

# City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)  
 Date: November 28, 2005  
 Time: 12 noon  
 Location: Council Committee Room C  
 Present: Leanne Piper – Chair; Ian Panabaker - Heritage Planner; Paul Ross; Pat Nicholls; Cecelia Paine; Norm Harrison; Betty-Lou Clark; Gil Stelter; Kevin O'Donnell; Susan Ratcliffe; Lesley Hayward; Joel Barlett, Cathy Downer - City Council Representative  
 Regrets: Cheryl Coutts – Recording Secretary.

Item #	Description	Action By:
1.	<p><b><u>Approval of Agenda:</u></b></p> <p>PR added 6b - OHA Implementation / New Guidelines</p> <p>The following motion was made by Lesley Hayward and seconded by Cecelia Paine:</p> <p><b>“That the Heritage Guelph agenda for November 28th, 2005 be accepted as amended.”</b></p> <p style="text-align: right;">Carried</p>	
2.	<p><b><u>Declaration of Pecuniary Interest:</u></b></p> <p>None</p>	
3.	<p><b><u>Approval of Minutes from the November 14th, 2005 Meeting:</u></b></p> <p>Item 5a -- correction: item was moved by LH, seconded by BLC.</p> <p>Item 5d -- correction: Susan Hayward was actually Susan Ratcliffe</p> <p>Item 5f – correction: CHO will be seeking input from local MHCs about their Strategic Plan, not “voting for”.</p> <p>The following motion was made by Paul Ross and seconded by Cecelia Paine:</p> <p><b>“That Heritage Guelph approves the minutes as amended for November 28th, 2005 meeting.”</b></p> <p style="text-align: right;">Carried</p>	
4.	<p><b><u>Matters Arising:</u></b> (Action Items from November 14, 2005 meeting)</p> <p>Civic Admin Centre – Councillor Downer gave a brief update to the progress on the design and confirmed that the revised facades will be on display December 1, 2005 at an evening</p>	

	public open house at City Hall.	
5.	<p><b><u>Business Items:</u></b></p> <p><b>a) 2006 Meeting Dates::</b></p> <p>Deferred -- dates will be circulated subsequent to the meeting.</p> <p><b>b) Plaque Subcommittee:</b></p> <p>Norm Harrison gave an update. The 5 new plaques have now arrived and were on display at the meeting. Subcommittee is now finalising the process for handing over to owners and mounting. Concern about ensuring that the plaques do get mounted when previous procedure was to have City forces do this work. Need to confirm the 'installation grant' amount – in the range of \$50 to \$75 dollars to have a competent trade work for an hour.</p> <p>Discussion about mounting options. Agreed that the preference is for mounting on the building. If owners want to pursue alternate approaches that would be subject to HG review and no additional funding would be available above the regular 'installation grant'</p> <p>IP to approach Clerks about a Council event during Heritage Week to do the formal handover ceremony. Possible reception to follow – options/location being reviewed.</p> <p>Possible that the committee may recommend ordering additional plaques on 2005 budget. IP to advise on remaining funds.</p> <p><b>c) Committee of Adjustment Items – December 13<sup>th</sup> meeting:</b></p> <p>297 Exhibition Street – variance for pool area in backyard.  31 Yorkshire South – back lot severance to create lot on 1 Galt Street  84 Palmer Street – variance for detached garage height.</p> <p>The following motion was made by Councillor Downer and seconded by _____:</p> <p><b>“THAT Heritage Guelph has no comment on the Committee of Adjustment items for the December 13, 2005 meeting agenda.”</b></p> <p style="text-align: right;">Carried</p> <p><b>d) 47 Harrison Street:</b></p> <p>Preliminary submission of proposed new house on 47 Harrison Street. A double width lot with a small Heritage Inventory dwelling on one half. Proposal is for a demolition of the</p>	

	<p>existing and a new larger house. IP indicated that the plans appear to meet the zoning by-law and that there are no variances being sought. The issue before the committee is the demolition of the HI property – comments from the committee will need to be included in the Planning report for Demolition Control.</p> <p>Alex Temporale from ATA Architects presented the new design. Recognizing that the new house is substantially larger than the rest of the street, the architects are consciously choosing a Victorian style to create an ‘incident’ on a street that is fairly homogenous. Their position is that this is similar to other streets in the neighbourhood with these larger anomaly houses amongst the red-brick backdrop. House is highly ornate on the 3 sides to address the visibility of the sidewalls down the street.</p> <p>Garage roof is of a lower pitch to meet the by-law.</p> <p>Discussion about heights and streetscape impact. Committee members were unable to assess the actual impact of the building against the existing structures Architect will be asked to provide additional sketch to illustrate context and the success of the mitigation strategy proposed.</p> <p>Motion by Cecelia Paine, seconded by Betty-Lou Clark:</p> <p><b>“THAT Heritage Guelph will defer comment on the demolition of 47 Harrison Street until additional streetscape analysis information provided by the architect.”</b></p>	<p>Carried</p>
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	<p><b>6a) Heritage Co-ordinator’s Update:</b></p> <p><b>Designation Priorities:</b></p> <p>611 Silvercreek North – report is on for December 5<sup>th</sup> Council. IP to ensure copies are forwarded to CAW and that they are aware of delegation timing.</p> <p>Alma Block &amp; Dominion Public Building – still on track for December 19<sup>th</sup> Council. Copies of the recommendations were provided.</p> <p><b>6b) Paul Ross: OHA Implementation</b></p> <p>Paul has seen preliminary drafts of some of the materials the Ministry of Culture are preparing for Heritage Week launch. They are anticipating the regulations for designation criteria and demolition will also be available at this time.</p> <p>Several issues are becoming evident:</p> <ul style="list-style-type: none"> <li>• That the Ministry is looking for a province-wide system to provide consistency across</li> </ul>	<p>IP</p> <p>IP</p>
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	<p>municipalities – this will impact future designation analysis as well as may need review of existing by-laws.</p> <ul style="list-style-type: none"> <li>The potential for the Register to contain the Inventoried properties will need to be explored. What is the status of existing inventories? How do you add additional properties? Here too there may need to be a review of the existing database to align it with MofC guidelines.</li> </ul> <p>PR also suggested that a detailed comparison of the old and amended legislation should be done to ensure that the committee and the City are operating correctly under the details of new Act.</p> <p>PR suggested that this may require a budget allocation for the Inventory/Designation realignment work.</p>	
7.	<p><b>Date of next meeting:</b></p> <p>Monday December 12<sup>th</sup> at noon at Norm Harrison’s – 22 Prospect Avenue.</p> <p>The meeting ended at 2:00 pm.</p>	

**Items from Previous Minutes:**

Item #	Assigned To	Due Date	Description
	Ian		Update the work plan.