reviewed photos of the streetscape and context.”

Carried

120 Water Street:

The owners would be adding a complete new storey to their bungalow. IP will

IP



	<p>circulate more information to members.</p> <p>g) Royal City Park Trees:</p> <p>There was concern that Heritage Guelph has not been consulted about the removal of trees in the park. Cecelia Paine will retrieve her earlier notes on Exhibition Park and the process undertaken there to establish the master plan and historical studies.</p> <p>The following motion was made by Joel Bartlett and seconded by Cecelia Paine:</p> <p>“THAT Heritage Guelph would ask to have representation or involvement on the with the Urban Forest Planning as it relates to the historic sections of the City.”</p> <p style="text-align: right;">Carried</p>	<p>CP</p>
<p>6.</p>	<p>Information Items:</p> <p>6A Heritage Coordinator’s Update:</p> <p>Post Office:</p> <p>Scott Wilson, County of Wellington, called Ian to advise their committee will meet on September 22nd to discuss the proposed designations.</p> <p>Alma Block:</p> <p>There will be three different recommendations to Council as there are three different owners. Gil will call Doug Bridges to confirm their position on the proposed designation.</p> <p>Church of Our Lady:</p> <p>Ian will be contacting Father Noon to requesting a site visit when he returns from holiday.</p> <p>7 Waterloo:</p> <p>The owner plans to submit more detailed plans for the proposed porch in September.</p> <p>Couling Inventory:</p> <p>IP advised that upon Robin’s departure there were only about 200 properties that still need to be fully input into the Amanda database. Robin had trained a volunteer with the intent that the work could be completed this fall.</p> <p>Heritage Community Recognition Award:</p>	<p>GS</p> <p>IP</p>



	<p>IP advised that the Ontario Heritage Foundation award programme was again open for nominations. The deadline is October 18th.</p> <p>6B Brownie Award</p> <p>Leanne will circulate the Brownie Award programme outline..</p>	<p>LP</p>
<p>7.</p>	<p>Date of next meeting:</p> <p>Monday September 12th at noon in Council Committee Room C.</p> <p>The meeting ended at 2:00 pm.</p>	

Items from Previous Minutes:

Item #	Assigned To	Due Date	Description
	Ian		Update the work plan.