



VRRC AIR HANDLER RETROFIT
Reference Number: 10-141

Sealed tenders, for the above, will be received ONLY at the Service Guelph desk at Guelph City Hall, 1 Carden Street, Guelph, Ontario, Canada, N1H 3A1 BEFORE TWO THIRTY (2:30) p.m., local time Monday August 23rd, 2010.

GENERAL

These terms, conditions and specifications and drawings are intended to govern the VRRC Air Handler Retrofit in the City of Guelph.

MANDATORY SITE VISIT

A mandatory site visit will take place on MONDAY August 16, 2010, at 10:00AM SHARP at the 151 Victoria Road N Guelph Ontario. If you are not at this site visit then your bid will be rejected. No other site visits will be provided.

Documents may be obtained by e-mailing your request to Purchasing at:

purchasing@guelph.ca

NOTE: Subject Line **MUST** indicate the "REF # 10141"

You must provide full Company Name, Address, Postal Code, Phone Number and Fax Number. If the above information is not provided then the documents will not be forwarded. Upon receipt of the e-mail you **must** respond back indicating you have received this documentation. Failure to follow these procedures may result in your bid document not being considered and maybe sent back to you unopened.

NOTE: Sealed tenders, for the above, will be received ONLY at the Sourcing and Procurement Division, Finance Department, at Guelph City Hall, 59 Carden Street, Guelph, Ontario, Canada, N1H 3A1

NO OTHER AREAS OR CITY LOCATIONS.
The City will not be responsible for any lost documents.
The lowest or any Proposal not necessarily accepted.