

Schedule of Permit Fees
- Effective June 1, 2010

SCHEDULE "A"
of By-law Number (2010) – 19006
being new Schedule "A" of By-law (2005)-17771

Fees for a required Permit are set out in this Schedule and are due and payable upon submission of an application for a Permit.

Classes of Permits		Permit Fee (\$ per sq. foot)	Flat Fee (\$)
CONSTRUCTION - NEW BUILDINGS, ADDITIONS, MEZZANINES			
Group A:	Assembly Buildings		
	(Shell)	1.71	
	(Finished)	1.95	
	Outdoor Patio		155.00
	Outdoor Public Pool		730.00
Group B:	Institutional		
	(Shell)	1.84	
	(Finished)	2.11	
Group C:	Residential		
	SDD, Semi Detached, Row, Townhouse, Duplex	1.04	
	Garage/Carport (per bay), Shed, Deck, Porch, Exterior Stairs		80.00
	Exterior Ramps, Hot Tubs		80.00
	Swimming Pools		155.00
	Apartment Building	0.99	
	Hotels/Motels	1.65	
	Residential Care Facility	1.35	
Group D:	Business and Personal Services		
	Office Buildings (shell)	1.40	
	Office Buildings (finished)	1.65	
Group E:	Mercantile		
	Retail Stores (shell)	0.92	
	Retail Stores (finished)	1.16	
Group F:	Industrial		
	Warehouse, Factories (shell)	0.58	
	Warehouse, Factories (finished)	0.72	
	Parking Garage	0.62	
	Farm Building	0.35	
	Foundation	0.10	
	Conditional Permit	0.10	
INTERIOR FINISHES: All Classifications			
Interior finishes to previously unfinished areas (including finishing of residential basements and major renovations).		0.33	
ALTERATIONS/RENOVATIONS: All Classifications			
Alterations and renovations to existing finished areas, new roof structures.		0.30	
MINOR ALTERATIONS:			
Partitions, washrooms, new entry, minor demolitions (500 sq. ft. or less).			80.00
SPECIAL CATEGORIES:			
Air Supported Structures		0.37	
Temporary Tents/per application, Temporary Buildings			155.00
Portables - each (excludes port-a-pak)			80.00
Major Demolitions (more than 500 sq. ft.)		0.02/155.00 min.	
Change of Use Permit			155.00
MISCELLANEOUS:			
Fireplace/Woodstove (each)			80.00
Exterior Ramps (excluding SDD Ramps)			155.00
Retaining Wall (per linear foot)		3.00	
Balcony Guard (replace per linear foot)		0.60	
Ceiling (new or replace per square foot)		0.05	
Reclad Exterior Wall (per square foot)		0.05	
All Designated Structures (except retaining walls, public pools & signs)			315.00
Storefront (replace)			155.00
Elevator, Escalator, Lift			315.00
Demising Wall/Firewall			80.00
MECHANICAL WORK: (Work independent of building permit)			
HVAC Permit (residential per suite)			80.00
HVAC Permit (non-residential)		0.10	
Sprinkler System (N.F.P.A. 13) or Standpipe System (N.F.P.A. 14)		0.04/155.00 min.	
Commercial Kitchen Exhaust Systems, Spray Booths, Dust Collectors			155.00
ELECTRICAL WORK: (Work independent of building permit)			
Fire Alarm System and Electrical Work		0.04/155.00 min.	
Electromagnetic Locks (each) and Hold Open Devices (each)			35.00
PLUMBING WORK: (Work independent of building permit)			
Plumbing Permit (per fixture)			13.00
Hot Water Heaters (each)			35.00
Testable Backflow Prevention Devices (each)			80.00
Catchbasins/Manholes/Roofdrains (each)			13.00
Building Services (per group) -SDD, Semi-Detached, Duplex			80.00
Building/Site Services (per linear foot), excluding SDD, Semi-Detached, Duplex		0.63	
SEWAGE SYSTEMS:			
New Installations			470.00
Replacement or Alteration			235.00

(continued)

(Schedule “A” – continued)

- A minimum Permit fee of \$80.00 shall be charged for all work where the calculated Permit fee is less than \$80.00.
- For classes of Permits not described in this Schedule, a reasonable Permit fee shall be determined by the Chief Building Official.
- Floor area of the proposed work is to be measured to the outer face of exterior walls (excluding residential attached garages) and to the centre line of party walls, firewalls or demising walls.
- In the case of interior alterations or renovations, area of proposed work is the actual space receiving the work, e.g. tenant suite.
- Mechanical penthouses and floors, mezzanines, lofts, habitable attics and interior balconies are to be included in all floor area calculations.
- Except for interconnected floor spaces, no deductions are made for openings within the floor area (e.g. stairs, elevators, escalators, shafts, ducts, etc.).
- Unfinished basements for single detached dwellings (including semi, row, townhouse and duplex) are not included in the floor area.
- Attached garages and fireplaces are included in the Permit fee for single detached dwellings (including semi, row, townhouse and duplex).
- Where interior alterations and renovations require relocation of sprinkler heads, standpipe components or fire alarm components, no additional charge is applicable.
- Ceilings are included in both new shell and finished (partitioned) Buildings. The Permit fees for ceilings only apply when alterations occur in existing Buildings. Minor alterations to existing ceilings to accommodate lighting or HVAC improvements are not chargeable.
- Where Demolition of partitions or alterations to existing ceilings are part of an alteration or renovation Permit, no additional charge is applicable.
- Corridors, lobbies, washrooms, lounges, etc. are to be included and classified according to the major occupancy for the floor area on which they are located.
- The occupancy categories in this Schedule correspond with the major occupancy classifications in the Ontario Building Code. For multiple occupancy floor areas, the Permit fees for each of the applicable occupancy categories may be used, except where an occupancy category is less than 10% of the floor area.
- For rack storage use, apply the square footage charge that was used for the Building.
- A temporary Building is considered to be a Building that will be erected for not more than one year.
- Additional Permit fees are not required when the Sewage System is included with the original Building Permit.

Refund of Permit Fees

In the case of withdrawal or abandonment of an application or abandonment of all or a portion of the work or the non-commencement of any project, the Chief Building Official shall, upon written request of the Owner or Applicant, determine the amount of paid Permit fees that may be refunded to the Owner or Applicant, if any, as follows:

- a) 80 percent (80%) if administrative functions only have been performed;
- b) 70 percent (70%) if administrative and zoning functions only have been performed;
- c) 50 percent (50%) if administrative, zoning and plans examination functions have been performed;
- d) 35 percent (35%) if the Permit has been issued and no field inspections have been performed subsequent to Permit issuance;
- e) 5 percent (5%) shall additionally be deducted for each field inspection that has been performed after the Permit has been issued;
- f) No refund shall be made of an amount that is less than the minimum Permit fee applicable to the work;
- g) No refund shall be made after two years following the date of Permit Application where the Permit has not been issued or one year following the date of Permit issuance.