

# City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)  
 Date: December 12, 2005  
 Time: 12 noon  
 Location: 22 Prospect Ave – Norm’s house  
 Present: Leanne Piper – Chair; Ian Panabaker - Heritage Planner; Paul Ross; Pat Nicholls; Norm Harrison; Betty-Lou Clark; Gil Stelter; Susan Ratcliffe; Lesley Hayward; Joel Barlett; Cathy Downer - City Council Representative; Cheryl Coutts – Recording Secretary.  
 Regrets: Cecelia Paine. Kevin O’Donnell.

Item #	Description	Action By:
1.	<p><b><u>Approval of Agenda:</u></b></p> <p>Add Civic Admin update under 6b            Presentation – 47 Harrison Street – 1pm.</p> <p>The following motion was made by Betty-Lou Clark and seconded by Lesley Hayward:  <b>“That the Heritage Guelph agenda for December 12, 2005 be accepted as amended.”</b>            Carried</p>	
2.	<p><b><u>Declaration of Pecuniary Interest:</u></b></p> <p>None</p>	
3.	<p><b><u>Approval of Minutes from the November 28, 2005 Meeting:</u></b></p> <p>The following motion was made by Paul Ross and seconded by Susan Ratcliffe:  <b>“That Heritage Guelph approves the minutes as amended for November 28th, 2005 meeting.”</b>            Carried</p>	
4.	<p><b><u>Matters Arising:</u></b> (Action Items from November 28, 2005 meeting)</p> <p>None</p>	
5.	<p><b><u>Business Items:</u></b></p> <p>a) <b>Plaque Subcommittee:</b></p> <p>Ian has contacted the Mayor and confirmed that February 20, 2006 Council will include the plaque presentation. There is a maximum of <u>10 minutes</u> to complete the presentation.</p>	

	<p>Ian will contact the Museum to see if there is a room available on a Monday night to hold a reception after the presentation. Ian will find out how much money is left in the budget for plaques.</p> <p><b>b) Brooklyn/College Heights HCD</b> – discussion of draft Terms of Reference to start the research component of the proposed district.</p> <p>A job description has been created. The Terms of Reference will be distributed to members. Lesley will send pictures of limestones.</p> <p><b>c) PET report</b> – review and discussion of Planning’s follow-up recommendations on the reporting of HG to Council. The following is to be staff’s recommendation on Council’s motion:</p> <p><i>“THAT the recommendations contained in the Planning and Building Services Department Report, dated January 9, 2005, be approved as follows:</i></p> <ol style="list-style-type: none"> <li><i>1. THAT Heritage Guelph report through the Planning, Environment &amp; Transportation Committee;</i></li> <li><i>2. THAT the following policies be adopted to enhance Council - Municipal Heritage Committee communications:</i> <ol style="list-style-type: none"> <li><i>a) That the Heritage Guelph adopt a semi-annual reporting routine to provide information to Council on its issues and activities</i></li> <li><i>b) That Heritage Guelph provide a yearly Workplan update to the PET Committee prior to the corporate budget cycle</i></li> <li><i>c) That a Council Workshop on the Ontario Heritage Act and Heritage Guelph be held within 3 months of each new Council term;</i></li> </ol> </li> <li><i>3. THAT, to take advantage of a streamlining measure included in the amended Ontario Heritage Act (OHA Sections 33.(15,16) and 42.(16,17)) that the Planning and Building Services Department bring forward a by-law for Council approval that delegates the power to consent to minor alterations to properties designated under Part IV or Part V of the OHA to the Director of Planning &amp; Building Services, in consultation with the municipal heritage committee.”</i></li> </ol> <p>The following motion was made by Paul Ross and seconded by Betty-Lou Clark:</p> <p><b>“THAT Heritage Guelph endorse the recommendations listed on the Council Report “Recommendations on Heritage Guelph’s reporting to Council” and ask for ten minutes of time at the first PET meeting for introduction.”</b></p> <p style="text-align: right;">Carried</p>	<p>IP</p> <p>LH</p>
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	<p><b>d) 47 Harrison Street – Demolition Permit:</b></p> <p>Alex Temporale from ATA Architects presented a photo-montage of the actual impact of the building against the existing streetscape.</p> <p>The following motion was made by Paul Ross and seconded by Norm Harrison:</p> <p style="padding-left: 40px;"><b>“WHEREAS the property at 47 Harrison Avenue is on the Heritage Inventory as contributing to the character of the street;</b></p> <p style="padding-left: 40px;"><b>AND WHEREAS the Sunny Acres neighbourhood is not a Heritage District;</b></p> <p style="padding-left: 40px;"><b>THAT in the matter of the December 2005 building permit application for the replacement dwelling at 47 Harrison Avenue, Heritage Guelph does not intend to recommend designation for the existing heritage resource under Part IV of the Ontario Heritage Act.”</b></p> <p style="text-align: right;">Carried</p> <p>Lesley left at 1:40pm.</p>	
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	<p><b>6a) Heritage Co-ordinator’s Update:</b></p> <p><b>Designation Priorities:</b></p> <p>611 Silvercreek Parkway North designation is going forward. The Alma Block and Post Office will go to Council on December 19<sup>th</sup>.</p> <p><b>Other:</b></p> <p>The second phase recommendation of Planning’s York District Land Use Study has been deferred until January 2006. Ian will have recommendations to present to the committee at the next meeting.</p> <p>The Mitchell Farm material will be moved to the City’s storage area on Victoria Road.</p> <p>There is nothing to report on 94 Maple Street.</p> <p><b>6b) Civic Administration Centre:</b></p> <p>IP advised that a site plan application will be filed shortly. Heritage Guelph will be asked to comment on the plans at that time.</p> <p>Discussion about Gil’s departure from the Heritage Guelph and the need for continuity on the design committee. The following motion was made by Betty-Lou Clark and seconded by</p>	
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	<p>Susan Ratcliffe:</p> <p><b>“THAT Heritage Guelph designate Gil Stelter, as ex-officio member, to continue to represent Heritage Guelph on the Civic Administration Centre Design Committee until the work of that committee is completed.”</b></p> <p style="text-align: right;">Carried</p> <p>Leanne thanked Gil Stelter for his amazing contribution to the Heritage Guelph Committee. Gil was presented with the FIRST membership to the newly forming ACO Branch for the Guelph district.</p> <p>Norm was thanked for opening his home for this meeting.</p> <p>Cheryl was thanked for her help behind the scenes.</p>	
7.	<p><b>Date of next meeting:</b></p> <p>Monday January 9th at noon in Council Committee Room C at 12 noon.</p> <p>The meeting ended at 2:00 pm.</p>	

**Items from Previous Minutes:**

Item #	Assigned To	Due Date	Description
	Ian		Update the work plan.