



The Personal Assistant for Leisure Activities Card

What is the Personal Assistant for Leisure Activities Card – PAL program?

A "PAL" card is available to people with a disability that require assistance to attend City of Guelph recreation programs and to ride GuelphTransit conventional and mobility services. The "PAL" card is issued to the person with the disability and allows him or her to be accompanied by a friend, relative, support worker, etc., as their support person or attendant at no additional cost. A support person can be a different person each time but he/she will help the person with a disability with tasks related to communication, mobility, personal care or medical needs, or with access to goods or services.

What is available to me with a PAL Card?

The PAL Card can be used for any offering in the Guelph Community Guide, and the opportunity to bring your PAL along if you need assistance riding Guelph Transit. Always have your card ready to present if you are bringing a PAL to a program or your PAL is riding the bus with you. Exceptions: Ticket charges for the support person at River Run Centre and Sleeman centre apply.

The PAL Card is also recognized by certain other organizations – check the Guelph Community Guide or visit the guelph.ca website for a current list of organizations accepting the PAL Card.

I have a disability but it's not permanent and I will need assistance for only a little while, can I still apply?

Yes, a temporary PAL card can be issued if the criteria are met.

Can I use my PAL Card and attend with my pal when using the Leisure Access Card?

Yes, the PAL card can still be used when attending a program whether you are using your Leisure Access Card or not. Once you are issued a PAL card, you can bring your assistant to any City of Guelph Recreation activity or program to assist you.

Who is eligible to apply?

Youth, adults, and seniors who:

1. Have a disability that restricts the performance of activities within the range considered normal as described by Statistics Canada.
2. Have a disability that cannot be eliminated by the use of a technical aid like eyeglasses.



How do I apply?

1. Complete the application in full or have someone complete it for you. Ensure that the application has been signed by the applicant or a parent, caregiver or guardian.
2. Be sure to include the names and phone numbers of two people for references. Both references will be called and will be asked the following three questions only.
 - A. Does "Jane Doe's disability restrict her from performing activities within the range considered normal?
 - B. Is her disability eliminated by the use of a technical aid like eyeglasses?
 - C. Is Jane Doe's disability permanent or temporary?
3. Submit your completed application in person, by mail or fax. The drop-off locations, mailing address and fax number are listed in the 'How Can We Help?' section on this information sheet.
4. Once the application has been approved, a laminated card will be mailed to you. When you receive your card, sign your name on the white strip or have a parent, guardian or caregiver sign.

How can we help?

Please contact us in person, by phone or visit the City of Guelph website if you would like to:

1. Pick/up request an application;
2. Get assistance with completing your application;
3. Ask questions about the program;
4. Request this document in an alternate format as per the Accessibility for Ontarians with disabilities Act;
5. Arrange an alternative method for submitting your application not listed in the "How Do I Apply?" section on this information sheet.

In Person:

- City Hall, 1 Carden Street
- Evergreen Seniors Community Centre, 683 Woolwich Street
- Victoria Road Recreation Centre, 151 Victoria Road North
- West End Community Centre, 21 Imperial Road South

Phone: 519-737-5618

Fax: 519-763-9240

TTY: 519-826-9771

Mail: PAL – Community Investment

City of Guelph

1 Carden Street

Guelph, ON N1H 3A1



Personal Assistant for Leisure Activities Card

1. Applicant

Last Name	<input type="text"/>	First Name	<input type="text"/>
Date of Birth (day/month/year)	<input type="text"/>	Phone Number	<input type="text"/>
Address	<input type="text"/>	Apartment Number	<input type="text"/>
City	<input type="text"/>	Postal Code	<input type="text"/>
Name of Parent/Guardian/Next of Kin:	<input type="text"/>		

2. Program Eligibility

To determine eligibility requirements, please answer the following questions:

- Is the disability:
 Permanent Temporary
- Has the disability lasted longer than six months?
 Yes No
- Is the disability eliminated by the use of a technical aid (e.g. eyeglasses?)
 Yes No

3. References

At present, the City of Guelph does not require a medical certificate for PAL Card eligibility. However, it is necessary to have verification that the applicant has a disability. Therefore, references are required. The references must be people who know that the applicant meets the criteria (e.g., occupational therapist, physiotherapist, case worker, teacher, etc.).

Name	<input type="text"/>		
Occupation	<input type="text"/>	Phone Number	<input type="text"/>
Name	<input type="text"/>		
Occupation	<input type="text"/>	Phone Number	<input type="text"/>

4. Collection of Personal Information

The information on this form will be kept safe at the City. The City follows: the Municipal Act, 2001; the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990; and the Personal Health Information Protection Act, 2004. Your information will be used to qualify you for the Personal Assistant for Leisure Activities Card program. If you have any questions about the information you provided on this form, please call the Program Manager, Information, Privacy and Elections City of Guelph: 519-822-1260 ext. 2605.

5. Signature

All the statements in this application are true to the best of my knowledge and belief and no information required to be given has been concealed or omitted. The Criminal Code of Canada subsection 380(1) states that everyone who by deceit, false hood or other fraudulent means defrauds the public of any property, money or valuable security is guilty of an offence.

- I understand that any falsified statements on this application can result in the immediate termination of participation in the Personal Assistant for Leisure Activities program;
- I understand that approval of this application depends upon verification that the applicant meets all the criteria included in this application;
- I understand that the references provided will be contacted and that approval of this application depends on verification that the applicant is a person with a disability; and
- If approved, I consent to having my name and contact information provided to other City of Guelph departments for administration purposes.

Signature

(Signature of Applicant, Parent, Guardian or Caregiver)

Date of Application

(day/month/year)

For Office Use Only

Date Issued

References Contacted

Card Number