

MEETING MINUTES



MEETING **Heritage Guelph**

DATE August 10, 2009

LOCATION City Hall Committee Room 'B'

TIME 12 Noon

PRESENT Paul Ross – Chair, Lorraine Pagnan, Norm Harrison, Martin Bosch, Lesley Hayward, Christopher Campbell, Leanne Piper, Betty-Lou Clark, Mary Tivy, Connie Fach (Recording Secretary), Jesse Watson (Heritage Research Assistant), Stephen Robinson (Senior Heritage Planner).

 Ian Panabaker (Urban Design Program Manager) and Katherine McCracken, Museum Director attended the meeting for Item 6.1.

 Ellen Kowalchuk Cultural Heritage Specialist (Ontario Realty Corporation) and Jeremy Warson, Project Manager, Real Estate Development (ORC) attended meeting for Item 6.4.

REGRETS Lori Gaiardo, Doug Haines, , Joel Bartlett, Susan Ratcliffe

DISCUSSION ITEMS

| ITEM # | DESCRIPTION |
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| 1 | <p>Welcome and Introduction Stephen Robinson was welcomed to the meeting and gave a brief summary of his background in Heritage Planning.</p> |
| 2 | <p><u>Approval of Agenda:</u> Moved by Christopher Campbell and seconded by Lorraine Pagnan, “THAT the Agenda for the August 10, 2009 meeting of Heritage Guelph be adopted with the additions.”</p> <p style="text-align: right;">CARRIED</p> |
| 3 | <p><u>Declaration of Pecuniary Interest:</u> None</p> |
| 4 | <p><u>Approval of Minutes from July 13, 2009</u></p> |

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| | <p>Moved by Martin Bosch and seconded by Christopher Campbell,</p> <p>“THAT the Minutes of the meeting of July 13, 2009 be adopted as written.”</p> <p style="text-align: right;">CARRIED</p> |
| <p style="text-align: center;">5</p> | <p>Matters Arising from the July 13, 2009 Meeting</p> <p>5.1 264 Woolwich Street Stephen advised of an email received by Heritage Planning from Rob Reynen, Manager of Inspection Services, outlining a number of violations occurring on the subject property relating to the Property Standards By-law. Inspection Services will be sending notice of these violations to the owner. Rob also advised that he will be following up on incomplete work for which a Building Permit was taken out. Paul and Stephen will meet with City staff in related departments to determine how a co-ordinated team approach can be used to ensure that heritage properties maintain compliance with Property Standards and all relevant City By-laws.</p> <p>5.2 880 Victoria Street South (Township of Puslinch) - <u>Carter Farm</u> Jesse reported that Joan Jylanne has written to Jim Stokes, the City’s Manager of Realty Services, regarding the moving and retention of artifacts and necessary repairs to the house. Mr. Stokes’ response to this information was favourable and he is looking for direction to proceed as well as contact names for the Township of Puslinch. Stephen will visit the site to take photos and have further discussion with the Committee on how to proceed. Members felt that all remedial repairs should be carried out to heritage standards whenever possible or in such a way that they would be easily undone and improved in future works.</p> <p>5.3 1453 Gordon Street This property has now been sold and the back portion, including its foundation, has been removed. Stephen is looking for an interior plan from the owner. The Council approval included alterations but a photographic record was required. This has not been received to date. Stephen will investigate this matter further.</p> <p>5.4 Norwich Street Church Exterior grading alterations have been carried out and the City has ordered the work to stop until the proper review and permit process is complete. Paul advised that Doug is still attempting to contact the new owners of this property. Stephen to follow-up.</p> |
| <p style="text-align: center;">6</p> | <p>Business Items</p> <p>6.1 64-80 Gordon Street Stephen advised of a Heritage Review application from the owner to have this property removed from the Heritage Register. Stephen will investigate the owner’s intention and offer advice and suggested that the property owner be invited to the September meeting to be allowed to provide their rationale for this request. The committee members indicated that they feel that the front façade is a local landmark.</p> |

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| | <p>6.2 43 Waterloo Avenue Stephen received a call from the owner who was pleased to know that the property was on the Heritage Register but would like to see it protected through designation. A site visit is tentatively scheduled for August 20, 2009.</p> <p>Moved by LeslieLesley Hayward and seconded by Lorraine Pagnan,</p> <p>“THAT the Designation Sub-Committee review the designation request for the property known as 43 Waterloo Avenue and the owners of the property be advised of the process.”</p> <p>6.3 52 Norfolk Street - Guelph Civic Museum Katherine McCracken and Ian Panabaker attended the meeting at this time to present a revised design and project update. Colour renderings will be distributed when available.</p> <p>Moved by LeslieLesley Hayward and seconded by Lorraine Pagnan,</p> <p>"THAT, at its meeting of August 10, 2009, Heritage Guelph reviewed the drawings prepared for Site Plan Application for the New Civic Museum which includes the restoration of the Loretto Convent at 52 Norfolk Street and endorse the plans moving forward for building permit, tender and construction for the new facility with the following comments and requests for additional information:</p> <ul style="list-style-type: none"> • That the Museum consider opportunities for using more native and heritage plant species in the landscape plan; • That details on the extent and detail of the exterior guards and railings be provided; • That the committee requests to be circulated the most up to date colour renderings and details about the rear extension • That the Museum consider options for simplifying the material palette and the use and pattern of “false windows.” <p style="text-align: right;">CARRIED</p> <p>6.4 Guelph Correctional Centre Heritage Place – Conservation Plan Ellen Kowalchuk and Jeremy Warson from the Ontario Realty Corporation attended the meeting at this time. Ellen encouraged the Committee to have the Part IV Designation By-law ready to proceed as soon as the sale of the property occurs. It has been suggested by the ORC that the “Murmur” project in the City of Toronto may be a good model as a tool to obtain and share the oral history of the site.</p> |
| 7 | <p><u>Subcommittee & Committee Representative – Updates</u> None to report</p> |
| 8 | <p><u>Information Items and Handouts</u> None</p> |
| 9 | <p><u>Next Meeting</u> Monday, September 14, 2009 in City Hall Meeting Room B</p> |

10

Other Matters Introduced by the Chair or Heritage Guelph Members.

ACTION ITEMS

| ITEM # | ASSIGNED TO | DUE DATE | DESCRIPTION |
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| | Ian | Ongoing | Contact owners of 88 London Road West and report back to committee |
| | Joan | Ongoing | Investigate the status of the demolition applications for 40 Nottingham Street and 14 Neeve Street and report back to the committee. |
| | Susan | Ongoing | Provide access to Jeremy Shute's mapping of streams and waterways in the city. |
| | Doug | Ongoing | Review Gil Stelter's literature and Guelph's 125 year booklet to identify criteria for Municipal Register reconsideration/correction. |
| | Joan | Ongoing | Include 64 Maple Street as a possible addition to a future expansion of the municipal register. |
| | Joan | Ongoing | Initiate discussion with various City departments, and the Downtown Guelph Business Association, to co-ordinate efforts to deal with potential incentives for maintenance issues for buildings in the downtown core. |
| | Ian | | Request submission of streetscape rendition, including trees for 611 Silvercreek Parkway North. |
| 5.1 | Paul/Stephen | | Meet with City staff in related departments to determine how a co-ordinated team approach can be used to ensure that heritage properties maintain compliance with Property Standards and all relevant City By-laws. |
| 5.2 | Stephen | | Visit Carter Farm, take photos and report back to Committee |
| 5.3 | Stephen | | Follow-up with Engineering re: grading permits |
| 5.4 | Stephen | | Investigate owner's intentions regarding request for removal from Heritage Register and invite to the September meeting. |