

City of Guelph

Meeting Minutes



Meeting: Heritage Guelph (the Municipal Heritage Committee)
 Date: January 24th, 2005
 Time: 12 noon
 Location: Council Committee Room C
 Present: Leanne Piper – Chair; Ian Panabaker - Heritage Planner; Cathy Downer - City Council Representative; Betty-Lou Clark; Joel Barlett; Paul Ross; Cecelia Paine; Gil Stelter; Kevin O’Donnell; Susan Ratcliffe; Norm Harrison; Cheryl Coutts – Recording Secretary.
 Regrets: Lesley Hayward; Pat Nicholls; Owen Chinnery.

Item #	Description	Action By:
1.	<p><u>Approval of Agenda:</u></p> <p style="padding-left: 40px;">Addition to 5a) Plaques 8a) University of Waterloo - adaptive reuse</p> <p>The following motion was made by Paul Ross and seconded by Joel Bartlett:</p> <p>“That the Heritage Guelph agenda for January 24th, 2005 be accepted as amended.”</p> <p style="text-align: right;">Carried</p>	
2.	<p><u>Declaration of Pecuniary Interest:</u></p> <p>none</p>	
3.	<p><u>Approval of Minutes from the January 10th, 2004 Meeting:</u></p> <p>5e – in the motion, change “Parks Canada Commercial Heritage Incentive Fund” to “Commercial Properties Heritage Incentive Fund”</p> <p>The following motion was made by Norm Harrison and seconded by Kevin O’Donnell:</p> <p>“That Heritage Guelph approves the minutes as amended for January 10th, 2004 meeting.”</p> <p style="text-align: right;">Carried</p>	



	<p>The following motion was made by Paul Ross and seconded by Cathy Downer: “That Heritage Guelph go in -camera”</p> <p style="text-align: right;">Carried</p> <p>The following motion was made by Cathy Downer and seconded by Pat Nicholls: “That Heritage Guelph return to the regular meeting.”</p> <p style="text-align: right;">Carried</p>	
4.	<p><u>Matters Arising:</u> (Action Items from January 10th, 2005 meeting)</p> <p>66 Maple Street:</p> <p>A new sketch has been provided by the applicant that shows a 2.4m connection to the Maple Street access from the back lot, which would prevent car access.</p> <p>The following motion was made by Cathy Downer and seconded by Paul Ross: “THAT should the Committee of Adjustment decide to approve the application B-3/05, Heritage Guelph requests that the following condition be attached to the decision:</p> <p style="padding-left: 40px;">That prior to issuance of any Building Permit for “Part 5”, the retained parcel accessing Forest Hill Drive, that the applicant consult with Heritage Guelph on the design of the new dwelling.”</p> <p style="text-align: right;">Carried</p> <p>Subscriptions/Memberships:</p> <p>Ian will look into memberships for Guelph Arts Council, ACO, CHO, Guelph Historical Society, Guelph Museums and GRCA.</p>	IP
5.	<p><u>Business Items:</u></p> <p>a) Heritage Week: Ian sent out letters regarding the handing over of plaques to the owners. Ian will find out about mounting plaques on trees.</p> <p>The following motion was made by Betty-Lou Clark and seconded by Susan Ratcliffe: “THAT Heritage Guelph will plan to hand out plaques at the February 21st”</p>	IP



	<p>2005 Council meeting.”</p> <p style="text-align: right;">Carried</p> <p>b) Guelph’s Draft Strategic Plan: The City of Guelph hired a consultant to come up with a plan. The City was looking for comments from Heritage Guelph. Leanne will formulate comments made and forward to the City.</p> <p>Kevin left at 1:05pm.</p> <p>For the next round of comments, Ian will bring the Planning’s Business Plan to Heritage Guelph to help make the connections from the Strategic level to the implementation level.</p> <p>c) Neighbouring MHC’s Liasons: Leanne suggested that the Committee organizes a get together with surrounding Heritage committees to discuss mutual interests. Norm suggested that other urban centres would also be appropriate contacts: Cambridge, Kitchener, Elora and Waterloo.</p> <p>d) Loretto Convent: Councillor Downer reports that the Diocese continues to have an open mind regarding options for the site. Cecelia will discuss including the Rectory within the designation of the Convent, with the Task Force and how they imagine that proceeding.</p>	<p>LP</p> <p>IP</p> <p>LP</p> <p>CP</p>
6.	<p>Information Items:</p> <p>a) Heritage Coordinator’s Update: 31 Gordon Street – Renovations: The following motion was made by Cathy Downer and seconded by Susan Ratcliffe: “THAT Heritage Guelph move 31 Gordon Street to the Burcher/Stokes Inventory and that Ian will notify the owners.”</p> <p style="text-align: right;">Carried</p> <p>Leanne will notify the press.</p> <p>b) Westminster Woods – Hanlon reconstruction The City has the building permit application for the second “Heritage reconstruction” at the turning circle of Westminster Woods. It conforms to the earlier drawings approved by HG.</p>	



	<p>c) Catering: There is a possibility of the catering for Heritage Guelph being cut due to the 2005 budget. We have been advised to continue to provide lunch unless we hear otherwise.</p> <p>d) Civic Museum Expansion Feasibility Meeting: Joel will be attending an upcoming meeting. There study is highlighting the constraints on the existing property.</p> <p>e) 37 Geddes (998 Edinburgh): Research for 37 Geddes is needed to assist with the Doors Open information.</p> <p>f) Heritage Day Workshop: Monday – February 21st, 2005 – 8:30am to 4:00pm at the Fergus Legion, 500 Blair Street. Members could carpool.</p>	
7.	<p>Date of next meeting: February 14th at 12 noon in Council Committee Room C</p>	
8.	The meeting ended at 1:55 pm.	

Items from Previous Minutes:

Item #	Assigned To	Due Date	Description
	Ian		Update the workplan to reflect the time it took to complete each task.
	Ian/Leanne		To investigate the Trillium grant program in relation to the committee's website development