

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
 Date: January 10th, 2005
 Time: 12 noon
 Location: Council Committee Room C
 Present: Leanne Piper – Chair; Ian Panabaker, Heritage Planner; Cathy Downer - City Council Representative; Owen Chinnery; Joel Barlett; Paul Ross; Cecelia Paine; Pat Nicholls; Gil Stelter; Kevin O'Donnell; Susan Ratcliffe; Norm Harrison; Lesley Hayward; Cheryl Coutts – Recording Secretary.
 Regrets: Betty-Lou Clark.

Item #	Description	Action By:
	Leanne welcomed Joel and Paul to the committee.	
1.	<p><u>Approval of Agenda:</u></p> <p style="text-align: center;">Addition to 6) Comments from Paul 5d) Doors Open - Owen</p> <p>The following motion was made by Owen Chinnery and seconded by Lesley Hayward:</p> <p>“That the Heritage Guelph agenda for January 10th, 2005 be accepted as amended.”</p> <p style="text-align: right;">Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>none</p>	
3.	<p><u>Approval of Minutes from the December 13th, 2004 Meeting:</u></p> <p>The following motion was made by Susan Ratcliffe and seconded by Owen Chinnery:</p> <p>“That Heritage Guelph approves the minutes as printed for December 13th, 2004 meeting.”</p> <p style="text-align: right;">Carried</p>	



	<p>The following motion was made by Lesley Hayward and seconded by Cathy Downer: “That Heritage Guelph go in -camera”</p> <p style="text-align: right;">Carried</p> <p>The following motion was made by Cathy Downer and seconded by Pat Nicholls: “That Heritage Guelph return to the regular meeting.”</p> <p style="text-align: right;">Carried</p>	
4.	<p><u>Matters Arising:</u> (Action Items from December 13th, 2004 meeting)</p>	
5.	<p><u>Business Items:</u></p> <p>a) Loretto Convent: Cathy updated the committee on the Task Force work. Many options are being looked at for the Convent and discussions with the local development sector have been particularly useful. The Diocese has now confirmed that it will not be pushing for the issuance of the Demolition Permit.</p> <p>b) Hanlon Creek Business Park:</p> <p>The following motion was made by Norm Harrison and seconded by Cecelia Paine:</p> <p>“THAT Heritage Guelph has no comment on the proposed Plan of Subdivision application (23T-03501, OP0301, ZC0301) for the Hanlon Creek Business Park as re-circulated on November 16, 2004. Heritage Guelph is pleased to confirm that its earlier comments have been addressed in this latest version of the plan.”</p> <p style="text-align: right;">Carried</p> <p>c) Doors Open Guelph: Owen advised the Committee that there are two sites needed still. The confirmed sites are: Church of our Lady; London House Bed and Breakfast; GCVI; Ignatius Jesuit Centre; Guelph Air Park; Administration Building – Correctional Centre; Warden’s House – Correctional Centre; Johnston Hall.</p>	OC



d) **60 Cardigan Street:**

Jim Fryett and Mr. Scarfone updated the Committee with the current progress. The site plan has been resubmitted for final approval. The parking structure has been deleted from the plans. There is a proposed modification to the windows that includes a 50/50 split. The walk-outs have fencing and plantings to provide privacy. All available brick will be used. Heritage Guelph commends the applicant for their work.

The following motion was made by Gil Stelter and seconded by Lesley Hayward:

“THAT Heritage Guelph supports the Site Plan application for 60 Cardigan Street as revised in the drawings by Jim Fryett Architect dated Jan 6, 2005.

AND THAT Heritage Guelph recommends that the Owner pursue a heritage tax equivalent agreement with the City, similar to the agreement with the Mill Lofts on Ontario Street. Heritage Guelph would support the recommendation to designate the loft building and chimney to Council as part of this agreement.

AND THAT Heritage Guelph asks that Staff expedite the review and approvals for the project as the committee considers this is a priority project for the City.”

Carried

e) **Petrie Building – 15 Wyndham Street:**

The following motion was made by Cathy Downer and seconded by Pat Nicholls:

“THAT Heritage Guelph write to the owners of 15 Wyndham Street, The Petrie Building, to reiterate the importance of the building to the City of Guelph, and that the committee requests that pieces removed from the façade be stored in a secure location on the property for future reference. In addition, an offer to assist the owners in pursuing the Parks Canada Commercial Heritage Incentive Fund will be made.”

Carried



f) **Committee of Adjustment:**

1. 129 Elizabeth Street:

The following motion was made by Lesley Hayward and seconded by Pat Nicholls:

“THAT Heritage Guelph notifies the Committee that the property at 129 Elizabeth Street is identified in the Couling Inventory.

Heritage Guelph requests a deferral of the application and that a site visit to the property be arranged before a decision is made by the Committee.

Heritage Guelph further requests the applicant and staff review the policies developed in the St. Patrick’s Ward Community Improvement Plan with regards to guidelines for appropriate infill development in this area.”

Carried

2. B-3/05 66 Maple Street:

The following motion was made by Cathy Downer and seconded by Cecelia Paine:

“THAT Heritage Guelph notifies the Committee that the property at 66 Maple Street is identified in the City’s Inventory of Heritage Structures.

Heritage Guelph considers the application B-3/05 incomplete and requests deferral of the application until further detail about the proposed development on the proposed new lot is provided.

Heritage Guelph notes that the original lot has already had four severances on Maple Street and the proposed plan further compromises this frontage.”

Carried

3. A-1/05 577 Gordon Street:

The following motion was made by Paul Ross and seconded by Pat Nicholls:

“THAT Heritage Guelph notifies the Committee that the property at 577 Gordon Street is identified in the Couling Inventory.

IP to
arrange
site visit



	<p>While Heritage Guelph supports the request for extension A-1/05, the committee also suggests that the Owner of 577 Gordon Street consider constructing an improved and reconfigured ramp access to the building prior to the lapsing of the next license agreement in 2008.”</p> <p style="text-align: right;">Carried</p>	
<p>6.</p>	<p>Information Items:</p> <p>a) Heritage Coordinator’s Update:</p> <p>City Hall Entrance – Plaques: Lawrence will be mounting the Ontario Heritage Easement plaque underneath the exterior OHF panel as discussed with the Committee. Agreed that the additional clean-up items for the front entrance will be addressed during the future renovation project following the Civic Admin. Project.</p> <p>Waterworks Heritage Plaque Lawrence will mount the plaque according to what Heritage Guelph suggested.</p> <p>148 Crawley Road – Stone Storage The salvaged stone from the farmhouse was shipped to the City yard on January 5th. Tim Hortons handed the datestone over to the Lester family prior to the holidays. The family is working with Woodlawn Cemetery on the design and will contact Heritage Guelph when that is ready for presentation.</p> <p>Memberships HG should be involved with: IP reviewed the membership list for HG: Guelph Arts Council / ACO / CHO / Guelph Historical Society</p> <p>Added: Guelph Museums / GRCA</p> <p>Annual Heritage Day Workshop: Monday, February 21, 2005 from 8:30am to 4:00pm at the Fergus Legion, 500 Blair Street in Fergus. Registration is limited to 300 on a first-come, first-served basis. Registrations will be accepted until Friday February 11, 2005.</p> <p>Paul Ross: Paul is a member of Community Heritage Ontario. He receives information from all LACAC’s and from the Ministry. Paul will provide regular updates</p>	<p style="text-align: center;">IP</p> <p style="text-align: center;">PR</p>



	and share minutes of the board with HG. City's Strategic Plan: The City's Strategic Plan has been made available on the City's website (guelph.ca). Members to review and provide comment at the next meeting.	All
7.	Date of next meeting: January 24th at 12 noon in Council Committee Room C	
8.	The meeting ended at 2:05 pm.	

Items from Previous Minutes:

Item #	Assigned To	Due Date	Description
	Ian		Update the workplan to reflect the time it took to complete each task.
	Ian/Leanne		To investigate the Trillium grant program in relation to the committee's website development