

MEETING MINUTES



MEETING **Heritage Guelph**

DATE September 28, 2009

LOCATION City Hall Committee Room 'B'

TIME 12:00 Noon

PRESENT Paul Ross – Chair, Lorraine Pagnan, Martin Bosch, Christopher Campbell, Betty-Lou Clark, Mary Tivy, Doug Haines, Joel Bartlett, Susan Ratcliffe, Connie Fach (Recording Secretary), Stephen Robinson (Senior Heritage Planner).

REGRETS Leanne Piper, Lesley Hayward, Lori Gaiardo, Norm Harrison

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Welcome and Introduction
2	<p><u>Approval of Agenda:</u> Moved by Betty-Lou Clark and seconded by Christopher Campbell,</p> <p>“THAT the agenda for the September 28, 2009 meeting of Heritage Guelph be adopted with the addition of the Old City Hall cupola clock.”</p> <p style="text-align: right;">CARRIED</p>
3	<p><u>Declaration of Pecuniary Interest:</u> None</p>
4	<p><u>Approval of Minutes from September 14, 2009</u></p> <p>Moved by Martin Bosch and seconded by Christopher Campbell,</p> <p>“THAT the Minutes of the meeting of September 14, 2009 be adopted as written.”</p> <p style="text-align: right;">CARRIED</p>
5	<p>Matters Arising from the September 14, 2009 Meeting</p> <p>5.1 Guelph Correctional Centre Heritage Place – Conservation Plan The Committee discussed outcomes of site visit, the content of ORC Conservation Plan document,</p>

	<p>possibilities for conservation and adaptive reuse of heritage features on site, and Heritage Guelph's recommendations regarding aspects of the subject property to be protected by designation under Part IV of the Ontario Heritage Act.</p> <p>Members were asked to forward their suggestions of any additional property features to be preserved to Connie via email. It was agreed that the designation by-law should be drafted and ready for submission immediately upon sale of the property.</p> <p>Moved by Martin Bosch and seconded by Lorraine Pagnan,</p> <p>“THAT Heritage Guelph approve, in principle, the Ontario Realty Corporation’s Conservation Plan for the Guelph Correctional Centre Heritage Place and will further examine other elements of the property for inclusion/designation, recognizing that further information is required to address any features not included in the report and to examine other parts of the site for heritage significance.”</p> <p style="text-align: right;">CARRIED</p> <p>Mary Tivy offered to assist with the drafting of the Reasons for Designation and the By-law.</p>
<p>6</p>	<p>Business Items</p> <p>6.1 2007 Victoria Road South</p> <p>Stephen Robinson explained that a staff report (09-82) was presented to the Community Development and Environmental Services Committee on 21 September 2009, outlining issues regarding the clear cutting of trees on the subject property. A result of the tree cutting was the discovery of ruins from a former farm and homestead. The Committee reviewed a Heritage Report prepared by the Landplan Collaborative Ltd. for the property owner which concluded that there are no significant features to be retained other than a cut and dressed/tooled limestone fireplace surround and lintel. The report suggested that the two ruined buildings and former barn should be further documented by preparing measured drawings of the remains of each. The report further recommended that, because the house ruin is a potential hazard, the remains of the house should be demolished as soon as possible. The open basement also poses a potential hazard and should be filled. Susan Ratcliffe noted that the report made no mention of a dug well and the remains of a lime kiln which are also thought to be present on the site. The Committee expressed a concern that a Structural Engineer would need to make a determination on the structural integrity of the ruins. Joel Bartlett suggested that there was a potential opportunity to make use of the ruins by incorporating them into a future redevelopment of the property.</p> <p>Moved by Doug Haines and seconded by Joel Bartlett,</p> <p>“THAT Heritage Guelph concur with the findings of the Landplan Collaborative Ltd Report, dated July 22, 2009 for the property known as 2007 Victoria Road South, with the proviso that the lime kiln and dug well be documented and added to the report, and that the ruins not be demolished immediately but be stabilized and covered for possible reintroduction, in whole or in part, into a future development, and that all salvageable pieces of dressed stone be transferred to the City’s heritage material storage site immediately after demolition of the ruins.”</p> <p style="text-align: right;">CARRIED</p>

	<p>Moved by Lorraine Pagnan and seconded by Susan Ratcliffe,</p> <p>“”THAT Heritage Guelph recommends that City Council consider including 2007 Victoria Road South in any future expansion of the Municipal Register of Cultural Heritage Properties.”</p> <p style="text-align: right;">CARRIED</p> <p>6.2 75 Manitoba Street</p> <p>The owner of 75 Manitoba Street has made a Building Permit application to construct a new retaining wall. The design proposal is seen in Attachment 1. In principal, Heritage Planning staff have no objection to the proposed design but are seeking to advise the applicant as to an ideal stone veneer material to be used in cladding the retaining wall.</p> <p>Stephen Robinson was asked to respond to the proponent on behalf of the Committee that, of the options presented, they believe that natural stone (Wiarnton Limestone) is the best of the options presented by the owner but the Committee would prefer the use of granite to emulate the existing wall along the Huron Street boundary of the property.</p>
7	<p><u>Subcommittee & Committee Representative Updates</u></p> <p>Mary Tivy reported on her attendance at the Places of Faith Roundtable at the Heritage Canada Foundation Conference (24-26 September) in Toronto which dealt with churches and synagogues at risk. Mary distributed a summary as well as a copy of the Ontario Heritage Trust’s ‘Sacred Places’ information.</p>
8	<p><u>Information Items and Handouts</u></p> <p>8.1 Lorraine reported that the clock from the former City Hall tower is still in storage and could be incorporated in future plans for the Civic Square.</p>
9	<p>Next Meeting</p> <p>Tuesday, October 13, 2009 in City Hall Meeting Room B</p>
10	<p>Other Matters Introduced by the Chair or Heritage Guelph Members</p> <p>Stephen reported that he will be touring the former Sleeman Manor at 211 Silvercreek Parkway South on October 7, 2009 with the owner’s Engineer.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
	Stephen	Ongoing	Contact owners of 88 London Road West and report back to committee
	Stephen	Ongoing	Investigate the status of the demolition applications for 40 Nottingham Street and 14 Neeve Street and report back to the committee.
	Susan	Ongoing	Provide access to Jeremy Shute's mapping of streams and waterways in the city.
	Doug	Ongoing	Review Gil Stelter's literature and Guelph's 125 year booklet to identify criteria for Municipal Register reconsideration/correction.
	Stephen	Ongoing	Include 64 Maple Street as a possible addition to a future expansion of the municipal register.
	Stephen	Ongoing	Initiate discussion with various City departments, and the Downtown Guelph Business Association, to co-ordinate efforts to deal with potential incentives for maintenance issues for buildings in the downtown core.
	Ian		Request submission of streetscape rendition, including trees for 611 Silvercreek Parkway North.
	Paul/Stephen		Meet with City staff in related departments to determine how a co-ordinated team approach can be used to ensure that heritage properties maintain compliance with Property Standards and all relevant City By-laws.
	Stephen		Visit Caulfield Carter Farm, take photos of repairs made and report back to Committee
	Stephen		Follow-up with Engineering re: grading permits regarding Norwich Street Church
	Stephen		Investigate owner's (Schnurr Electric) intentions regarding request for removal from Heritage Register and invite to the October Designation Subcommittee meeting.

5.2	Stephen		Send a note of appreciation to the ORC and the former employee for providing the tour last Friday
5.2	All		Submit comments pertaining to any element that is not specifically noted in the ORC's Conservation Plan
7c	Susan		Follow up with Vaile Laur regarding Heritage Guelph's inclusion for circulation pertaining to Wellington Street Dam reconstruction.
	Stephen		Respond to the owners of 75 Manitoba Street regarding the Committee's suggestions for the retaining wall.