

# MEETING MINUTES



MEETING **Heritage Guelph**

DATE January 11, 2010

LOCATION City Hall Committee Room 'B'

TIME 12:00 Noon

PRESENT Norm Harrison, – Acting Chair, Doug Haines, Martin Bosch, Christopher Campbell, Lorraine Pagnan, Joel Bartlett, Leanne Piper, Connie Fach (Recording Secretary), Stephen Robinson (Senior Heritage Planner).

REGRETS Paul Ross, Mary Tivy, Susan Ratcliffe, Lesley Hayward, Lori Gaiardo, Betty-Lou Clark

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Welcome and Introduction
2	<p><u>Approval of Agenda:</u>            Moved by Lorraine Pagnan and seconded by Christopher Campbell,  <b>“THAT the Agenda for the January 11, 2009 meeting of Heritage Guelph be adopted with the addition of possible changes the committee structure and 38 Arthur Street North.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
3	<p><u>Declaration of Pecuniary Interest:</u>            None</p>
4	<p><u>Approval of Meeting Minutes from the December 12, 2009</u>            Moved by Lorraine Pagnan and seconded by Mary Tivy,  <b>“THAT the Minutes of the meeting of December 12, 2009 be adopted as written.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
5	Matters Arising from the December 12, 2009 meeting of Heritage Guelph

	None to report
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6	<p><b>Business Items</b></p> <p><b>6.1 3 Forest Street and 87 Mary Street</b>  Stephen Robinson advised of a Minor Variance Application for an exterior side yard and front yard set-back to accommodate the alteration of 3 Forest Street including a second storey addition to the garage, matching the roofline of the existing dwelling and the addition of dormers in the existing second storey. The Committee of Adjustment application was deferred for one year. Permission for a temporary link between the two properties is now being requested as well. Neither property is designated under the Ontario Heritage Act and neither is on the Heritage Register. They do, however, fall within the proposed Brooklyn College Hill Heritage Conservation District study area. The Forest Street property is part of a gateway to the proposed district. Stephen was directed to follow-up on the length of time and nature of use of the temporary link and asked to bring this item back to the Committee only if he uncovers information that could negatively affect the heritage character of the buildings and/or neighbourhood.  Moved by Christopher Campbell and seconded by Lorraine Pagnan,</p> <p><b>“THAT Heritage Guelph has no objection to Minor Variance Applications A-94/09 and A-93/09 (submitted for relief from the By-law requirements to permit the proposed construction of a temporary link between 87 Mary Street and 3 Forest Street as well as a second storey addition and dormers at 3 Forest Street) pending further information on the length of time and nature of use of the temporary link between 87 Mary Street and 3 Forest Street, and provided the large oak tree at the east corner of 3 Forest Street be preserved.”</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>6.2 Revised Cultural Heritage Resource Impact Assessment Guidelines</b>  Stephen Robinson is requesting feedback from Heritage Guelph on the recent revisions. He will meet again with Leslie for her input. Once comments are consolidated, he will present the Committee’s proposed changes.</p> <p><b>6.3 148 Delhi Street – Homewood Health Centre</b>  Ian Panabaker, Stephen Robinson, Paul Ross and Doug Haines have been invited to meet with representatives from the Homewood Health Centre and attend a site visit at the Manor Building. Staff will provide Heritage Guelph with an update at the next HG meeting.</p> <p><b>6.4 54 Norfolk Street – Guelph Civic Museum</b>  Stephen Robinson advised that a Building Permit Application has been made by the City of Guelph to proceed with the rehabilitation of the former convent building as the new Guelph Civic Museum. Construction of the proposed landscaped areas on site have been deferred. Spandrel panel glass had been specified in the original drawings for windows in the heritage building that were in front of interior exhibition walls. These windows will be changed to clear vision glass in the heritage portion of the building. The building permit application includes trees, retaining wall, etc. Christopher Campbell noted that the trees on the north portion of</p>
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	<p>the property are deteriorating due to the road construction crews parking in the area and he cautioned that measures should be taken to relocate parking in order to discontinue this deterioration.</p> <p><b>6.5 38 Arthur Street North</b>  Stephen Robinson presented revised drawings for the proposed renovations at 38 Arthur Street North. Members felt that the owner should be encouraged to maintain the integrity of the existing coach house as much as possible. Suggestions were made regarding using an inlaid stone foundation in place of stucco to the grade level of the house. Members offered several suggestions for improvements to the drawings and Stephen was encouraged to continue to offer advice to the owners.</p>
<b>7</b>	<p><b>Sub-Committee and Committee Representative Updates</b>  <b>Downtown Secondary Plan</b>  Stephen Robinson advised that Planning and Urban Design staff are starting up with a meeting for stakeholders to be held on February 18, 2010. Paul Ross and Norm Harrison will be representing Heritage Guelph on this project. Joel Bartlett and Lorraine Pagnan offered to attend if one or both were not available.</p> <p><b>River Systems Advisory Committee</b>  Susan Ratcliffe will be bringing comments on the Wellington Street Dam to the next meeting.</p>
<b>8</b>	<p><b>Information Items and Handouts</b>  <b>8.1 Annual Heritage Day Workshop</b>  Stephen Robinson will inquire about finding money in the budget to allow Paul Ross to attend.  <b>8.2 Guelph's Spotlight on Heritage</b>  Susan Ratcliffe will coordinate the volunteers to man the booth at the exhibit. Leanne Piper and Stephen have committed to help.  <b>8.3 CHO Newsletter (January 2010)</b>  <b>8.4 "Subdivide and Conquer" – Article from the Globe &amp; Mail</b></p>
	<p><b>Next Meeting</b>  <b>8.1 Monday, February 8, 2010 in City Hall Meeting Room B</b></p>
<b>9</b>	
<b>10</b>	<b>Other Matters Introduced by the Chair or Heritage Guelph Members</b>

**ACTION ITEMS**

<b>ITEM #</b>	<b>ASSIGNED TO</b>	<b>DUE DATE</b>	<b>DESCRIPTION</b>
	<b>Stephen</b>	Ongoing	Contact owners of 88 London Road West and report back to committee

	<b>Stephen</b>	Ongoing	Investigate the status of the demolition applications for 40 Nottingham Street and 14 Neeve Street and report back to the committee.
	<b>Susan</b>	Ongoing	Provide access to Jeremy Shute's mapping of streams and waterways in the city.
	<b>Doug</b>	Ongoing	Review Gil Stelter's literature and Guelph's 125 year booklet to identify criteria for Municipal Register reconsideration/correction.
	<b>Stephen</b>	Ongoing	Include 94 Maple Street as a possible addition to a future expansion of the municipal register.
	<b>Stephen</b>	Ongoing	Initiate discussion with various City departments, and the Downtown Guelph Business Association, to co-ordinate efforts to deal with potential incentives for maintenance issues for buildings in the downtown core.
	<b>Paul/Stephen</b>		Meet with City staff in related departments to determine how a co-ordinated team approach can be used to ensure that heritage properties maintain compliance with Property Standards and all relevant City By-laws.
	<b>Susan</b>		Follow up with Vaille Laur regarding Heritage Guelph's inclusion for circulations pertaining to Wellington Street Dam reconstruction.
	<b>Stephen</b>		Investigate the University's Master Plan.
	<b>Leanne</b>		Work on the nomination for the Prince of Wales Award.
	<b>Stephen</b>		Follow-up on the length of time and nature of use of the temporary link at 3 Forest Street/87 Mary Street
	<b>Susan</b>		Co-ordinate the volunteers to man the booth at the exhibit.