

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
 Date: September 12, 2005
 Time: 12 noon
 Location: Council Committee Room C
 Present: Leanne Piper – Chair; Ian Panabaker - Heritage Planner; Cathy Downer - City Council Representative; Joel Barlett; Pat Nicholls; Kevin O'Donnell; Lesley Hayward; Cecelia Paine; Paul Ross; Betty-Lou Clark; Norm Harrison; Cheryl Coutts – Recording Secretary.
 Regrets: Susan Ratcliffe; Owen Chinnery; Gil Stelter.

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u></p> <p>Add Civic Administration Centre update – 5d</p> <p>The following motion was made by Lesley Hayward and seconded by Paul Ross:</p> <p>“That the Heritage Guelph agenda for September 12th, 2005 be accepted as amended.”</p> <p style="text-align: right;">Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>none</p>	
3.	<p><u>Approval of Minutes from the August 22, 2005 Meeting:</u></p> <p>The following motion was made by Betty-Lou Clark and seconded by Kevin O'Donnell:</p> <p>“That Heritage Guelph approves the minutes as printed for August 22, 2005 meeting.”</p> <p style="text-align: right;">Carried</p>	
4.	<p><u>Matters Arising:</u> (Action Items from August 22, 2005 meeting)</p> <p>Item 6 – Ian will organize the meeting with Father Noon. Item 5a – Ian will draft a letter re: 264 Crawley Road. Item 6 – Heritage Community Recognition Award – The Committee suggested the Lammers, or the Convent Task Force (if that was possible).</p>	IP

5.	<p><u>Business Items:</u></p> <p>a) 1141 Paisley Road West – Mitchell Farm: The committee thanked Cecelia for representing Heritage Guelph’s concerns at the last Council meeting. IP advised that the Clerks had yet to issue the motions from September 6th and that he would circulate when received. In the meantime, the general content of Armel’s offer to record and salvage the house was confirmed at the OMB teleconference on September 8th. From that meeting, it was requested that the committee provide its expectations for documentation and salvage to John Valeriotte, Armel’s local lawyer, to allow the agreement to be drafted.</p> <p>The following motion was made by Cecelia Paine and seconded by Lesley Hayward:</p> <p>“THAT with respect to the requirements for the demolition of the house at 1141 Pasiley Road West, Heritage Guelph requests:</p> <ul style="list-style-type: none"> • That a copy of the Built Heritage Resources Impact Assessment Guidelines be forwarded to the owner and that they be asked to provide a comprehensive historical background report; • That Heritage Guelph be kept informed of the relocation process and protocols that will be required for the City to offer the house to a third party; • And that the owner consult with an experienced stone mason to determine how best the house be disassembled while planning the salvage operations.” <p style="text-align: right;">Carried</p> <p>b) Heritage Guelph reporting recommendations: IP asked for comments from the committee regarding the research into other MHC’s best practices as staff prepare to take the PET reporting recommendation back to Council.</p> <p>The Committee’s reiterated its recommendation that it prefers to report directly to Council. LP will draft a letter to accompany the report stating the committee’s views.</p> <p>The committee also supported the ideas of a Council workshop on the Ontario Heritage Act at the beginning of term as well as semi-annual progress reporting through the Greensheets.</p> <p>c) Committee of Adjustment Items (September 27th Meeting):</p> <p>309 Woolwich Street – Extension of Legal Non-conforming Use:</p> <p>The following motion was made by Cathy Downer and seconded by Paul Ross:</p> <p>“THAT Heritage Guelph has no comment on the application for extension of use at 309 Woolwich Street”</p> <p style="text-align: right;">Carried</p>	
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	<p>d) Presentations:</p> <ul style="list-style-type: none"> • <u>9 Douglas Street</u> – discussion of Building Permit application to upgrade the party wall facing the adjacent parking lot. In the end the owner was not able to be present but the committee provided comments on the proposed recladding to be forwarded through IP. <p>The following motion was made by Pat Nicholls and seconded by Betty-Lou Clark:</p> <p>“THAT Heritage Guelph supports the proposed project to clean-up the sidewall of 9 Douglas Street and asks IP to forward the owner the suggestions regarding the details of proposed re-facing.”</p> <p style="text-align: right;">Carried</p> <ul style="list-style-type: none"> • <u>7 Waterloo Ave</u> – review of developed design for proposed new front porch on this Designated building. Uli Walle from Old World Woodworking was present to discuss proposed design of the covered porch. The Committee was in support of the design but suggested Uli work to improve the drainage of water from the roof. <p>The plans for the superstructure will be submitted for permit through the Buildings Department, however Uli may be reconstructing the platform this fall – work that does not require a permit.</p> <p>The committee thanked Uli for the thoughtful drawings and attention to detail.</p>	
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6.	<p>Information Items:</p> <p>6A Heritage Coordinator’s Update:</p> <p>Civic Administration Centre:</p> <p>Cathy gave a brief update from the Civic Admin Task Force. The Committee is trying to finalize the office space requirements for staff. There are two concepts for the wall, interior and exterior. The plans will be available to be reviewed by the public on October 20th, the Special Council Meeting is the following Monday – October 24th</p> <p>Convent update:</p> <p>Joel reported that the first phase of the feasibility report for the museum will be completed in a couple of weeks.</p>	
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	<p>Ingram Farmhouse:</p> <p>IP advised that Parks are now starting the planning to examine the option of the City incorporating this house into the future park as a small community facility. This option was negotiated as part of the conditions of the draft plan of subdivision.</p>	
7.	<p>Date of next meeting:</p> <p>Monday September 26th at noon in Council Committee Room C.</p> <p>The meeting ended at 1:50 pm.</p>	

Items from Previous Minutes:

Item #	Assigned To	Due Date	Description
	Ian		Update the work plan.